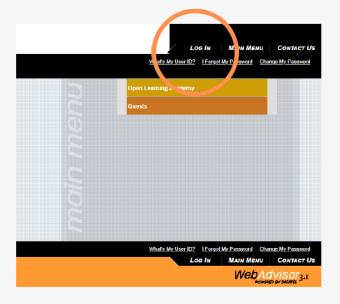


Learn. Challenge. Empower. Transform.

COURSE REGISTRATION INSTRUCTIONS

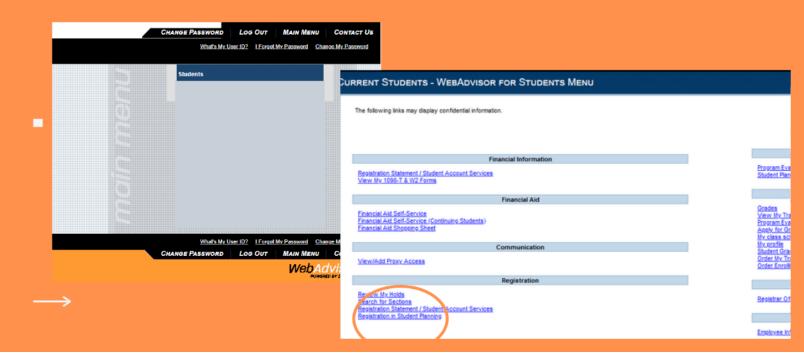


Step 1: Log In to WebAdvisor at <u>wa.doane.edu</u> using your Doane username and password.

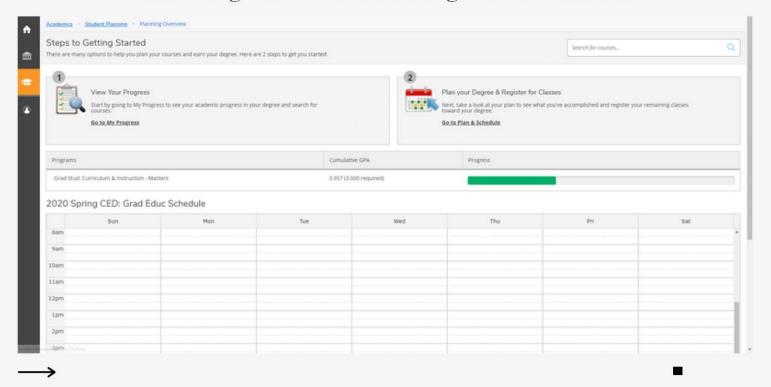


Log In	
<u>l Forg</u>	ot My Password Change My Password What's my User ID?
User ID	minnie.mouse
Password Hint	
SUBMIT	

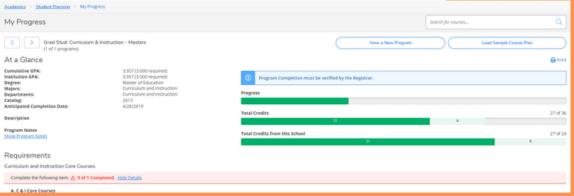
Step 2: Once logged in, select the blue 'Student' Menu. From the student menu, select the option 'Registration in Student Planning' under the Registration section.



You should see the 'Steps to Getting Started' page with options to View Your Progress or Plan and Register for Classes.







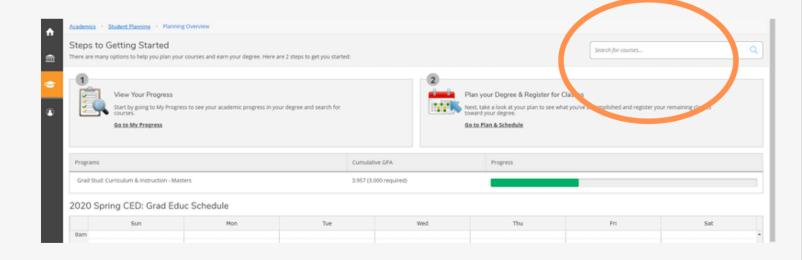
<u>Step 3:</u> Degree-Seeking students can select #1 'View Your Progress'.

This will bring you to the above screen, with completed courses filling in requirements and indication of courses not yet completed.

Scroll down and find an incomplete course and select 'Search'

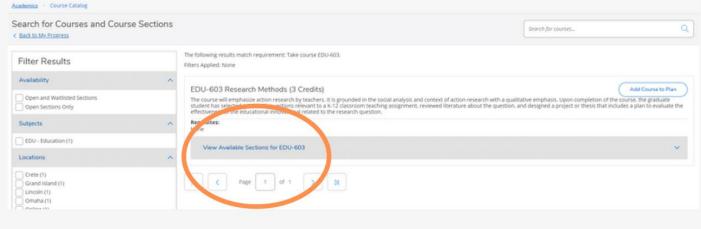


<u>{Alternative} Step 3:</u> If you know which course you would like to register for, you can enter the course subject and number in the search bar at the top right (i.e., 'EDU 600').



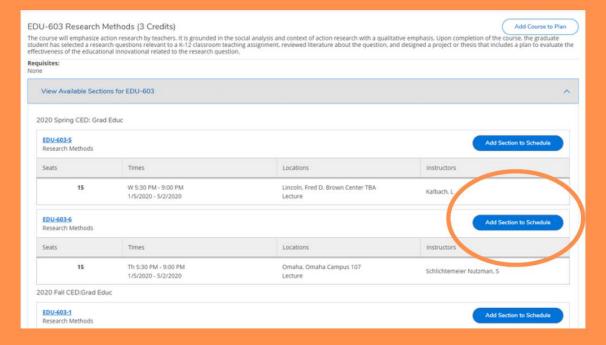
<u>Step 4:</u> Both options for Step 3 will bring you to the screen below, where you will select 'View Available Sections' for the course.





<u>Step 5:</u> This will expand the menu and show you all active sections for the current semester. Select your preferred section and click the blue 'Add Section to Schedule' button.





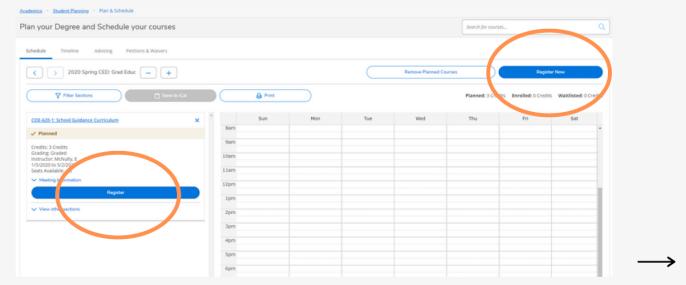


Step 6: You will see all the expanded course details here. If you are satisfied with the section, select the 'Add Section' button.

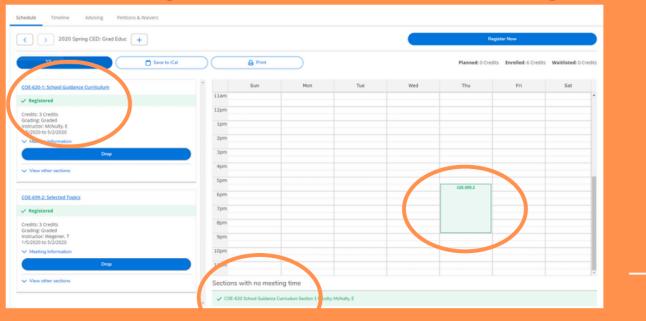
This will *PLAN*' the course, but will not register you.

Next, click on 'Back to Plan & Schedule' at the top left. Section Details EDU-603-5 Research Methods 2020 Spring CED: Grad Educ Instructors (linda.kalbach@doane.edu, 402-458-5660) W 5:30 PM 9:00 PM Meeting Information Academics Course Catalog Lincoln, Fred D. Brown Center TBA (Lecture) earch for Courses and Course Sections 1/5/2020 - 5/2/2020 Back to Plan & Schedule Seats Available 15 of 15 Total Credits Filters Applied: None Filter Results Availability EDU-699 Selected Topics (3 Credits) Course Description The course will emphasize action research by teachers. It is grounded in the social Courses may be counted toward degree requirements within this category. Su semester course schedules. Students may complete more than one 699 cours analysis and context of action research with a qualitative emphasis. Upon Open and Waitlisted Sections completion of the course, the graduate student has selected a research questions relevant to a K-12 classroom teaching assignment, reviewed literature about the question, and designed a project or thesis that includes a plan to evaluate the Open Sections Only This course was attempted or already completed. effectiveness of the educational innovational related to the research question. Subjects Master of Ed. Curriculum & Edu Requisites: BUS - Business (1) Bookstore Information COE - School Counseling (1) COU - Counseling (1) View Available Sections for EDU-699 Add Section EDC - Early Childhood Educ (2) EDL - Educational Leadership (1) Show All Subjects 2020 Spring CED: Grad Educ Locations EDU-699-1 Crete (40) Selected Topics

<u>Step 7:</u> You will see your Plan & Schedule screen for the current semester and the course you have planned. Select the blue 'Register' button for the individual course, or select the 'Register Now' button to register for ALL planned courses at once.



Once you have successfully registered, you should see a green 'Registered' bar on the course, and any in-person courses will show up as green blocks on your calendar at the right, with online showing up below the calendar grid under 'Sections with no meeting time'.



Some additional features in the 'Plan and Schedule' page include:

- The left and right arrows allow you to scroll between the current semester and past/future semesters
- The 'Timeline' tab will show timeline of your courses completed and registered.
- The 'Home | Button allows you to navigate back to the main student menu.

