Course Information

BUS 622
Leadership in Organizations
16SUMM – May 23 – July 23, 2016
3 credit hours

Instructor Information

Jennifer Worthington
Doane College

Contact Information

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Course Catalog Description

An exploration of the concept of leadership using various theoretical and scholarly views, approached with a view to application. Students will learn to distinguish between leaders and managers from both role and task perspectives. Through examination of established and emerging leadership theories, students will develop an understanding of the role of leaders as visionaries, team builders, and change agents.

Course Overview

This course will allow students to learn about leadership and to apply this information to their own situation. Reflection will be a valuable part of the course. Activities for the course will include reading, quizzes, discussion boards, group work and written assignments. The course will be divided into eight modules, or weeks. Several meaningful and manageable assignments will be included in each module. Students will need to participate in the class a couple of times each week. Outside work will be required each week in order to prepare for the assignments. This course is asynchronous meaning that students will not be required to work online at a specific time or day.

Course Textbook and Materials

Required


Note: Strengths Based Leadership includes a unique code to an online assessment. Students will need to purchase this book new, or be sure that the access code has not been opened and used.

Learning Objectives

Course Objectives

At the completion of this course students will be able to:
1. Describe the characteristics, behaviors and traits most commonly ascribed to leaders.
2. Identify and analyze the inherent opportunities and constraints for the practice of leadership within organizations.
3. Describe and analyze their own strengths as leaders and evaluate how their strengths can best be utilized to lead effectively.
4. Formulate strategies and a plan of action for the development of their personal leadership skills.
5. Create their personal philosophy of leading.

**Course Requirements**

**Online Course**

This is an online course and therefore there will not be any face-to-face class sessions. All assignments and course interactions will utilize internet technologies. The instructor will work diligently to arrange the course in a sensible way and to provide support every step of the way.

**Computer Requirements**

This course requires that you have access to a computer that can access the internet. You will need to have access to, and be able to use, the following software packages:

- A web browser (Internet Explorer or Mozilla Firefox)
- Adobe Acrobat Reader (free)
- Adobe Flash Player (free)
- Microsoft Word

You are responsible for having a reliable computer and internet connection throughout the course.

**Email and Internet**

You will need an active Doane College e-mail account and access to the Internet. All instructor correspondence will be sent to your Doane College e-mail account. Please plan on checking your DC email account regularly for course related messages.

This course uses Blackboard for the facilitation of communications between faculty and students, submission of assignments, and posting of grades. The Blackboard Course Site can be accessed at http://bb2.doane.edu. The instructor will provide instruction and help with Blackboard.

**Campus Network or Blackboard Outage**

When access to Blackboard is not available for an extended period of time (greater than one entire evening - 6pm till 11pm) you can reasonably expect that the due date for assignments will be changed to the next day.

**Attendance/Participation**

*Preparation* for class means reading the assigned readings & reviewing all information required for that week. *Attendance* in an online course means logging into the Blackboard and on a regular basis and *participating* in all of the activities that are posted in the course.

**Course Grading**

**Grades and Grading Scale**
Assignment of letter grades is based on a percentage of points earned. The letter grade will correspond with the following percentages achieved. All course requirements must be completed before a grade is assigned.

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<tr>
<th>Grade</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>A</td>
<td>100 – 90</td>
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<td>B</td>
<td>89 - 80</td>
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<td>C</td>
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<td>E</td>
<td>59 and below</td>
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How to Succeed in this Course

- Check your Doane College email regularly
- Log in to the course web site daily
- Communicate with your instructor
- Create a study schedule so that you don’t fall behind on assignments

Accessibility Statement

In compliance with the Rehabilitation Act of 1973, Section 504, and the Americans with Disabilities Act of 1990, professional disability specialists and support staff at Doane College facilitate a comprehensive range of academic support services and accommodations for qualified students with disabilities. Doane College staff coordinate transition from high schools and community colleges, in-service training for faculty and staff, resolution of accessibility issues, community outreach, and collaboration between all Doane College regarding disability policies, procedures, and accommodations.