

Written Notification of Rights and Options

If you or someone you know has been hurt by sexual assault, domestic violence, dating violence, or stalking, Doane University is here to help. You have the right to live, learn, and/or work in a safe and welcoming environment. Violence is unacceptable, and University policy prohibits sexual assault, domestic violence, dating violence, and stalking. This document outlines steps to take depending on what services you want or need.

Unsure of where to start?

You may want more information or to talk to someone confidentially as you decide what you'd like to do moving forward. You can access crisis counseling, information, and support by connecting with the resources listed below.

First Steps: Things to Consider

1. **Are you in danger?**
 - a. If yes, call 911.
 - b. The Public Safety Office can provide support by calling (402) 826-8669. We will coordinate transport to pick you up from your location and make plans for your next steps.

2. **Do you need medical attention?**
 - a. You can receive medical attention at any medical facility; however, certain facilities have specially-trained staff to help survivors of sexual assault. The following locations have sexual assault nurse examiners:
 - b. A Sexual Assault Nurse Examiner (SANE) is located in Lincoln, NE at Bryan Hospital. Call: (402)481-1111. You can use this link for more information:
<http://dhhs.ne.gov/publichealth/Licensure/Documents/Fall05.pdf>

3. It is important to preserve evidence that may be useful in obtaining a protection order or in proceeding with a criminal investigation should you choose to do so. Completing a forensic exam does not require you to file a police report or report to the institution, although we encourage these reports if you are comfortable doing so.

4. Medical exams can also address other physical needs or trauma and assess for sexually transmitted infections or pregnancy.

5. If possible, please do not bathe, douche, smoke, use the toilet or clean the location where the incident occurred. Save items you were wearing, sheets, or towels in a paper bag. Text messages, records of phone calls, emails, pictures, notes, and gifts can all be pertinent for a report of sexual assault, dating violence, and domestic violence or stalking.

6. Your immediate and long-term safety is what's most important. The resources and options outlined below may be helpful as you decide what next steps are a good fit for you.

Confidential Resources On-Campus:

Counseling Center: Padour Walker Building; M-F by appointment; (402)826-8265

Health Center (if available): Perry Campus Center, M-F 8am – 3pm; (402)826-8265

Quick Guide: Available Resources

On Campus

Counseling & Mental Health

Myron Parsley or Kristal Flaming (402)826-8265

Health

Kelly Jirovec (402)826-8265

Student Financial Aid

Peggy Tvrdy (402)826-8260

Off-Campus or Community Resources

Victim Advocacy

Cari Emerson (402) 729-2570

Counseling & Mental Health

The campus can assist with off campus counseling office.

Call (402) 826-8265 for details

For Victims who are seeing Visa & Immigration or Legal assistance, we encourage you to speak with the victim advocate for options. Doane University does not have resources internal to the organization for these areas.

If You Need Medical Attention

On Campus Services:

- Kelly Jirovec: (402)826-8265
- Perry Campus Center
- How to reach them if during non-business hours: Call the Public Safety Office @ (402)826-8669
- Description of services:
 - Health Assessments
 - Doctor/Dental Referrals
 - Counseling Services
 - Routine Immunizations
 - Flu Vaccinations
 - Weekly Allergy Shots
 - Free Over-the-Counter Medication
 - Referrals for HIV/STD Testing
- Hours of available service:
 - Monday – Friday 8:30am – 3:00pm
 - <https://www.doane.edu/students/resources/health>

Off Campus Services:

- Crete Area Medical Center
 - Address: 2910 Betten Dr, Crete, NE 68333
 - Phone: (402) 826-2102
- Lincoln Bryan Medical Center
 - 1600 S 48th St
 - (402) 481-1111
- [Crete Campus Resource Contact List](#)
- [Lincoln Campus Resource Contact List](#)
- [Omaha Campus Resource Contact List](#)
- [Grand Island Campus Resource Contact List](#)

Speaking with a victim advocate can assist you in finding an off-campus service provider that you feel comfortable with in your community.

Making a Report

You may choose to report to law enforcement, you may choose to report through our campus disciplinary process, you may report to both, or may choose to access neither of these options. Doane University will protect your identity in publicly available information, such as within our Annual Security Report (ASR) or in warnings sent to the campus community. You also can access the accommodations listed below regardless of where you choose to report and we will keep these accommodations private as well, as long as it does not limit our ability to provide them to you. If we would need to share information in order to provide an accommodation, we would notify you of what information need to be shared, why, and with whom prior to sharing the information.

On Campus

There are people on and off campus who can support you in reporting to law enforcement if you choose to do so.

You can contact **the Public Safety Office** at (402)86-8669. They can assist you in notifying law enforcement and can help connect you to other people and resources on our campus. You can also see the campus map attached to this document that highlights where you can find public safety and other resources on campus.

Regardless of whether or not you report to the police, you can report to the University by contacting:

Reporting Numbers:

Public Safety Office (402)826-8669

Title IX Coordinator (402)826-8111

After business hours:

Public Safety Office (402)826-8669

Anonymous Reporting website or hotline:

<http://www.doane.edu/anonymous-sexual-violence-report-form>

Please see the **campus disciplinary** process section for more information on pursuing an investigation under campus policy. Link: <http://catalog.doane.edu/content.php?catoid=10&navoid=661#Section 5.02 Sexual Assault and Rape Policy>

Law Enforcement

In an emergency, dial 911. If you want to contact directly, you can do so by calling (420)826-4311.

Please note that what law enforcement agency to report to can vary depending on the specifics of your case, but we can help you figure out where to go and will assist you in reporting to law enforcement.

Many survivors find law enforcement to be a great resource. Others choose not to report to law enforcement. We always encourage reporting, but know that only you can determine if doing so is the right decision for you.

Regardless of whether or not you report to the police, there are campus options, including resolution through the University process, available to you.

Orders of Protection or No-Contact

You can also access orders of protection within our state as well as within the institution. Depending on the nature of the incident, Doane University may be able to issue a **no contact order** to prevent contact between two individuals. You can speak with the Title IX Coordinator or Public Safety Office regarding no-contact orders. For a protection order you will need to contact the district court clerk in your areas. The following is a link for filling out the online form: https://supremecourt.nebraska.gov/forms?title&field_form_number_value&field_form_type_tid=All&field_for_m_category_tid=240&field_language_tid=All&field_form_set_tid=All

Requesting Accommodation & Interim Measures

Regardless of whether you choose to report to local or campus police or public safety, there are specific options available to you, if requested and reasonably available. These options and who to contact to access them are outlined below.

Area Requiring Assistance	Who/How to Contact
Living accommodations	Residence Life, (402)826-6721
Academic accommodations	Academic Affairs, (402)826-8221
Transportation accommodations	Public Safety Office, (402)826-8669
Working accommodations	For Campus Employment, (402)826-6773
Additional protective measures, including an institutional “no contact” order	Public Safety Office (402)826-8295
	Judicial Affairs Office (402)826-8111

Campus Disciplinary Process:

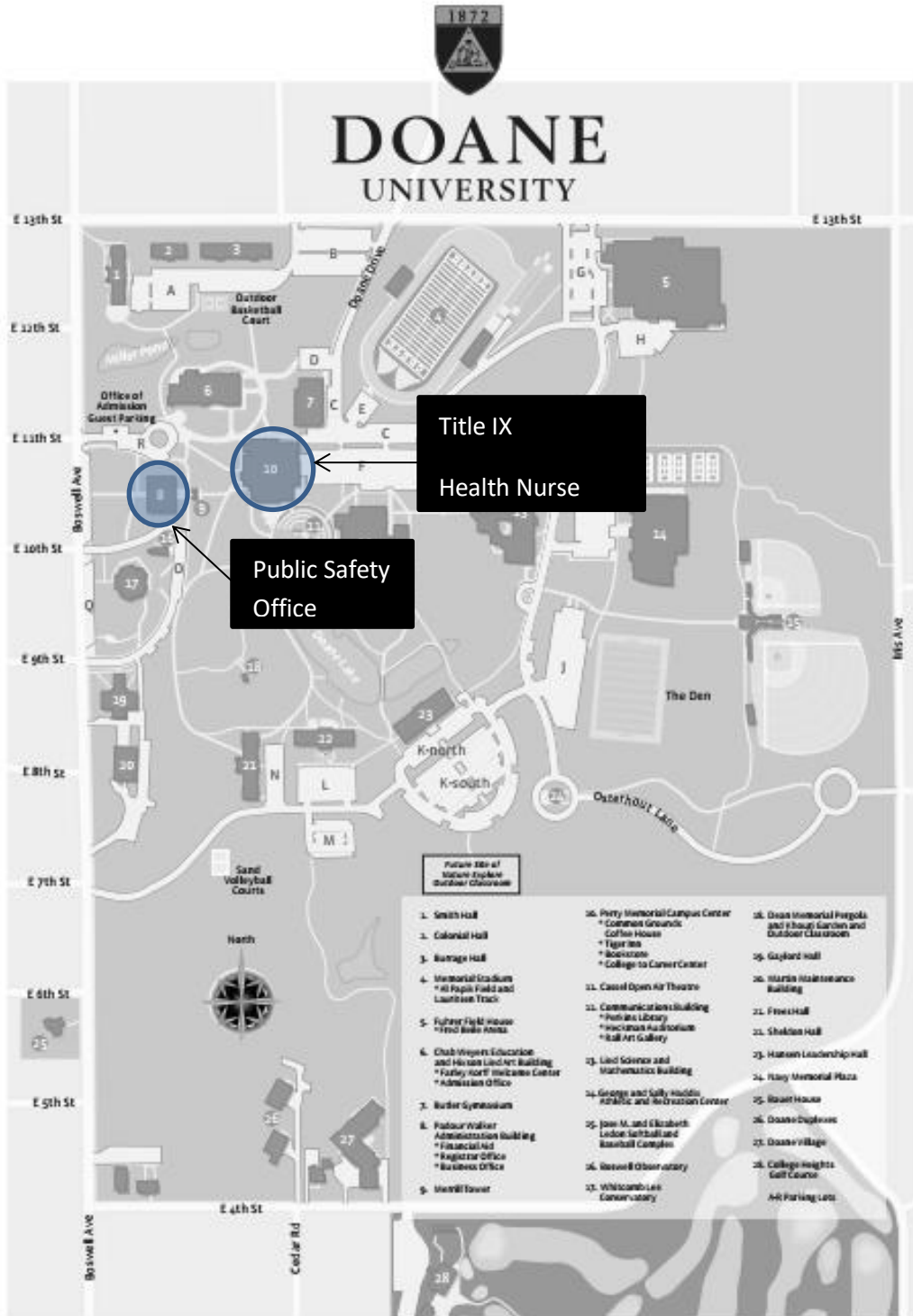
Rights & Options (see policy for complete description)

- To make a report against a student, contact: Dennis Amoateng, Director of Residential Life and Education, Chief Judicial Officer, Title IX Coordinator, (402) 826-8278, dennis.amoateng@doane.edu or the Public Safety Office at (402)826-8669, doanesafetyoffice@doane.edu
- To make a report against an employee, contact: Laura Northup, Human Resources Director, (402)826-6773, laura.northup@doane.edu or the Public Safety Office at (402)826-8669, doanesafetyoffice@doane.edu

You have the right to:

1. A prompt, fair, and impartial process from the initial investigation to the final result
2. Support in contacting law enforcement and health services
3. Notification, in writing, of:
 - The result of any institutional disciplinary proceeding from your report of dating violence, domestic violence, sexual assault, or stalking
 - The institution’s procedures to appeal the results.
 - Any change to the results
 - When the result become final*
*Also afforded to the respondent
4. See complete policy at this link:
http://catalog.doane.edu/content.php?catoid=10&navoid=661#Section_5.02_Sexual_Assault_and_Rape_Policy

Crete Campus Map (For Lincoln, Omaha and Grand Island campuses, please see the links provided in the *off-campus services* section of this document)



Reference:

Clery Center; *Sample Written Notification*; October 2017