Registering for Classes Online

Go to doane.edu/wa and click on “Log In” tab.

Use regular log in info to sign in

Click on student tab

Look under the “Registration” section and click “Register for Sections”

Click “Search and register for sections”
Fill in Term and Location.

Additionally, you can choose “Graduate” or “Undergraduate” under the “Academic Level” drop box.

Click SUBMIT at bottom of page.

Find the class you want to take and click the box so there is a check mark by it. If you want additional information about the class, you can click on the class name (in blue). Click SUBMIT at bottom of page.

The class(es) that you chose should appear under the “Preferred Sections” section of the page.

Click drop down box and choose “Register” for each class.

Click “Submit” to complete registration.
This screen will show the classes you are registered for, as well as the classes you are currently taking.

If anything looks wrong, contact your advisor.

Click “Ok” to finish. You then go back to the Student Menu where you can view “My class schedule”, “View Your Account/Make a Payment”, go to “My Profile” to find your student ID number so you can order books online, or you can Log Out.
To Drop a Course

Look under the “Registration” section and click “Delete a Section”

Click the Drop box next to the course you wish to remove and click ‘Submit’