

## **LAR 101: Inquiry Seminar: Learning the Art of Inquiry The Doane Experience: Student Success Seminar**

### **Course Description:**

#### **Liberal Arts Seminar (LAR) 101: Inquiry Seminar: Learning the Art of Inquiry The Doane Experience: Student Success Seminar**

This course is designed to introduce students to academic success at Doane University. Students will be introduced to college-level writing, discussion, critical thinking, and reading. With a focus on student success, students will learn research skills, to work collaboratively, understand the importance of lifelong learning, and gain appreciation for multiple perspectives. Students will begin to engage in ongoing reflection about their educational experience.

### **Learning Outcomes:**

**The Doane Experience: Student Success Seminar:** This course addresses the learning outcomes related to creating a solid academic foundation for students while preparing for a successful and enjoyable learning experience. Specifically, you will work to:

- Understand the importance of a liberal arts education
- Engage in discovery of personal strengths & needs
- Know how to navigate and use resources available; and
- Create a sense of community.

**Undergraduate Core:** This course intentionally addresses the learning outcomes common to all Liberal Arts Seminar 101 courses. These outcomes are directly related to the essential student learning outcomes of developing crucial intellectual skills and the habits of an intellectual life including using information wisely and communicating effectively. Specifically, you will work to:

- Engage in discovery;
- Gather & evaluate facts and assumptions;
- Support conclusions with relevant evidence; and
- Practice effective communication.

### **Text**

Hacker, D. & Sommers, N. (2014). *A pocket style manual, 7<sup>th</sup> Ed., [Spiral Bound **BUNDLE**]*. Bedford/St. Martin's. **ISBN: 9781319044756**. (This includes LaunchPad Solo for Readers & Writers (online) and is available at Doane's bookstore. It is the same price as the book alone.)

### **OR**

Hacker, D. & Sommers, N. (2014). *A pocket style manual, 7<sup>th</sup> Ed., [Spiral Bound]*. Bedford/St. Martin's. ISBN: 9781457642326. (This does not include online access but can be purchased wherever textbooks are sold. Additionally, students will need to purchase LaunchPad Solo for Readers & Writers via Macmillan's website or Doane's bookstore at approximately \$30.)

## **Faculty-supplied Materials**

Cronon, W. (1998). Only connect – The goals of a liberal education. *The American Scholar* 67(4), 73-80.

### **Initial Assignment**

Students must complete the initial assignment (listed on page 3 of syllabus)

**BY NOON ON FRIDAY BEFORE CLASS MEETING.**

## **Schedule**

### **Week One: Orientation to Doane**

- Student Photos Taken
- Campus Orientation
- Doane History
- Doane Learning Outcomes
- Undergraduate Core/Degree Requirements/Worksheets
- Resources

### **Week Two: Making Connections**

- Review of Writing
- Critical Thinking
- Reflective Writing
- Submitting assignments via LiveText

### **Week Three: Information Retrieval & Research—Doane University Librarian**

- Library Resources
- Introduction to Academic Research & Writing
- Ethical Use of Information and Plagiarism

### **Week Four: Career Planning & Resumes—SUSAN ROCKER, Director of Career Development**

- Career Development Plan
- Résumé Building

### **Week Five: Managing It All—TERE FRANCIS, Director of Academic Support**

- Study Skills—note taking, test taking, effective reading
- Class Participation
- Stress Management
- Time Management

### **Week Six: Assessing your Strengths & Styles**

- Learning Styles Inventory & Review
- Keirseley Temperament

### **Week Seven: No Class Meeting**

### **Week Eight: Course Wrap-up & Going Forward**

- Effective Communication
- Evaluation

**Initial Assignment DUE BY NOON ON FRIDAY BEFORE FIRST CLASS MEETING:**

A. Activate your Doane e-mail account here: <http://www.doane.edu/myaccount>

(See user name information on the Getting Started page below.

B. Using the Getting Started page, navigate the Doane website and send an e-mail to April Paschall. In the subject line type “Initial Assignment.” In the body, include the following:

- Day/Time/Faculty for LAR 202 in current term schedule of classes
- Textbook information for BUS 215-4
- The day that payment is due for the current term
- The next holiday listed on the current academic calendar

**Methods for Assessment**

- The ability of students to engage, interact, communicate, and effectively work with faculty and each other (creating a sense of community) will be assessed through attendance and faculty observation.
- Understanding of a liberal arts education will be assessed through evaluation of the Cronon paper, the critical thinking paper, and class discussion.
- Effective use of resources will be assessed through initial assignment, critical thinking paper, and participation in active learning.
- Discovery of personal strengths and needs will be assessed through evaluation of personal narrative, Mission Statement assignment, critical thinking paper, résumé, and Cronon paper in addition to class discussion.

**Policies / Grading**

- **Grading** - Students will earn a final grade of A+, A, B+, B, C+, C, D+, D, or F based on the average of assessments of all assignments, attendance, and engagement.
- **Attendance** –This class is experiential, participative, and collaborative. We are in this together. The absence of any one person will be felt by all so please plan to attend all class sessions. If you need to miss a class, contact instructor prior to the class. Each class session is worth 75 points.
- **Engagement** – All students are expected to participate in class discussions and exercises. Each class session is worth 75 points.
- **Assignments** – All assignments must be submitted on time – no exceptions. The assignments in LAR 101 build on one another and some class sessions are based on the completion of those assignments. Assignment points are listed below.

**Total points: 2,050**

- Attendance: 75 points per class meeting (**525 points**)
- Engagement: 75 points per class meeting (**525 points**)
- Assignments: (**1,000 points**)
  - Assignment 1 (schedule information) 50 points
  - Assignment 2 (personal narrative) 100 points
  - Assignment 3 (Cronon reflection paper) 250 points
  - Assignment 4 (Mission Statement & Strengths reflection) 100 points
  - Assignment 5 (critical thinking paper) 400 points
  - Assignment 6 (resume/career action plan) 100 points

## Getting Started

### Username and Password

Your Doane Username should be your firstname.lastname.

Your Doane Password should be DcXXXXXX (where X = your **SIX**-digit date of birth)

For example: jane.student

Dc010188

Use your Doane Username and Password for all Doane services including e-mail, WebAdvisor, Blackboard, and offsite access premium library offerings.

If you need to change your password, go to [www.doane.edu/myaccount](http://www.doane.edu/myaccount).

### Doane e-mail

Go to <http://gmail.doane.edu> to directly access your Doane e-mail.

All assignments submitted electronically must come from your Doane account. All official Doane communication will be sent to your Doane e-mail account. This includes Financial Aid updates and canceled class notifications.

Your e-mail address should be firstname.lastname@doane.edu. For example, jane.student@doane.edu.

### Student Resources:

<http://www.doane.edu/gps/student-resources> or go to [www.doane.edu](http://www.doane.edu) and click on “Adult Learners” then click on “Student Resources”

Provides quick access to frequently used programs such as Gmail, Blackboard, and WebAdvisor. This page also provides useful links for students such as Library and Writing Assistance

### WebAdvisor / Registration

You may view the schedule of classes, register for classes, check your financial aid, or pay your bill via WebAdvisor. To directly access WebAdvisor, go to [www.doane.edu/wa](http://www.doane.edu/wa). For more information on registering for classes, go to [www.doane.edu/gpsregistration](http://www.doane.edu/gpsregistration).

### Academic Calendar

The calendar lists all important dates including schedule release, registration, and Census Day.

<http://www.doane.edu/about-doane/offices/registrar/calendar/9391>

### Schedule / Syllabi

You may also access the Schedule of Classes at

<http://www.doane.edu/course-information-schedules>

After clicking through to the appropriate campus or program, you will also have access to syllabi.

### Books

You may purchase books online at: <http://bookstore.doane.edu/doane>. (This requires a separate account, which is created the first time you order books.)

### Help

If you have any issues with your Doane Username or Doane electronic services, please contact IT in Lincoln at (402) 466-4774, or the IT Helpdesk in Crete at (402) 826-8411.

You may also access the Helpdesk here:

<http://www.doane.edu/about-doane/offices/its/help-and-support>