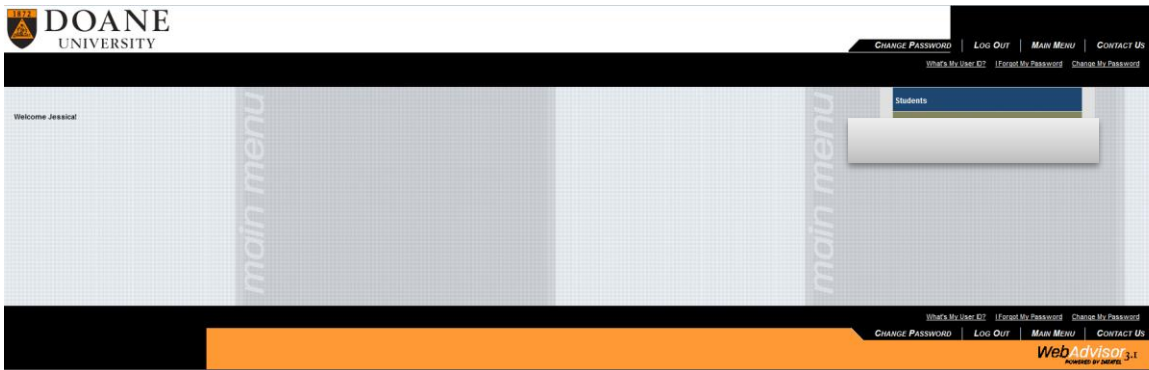
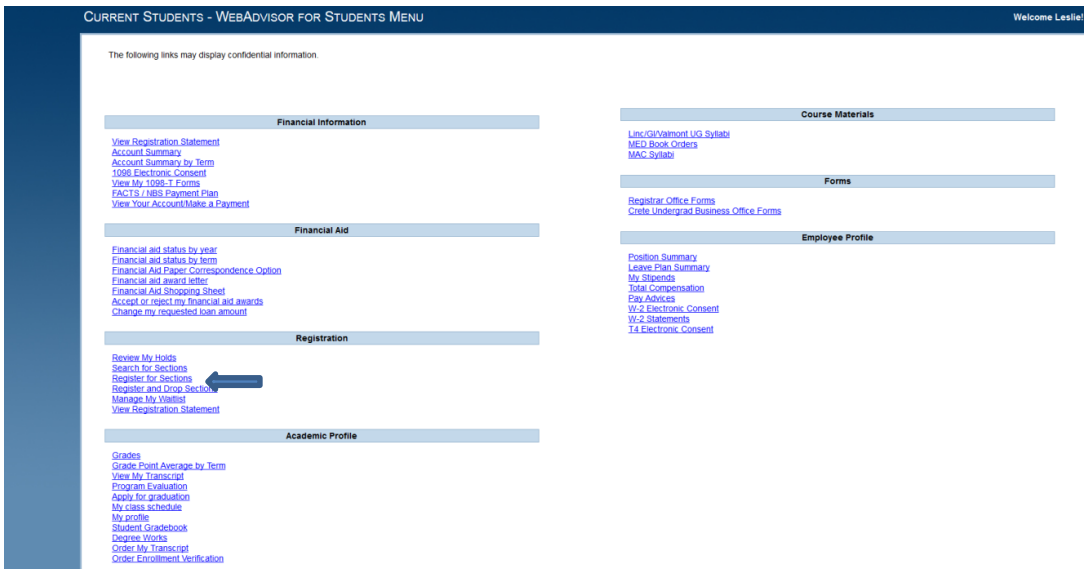


Hello! Here are some helpful hints on registration. You will log on to WebAdvisor (wa.doane.edu). Once you have logged in using your Doane username and password, you will come to this screen:

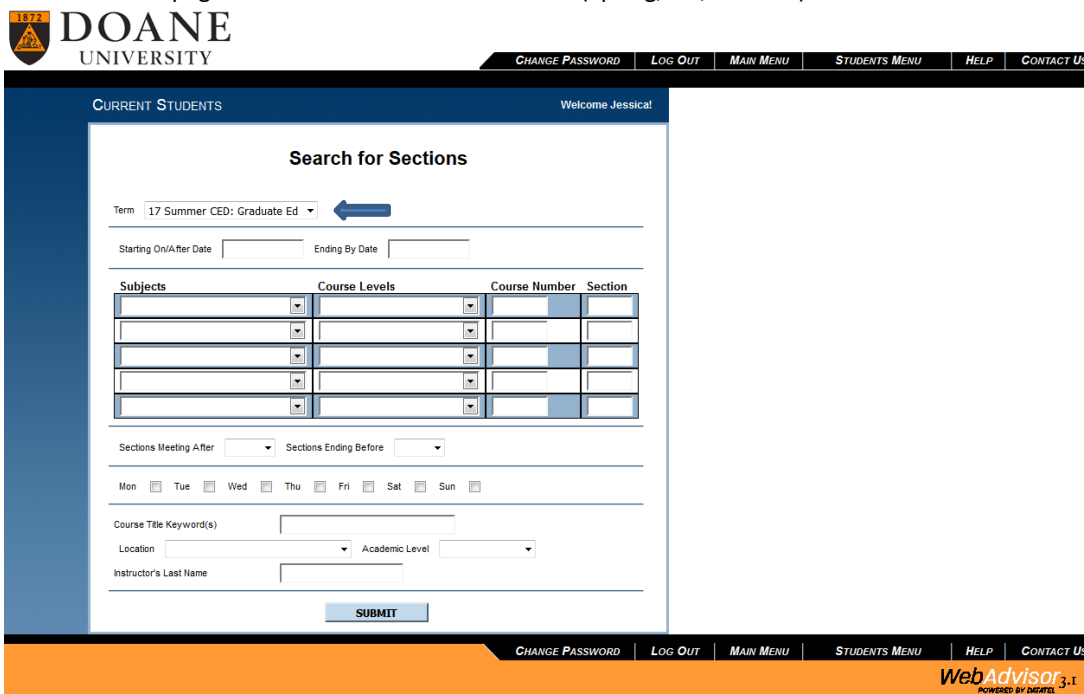


Click on the blue Students bar. This will bring you to this page:



You will then select Register for Sections.

This is the next page. You will enter the term as 20—(Spring,Fall,Summer) CED.



You will then enter the Location for where your course will be located (Omaha, Lincoln, Online, etc.)

Click the Submit button at the bottom of the page. This will pull up all the courses available for that semester in that location. You will scroll until you find the course you need.

Page 2 of 2

Term	Status	Section Name and Title	Location	Meeting Information	Faculty	Available/Capacity/Waitlist	Credits	CEUs	Academic Level
21	2015 Spring Grad Education	Open	EDU-604-3 (32997) Culminating Project	Lincoln	01/20/2015-04/14/2015 Lecture Tuesday 05:30PM - 09:00PM, Education - Graduate, Room SOUTH	S. Rasmussen	8 / 25 / 0	3.00	Graduate
22	2015 Spring Grad Education	Open	EDU-604-4 (33004) Culminating Project	Lincoln	01/09/2015-04/30/2015 Lecture TH 05:30PM - 09:00PM, Education - Graduate, Room SOUTH	L. Kalbach	4 / 12 / 0	3.00	Graduate
23	2015 Spring Grad Education	Open	EDU-604-5 (32985) Culminating Project	Lincoln	01/19/2015-04/25/2015	K. Hegler	18 / 20 / 0	3.00	Graduate
24	2015 Spring Grad Education	Open	EDU-607-1 (32978) Bkg. Comm. Classroom	Lincoln	01/17/2015-04/25/2015 Lecture Saturday 08:00AM - 05:00PM, Fred D. Brown Center, Room TBA	M. Felch	12 / 16 / 0	3.00	Graduate
25	2015 Spring Grad Education	Open	EDU-640-2 (33005) Lit. Child. & Youth	Lincoln	01/22/2015-05/15/2015 Lecture TH 05:30PM - 09:00PM, Fred D. Brown Center, Room TBA	B. Wallingford	13 / 16 / 0	3.00	Graduate
26	2015 Spring Grad Education	Open	EDU-655-1 (33009) Student Teaching	Lincoln	01/19/2015-04/25/2015	D. Stuto, M. Kinen	14 / 32 / 0	8.00	Graduate
27	2015 Spring Grad Education	Closed	EDU-671-1 (33016) DS-Topics in G.S.I.	Lincoln	01/19/2015-04/25/2015	D. Wehrs	-1 / 0 / 0	3.00	Graduate
28	2015 Spring Grad Education	Closed	EDU-671-6 (33531) DS-Elementary Writing	Lincoln	01/20/2015-05/04/2015	D. Wehrs	0 / 1 / 0	3.00	Graduate
29	2015 Spring Grad Education	Open	EDU-680-2 (33014) Practicum for Middle Grades	Lincoln	01/19/2015-04/25/2015	J. Fiorendo	10 / 10 / 0	3.00	Graduate
30	2015 Spring Grad Education	Open	EDU-681-2 (33015) Practicum for Recertification	Lincoln	01/19/2015-04/25/2015	J. Fiorendo	9 / 10 / 0	3.00	Graduate
31	2015 Spring Grad Education	Open	EDU-687-1 (33053) Diag., Assess., & Instr. in Read.	Lincoln	01/21/2015-04/15/2015 Lecture Wednesday 05:30PM - 09:00PM, Education - Graduate, Room NORTH	A. Thober	14 / 15 / 0	3.00	Graduate
32	2015 Spring Grad Education	Open	EDU-689-2 (33015) Internship in Reading Instruct.	Lincoln	01/19/2015-04/25/2015	S. Pieper, D. Spurck	10 / 10 / 0	3.00	Graduate
33	2015 Spring Grad Education	Open	EDU-702-1 (32995) Soc. & Emot. Needs in Advs. Stud.	Lincoln	01/19/2015-04/13/2015 Lecture Monday 05:30PM - 09:00PM, Fred D. Brown Center, Room TBA	J. Jacobs	13 / 15 / 0	3.00	Graduate
34	2015 Spring Grad Education	Open	EDU-733-1 (33008) Classroom Connections	Lincoln	01/17/2015-04/25/2015 Lecture Saturday 08:00AM - 05:30PM, Fred D. Brown Center, Room TBA	A. Becker	23 / 25 / 0	3.00	Graduate
35	2015 Spring Grad Education	Closed	ESD-705-1 (33370) Issues in Leadership	Lincoln	01/20/2015-05/07/2015	D. Christensen	0 / 1 / 0	3.00	Graduate
36	2015 Spring Grad Education	Open	ESD-710-1 (32956) School Districts Organizations	Lincoln	01/19/2015-04/25/2015	D. Christensen, B. Jacobson, C. Wendell	17 / 38 / 0	3.00	Graduate
37	2015 Spring Grad Education	Open	ESD-830-1 (32959) Human Resource Leadership	Lincoln	01/19/2015-04/25/2015	D. Christensen, B. Jacobson, C. Wendell	26 / 35 / 0	3.00	Graduate

Page 2 of 2

Unlike the screen above, the courses should have some sort of check box for you to select. Once you have selected the course, it will take you to a registration page. It will look similar to this:

Register and Drop Sections

You have no selected sections or current registrations. You may click on Menu to continue.

IMPORTANT:
I understand that by pressing "submit" on this page and using WebAdvisor to register for classes, I am completing the course registration process. Unless I take timely and official actions to drop or withdraw from these classes, I will be billed accordingly, and indebted to Doane College for the appropriate tuition and fees. I promise to pay this amount to Doane College in accordance with the College's payment policies, which allow for this delayed payment as a loan for the period until due under such policies set forth in the Doane College catalogs. If I do not pay, I understand I am not eligible to receive my official transcripts or a diploma from Doane until my student account is paid in full.

Name: Leslie M. Harms

Action for ALL Pref. Sections (or choose below):

Preferred Sections

Action	Term	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity/ Waitlist	Credits	CEUs
<input type="text"/>		You do not have any preferred sections.						

Current Registrations

Drop	Term	Pass/ Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
<input type="text"/>			You are not currently registered for any sections.					

If one of my choices is not available:
 ALL Allow me to adjust all

SUBMIT

As you can see, there is a drop down menu under the Action heading. You will click on that and select Register. You will then click submit. Once you have selected submit, the registration should be complete. To double check registration, go to the Students Menu (indicated by the red arrow).

CURRENT STUDENTS - WEBADVISOR FOR STUDENTS MENU

The following links may display confidential information.

Financial Information

- [View Registration Statement](#)
- [Account Summary](#)
- [Account Summary by Term](#)
- [1098 Electronic Consent](#)
- [View My 1098-T Forms](#)
- [FACTS / NBS Payment Plan](#)
- [View Your Account/Make a Payment](#)

Financial Aid

- [Financial aid status by year](#)
- [Financial Aid Status by Term](#)
- [Financial Aid Paper Correspondence Option](#)
- [Financial aid award letter](#)
- [Financial Aid Shopping Sheet](#)
- [Accept or reject my financial aid awards](#)
- [Change my requested loan amount](#)

Registration

- [Review My Holds](#)
- [Search for Sections](#)
- [Register for Sections](#)
- [Register and Drop Sections](#)
- [Manage My Waitlist](#)
- [View Registration Statement](#)

Academic Profile

- [Grades](#)
- [Grade Point Average by Term](#)
- [View My Transcript](#)
- [Program Evaluation](#)
- [Apply for graduation](#)
- [My class schedule](#)
- [My profile](#)
- [Student Gradebook](#)
- [Degree Works](#)
- [Order My Transcript](#)
- [Order Enrollment Verification](#)

Course Materials

- [Linc/Gil/Valmont UG Syllabi](#)
- [MED Book Orders](#)
- [MAC Syllabi](#)

Forms

- [Registrar Office Forms](#)
- [Create Undergrad Business Office Forms](#)

Employee Profile

- [Position Summary](#)
- [Leave Plan Summary](#)
- [My Slipends](#)
- [Total Compensation](#)
- [Pay Advices](#)
- [W-2 Electronic Consent](#)
- [W-2 Statements](#)
- [T4 Electronic Consent](#)

You will then click either of the View Registration Statement links as indicated above. This will tell you if you are registered or not.

Thank you!