All registration for classes is conducted on-line!

When you register online for your classes, your registration will be complete, and you will be responsible for the tuition due. Be sure to continue to meet with your Advisor to help you select courses and plan your way to graduation! Once you have made your course selections, you can go online to register for those courses. Students who are new to Doane for the Winter II Term will register with their advisor.

VERY IMPORTANT: PRIOR to registering, select Review My Holds on WebAdvisor, to make sure you can register. If you have a hold, contact the appropriate office to resolve it.

Registration begins Monday, November 30th. To REGISTER for classes, go to WebAdvisor and log in. Click on Register for Sections and then Search and Register for sections. Once complete, click on My class schedule to check for accuracy.

More information regarding on line registration can be found at: http://www.doane.edu/GPSregistration. You can scroll down to a Web Tutorial and find a step-by-step handout for registration.

If you encounter problems with online registration, please visit www.doane.edu/register-me. Complete the web form to send your registration request directly to your advisor.

SPECIAL NOTE FOR STUDENTS WHO EXPECT TO COMPLETE DEGREE REQUIREMENTS BY August 2016: Early registration is available beginning Thursday, November 19th. WebAdvisor registration is available for you based on your anticipated graduation date.

You can order your books from the Doane Bookstore online beginning at 5:00pm, December 7th. The College will be closed for the holidays December 24 through January 3. On line orders will not be processed during that period. Orders sent during the holiday break will be ready for pick-up January 8th. The last day to pick up orders at the bookstore before the holiday break will be December 22nd.

ORDER your books at http://bookstore.doane.edu/doane
- On the right hand side, find Lincoln, GI & Omaha campus textbooks “Click Here”
- Select term and classes from list. Add books to cart for each class. When finished click “Continue to Checkout”
- Once in My Cart click “Checkout”

CENSUS DAY- Monday, January 18, 2016
THE LAST DAY TO DROP OR ADD courses for the Winter II Term

Except for certain emergency situations, if you drop your enrollment in any course, including seminars, online courses, and courses on an alternative schedule after census day, you will forfeit tuition. Once the term begins, it is not possible to drop a class online. You must contact your advisor to drop a class after the first meeting.

IMPORTANT – PLEASE READ

Some online classes have a one-time meeting during the first week of the term. Check the schedule to find out if an online course you have chosen has a required one-time meeting.

Doane College continues its historic policy of nondiscrimination on the basis of race, color, religion, sex, genetic information, national origin, disability, age, marital status, sexual orientation or any other protected class recognized by state or federal law in admission or access to, or treatment, or employment in its programs and activities.
ART 107-1 Two-Dimensional Design - Krieger
Required for Graphic Design majors. Fulfills one Doane Plan Aesthetic requirement. Fulfills Undergraduate Core requirement for FAK in Human Creativity.

ART 234-1 Intro to Digital Photography – Keller
Required for Graphic Design majors. Fulfills one Doane Plan Aesthetic requirement. Fulfills Undergraduate Core requirement for FAK in Human Creativity. This course is an introduction to the fundamentals of digital photography. Students must provide their own digital camera. See syllabus for camera functions required.

BUS 215-1/NRS 215-1 Applied Statistics – Grothen
Required for all majors except Graphic Design and Paralegal Studies. PREREQUISITE: Math competency.

BUS 339-1 Quantitative Methods – Carter
Required for Accounting majors. May be used to fulfill one emphasis requirement for Business majors with emphasis in Management or General Business. Class meets five times: 1/11, 1/25, 2/8, 2/22, 2/29

BUS 492-1/493-1/495-1 W-Senior Seminar – Fina
Enrollment is limited to seniors who will complete degree requirements in May or August 2016.

CHM 101-1 Introduction to Chemistry (4) – Staff
Fulfills Doane Plan lab science requirement. Fulfills Undergraduate Core requirement for FAK in Scientific Perspectives.

CMS 220-1 Interpersonal Communication – Heathcock
Fulfills Doane Plan Oral Communication requirement. Fulfills Undergraduate Core requirement for FAK in Rhetorical Communication. Required for Org Communication, Human Relations, ISM, Liberal Arts Studies, Criminal Justice, and RN to BSN. Fulfills one COGNATE requirement for Public Administration majors.

CRJ 312-1 Juvenile Justice – Duden
Required for Criminal Justice majors.

GEO 103-1 Physical Geology (4) – Ehrman
Fulfills Doane Plan Lab Science requirement. Fulfills Undergraduate Core requirement for FAK in Scientific Perspective. Class meets 6:00-10:00pm, Monday, January 11th.
After the first class meeting, the class will be conducted primarily on-line.

GRD 416-1 Graphic Design IV – C. Hadfield
Required for Graphic Design majors. Prerequisite: GRD 315

HRE 318-1 Med/Psycosocial Aspects Addictions– Speck
Required for Nebraska Drug/Alcohol Certification.

IDS 206-1 W-Introduction to Research - Dodson
Required for everyone except Paralegal Studies majors.

ISM 253-1 Information Technology Architecture - Millet
Required for ISM majors

NRS 306-1 Personal Leadership Dev II (1) – Case
Required for RN to BSN majors. Prerequisite NRS 305
Class meets: 1/11, 2/1, 2/15, 2/29

PAD 496-1 W-Senior Seminar in Public Admin – Fina
Required for Public Administration majors. Enrollment is limited to seniors who will complete degree requirements by August 2016.

PRE 111-1 W Ethics – Tasey
Fulfills Doane Plan Philosophy/Religion requirement. Fulfills Undergraduate Core requirement for FAK in In Search of Meaning and Values.

PSI 243-1 Contemporary Political Issues – Beahm
Fulfills one Doane Plan Contemporary Issues requirement. Required for Public Administration majors.

PSY 259-1 Lifespan Development - Allman
Fulfills cognate requirement for Human Relations majors. Fulfills Undergraduate Core requirement for Community and Identity.

PSY 365-1 W-Psychology of Personality – Kilnoski
Required for Human Relations majors. Fulfills Doane Plan Psychology/Sociology requirement. If not used to fulfill that requirement, will fulfill one Doane Plan Liberal Learning requirement for everyone.

THE 112-1 Oral Interpretation - Burney
Fulfills one Aesthetic requirement for the Doane Plan. Fulfills Undergraduate Core requirement for Human Creativity.

ACC 496-1 Senior Seminar in Accounting - Johnson
Required for Accounting majors. Only seniors who will complete degree requirements in May or August, 2015 may enroll for this course.

ART 207-1 Drawing - Krieger
Required for Graphic Design majors. Fulfills one Doane Plan Aesthetic requirement. Fulfills Undergraduate Core requirement for FAK in Human Creativity.

BIO 101-1 Introduction to Biology (4) – Staff
Fulfills Doane Plan Lab Science requirement. Fulfills Undergraduate Core requirement for FAK in Scientific Perspectives.

BUS 212-1 Human Resource Management - Larson
Required for Business majors. Fulfills a requirement for Public Administration or Communication majors.

BUS 250-1 The Legal Environment of Business – Hoffman
Required for Business and Accounting majors.

BUS 251-1 Marketing – Poppert
Required for Accounting and Business majors. Fulfills one requirement for Org Communication majors.

CMS 105-1 Fundamentals of Communication - Mattran
Fulfills Doane Plan Oral Communication requirement. Required for Paralegal Studies majors. Fulfills Undergraduate Core requirement for FAK Rhetorical Communication.

EDU 338-1 Children, Youth, Family - Garrison
Fulfills one Doane Plan Contemporary Issues requirement.

ENG 101- W-Writing Seminar – Sharp
Doane Plan requirement - Fulfills Undergraduate Core requirement for Rhetorical Communication.

GRD 115-1 Intro to Digital Imaging – C. Hadfield
This course introduces students to the magic of Photoshop to learn many of the effects and adjustments that are made to photos that appear in magazine ads, movie posters and on the web. You will learn how to turn multiple images into stunning composites, place and edit text on images, convert color images to black and white, and much more. There is no pre-requisite for this class so you don’t have to be a Graphic Design major to sign up. The course also prepares Graphic Design majors for Graphic Design 1.

HIS 106-1 History of Civilization II – B. Hayes
Fulfills Doane Plan History requirement. Fulfills Undergraduate Core requirement for Global and Cultural Contexts.

IDS 206-2 W-Introduction to Research - Dodson
Required for everyone except Paralegal Studies majors.

LAR 101-1 Inquiry Seminar: Learning the Art of Inquiry
Required for entering students. This course is NOT open to students who entered before August 2014.

MTH 108-1 Modeling & Application - Hertzler
Fulfills Doane Plan Math requirement for everyone EXCEPT Accounting majors. Accounting majors must complete MTH 115 and MTH 108 is a prerequisite for MTH 115. Fulfills Undergraduate Core requirement for FAK in Mathematical Reasoning. Prerequisite: Math Competency.

NRS 416-1 Leadership in Professional Practice - Savage
Required for RN to BSN majors.

SOC 288-1 Deviance – Millet
Required for Criminal Justice majors.

INTERNSHIP/PRACTICUM

HRE 421-1 / CMS 296-1 / Internships/Practicum for all majors
All students enrolled for internship or practicum for the Winter I term are required to attend a one-time mandatory meeting. It will be held on Wed., January 13, 5:30 – 6:00pm
You may register for an internship or practicum in any term. Use the course number and section number from this schedule to register online, and select the number of credits. One credit meets the requirement for Human Relations and Organizational Communication students but some students opt to take more credits. You should speak to your advisor before signing up for more than one credit to determine if it's useful in your situation.

Questions about registering should be directed to Susan Rocker. Susan can be reached at 402-466-4774 or susan.rocker@doune.edu. Students are strongly encouraged to have their internship or practicum site arranged prior to the beginning of the term, if possible.
**WEDNESDAY EVENING**

**ART 210-1 Metal Craft: Jewelry - Huling**  
This is a beginning course in the art of jewelry making and will fulfill one Doane Plan Fine Arts requirement. This class will meet at Lux Art Center, 2601 N. 48th Street.

**ART 235-1 Color Theory & Application - Krieger**  
Required for Graphic Design majors. Fulfills one Doane Plan Fine Arts requirement. Fulfills Undergraduate Core requirement for FAK in Human Creativity.

**BIO 309-1 Your Body, Your Health, Your Choice - Kren**  
Fulfills one Liberal Learning requirement for all students who entered prior to August 2014. Required for RN to BSN.

Required for all majors except Graphic Design and Paralegal Studies. PREREQUISITE: Math competency

**CMS 316-1 Business and Prof Communication – Larson**  

**CMS 323-1 Training & Development – Rathman**  
Required for Org Communication majors. Fulfills one Doane Plan Liberal Learning requirement for everyone EXCEPT Communication majors.

**CMS 334-1 Interviewing & Investigation – Duden**  
Required for Criminal Justice majors.

**CSA 101-1 Word Processing (1) – 1/13, 1/20, 1/27**  
The Doane Plan requires students to take CSA 101 and one other computer course. The Undergraduate Core requires two (2) CSA prefixed courses.

**CSA 109-1 Information Retrieval Skills (1) – 2/10, 2/17, 2/24**  
Required for Business majors. Required for Liberal Arts majors. The Doane Plan requires students to take CSA 101 and one other computer course. The Undergraduate Core requires two (2) CSA prefixed courses.

**ECO 203-1 Macroeconomics and Literacy – Carter**  
Fulfills one Doane Plan Contemporary Issues requirement. Fulfills Undergraduate Core requirement for FAK for Community and Identity. Required for Accounting and Business majors. ISM and Liberal Studies majors must complete EITHER ECO 203 or ECO 204. Prerequisite: Math competency

**GRD 471-1 Advanced Digital Projects – C. Hadfield**  
Required for Graphic Design majors. For Graphic Design majors, this course substitutes for ART 309 Drawing Studio.

**LAR 101-2 Inquiry Seminar: Learning the Art of Inquiry**  
Required for entering students. This class is NOT open to students who entered before August 2014.

**LAR 202-1 Integrative Seminar: Democracy and Diversity**  
Undergraduate Core requirement - This course is NOT open to students who entered before August 2014. In this course students will apply and integrate knowledge and experiences to examine complex questions related to democracy and diversity from multiple perspectives. Prerequisite: LAR 101

**PSI 323-1 State and Local Politics – J. Hayes**  
Required for Public Administration majors. Fulfills one Doane Plan Contemporary Issues requirement. If not used to fulfill that requirement, may be used to fulfill one Doane Plan Liberal Learning requirement. Fulfills Undergraduate Core requirement for Community and Identity.

**PSY 234-1 W-Intro. to Counseling Theories –Kilnoski**  
Required for Human Relations majors.

**SOC 109-1 Introduction to Sociology – Millet**  
Required for Criminal Justice majors. Fulfills Doane Plan Psychology/Sociology requirement. Fulfills Undergraduate Core requirement for FAK in Community and Identity.

**THURSDAY EVENING**

**ACC 103-1 Financial Accounting – Mizerski**  
Required for Accounting and Business majors

**ACC 231-1 Intermediate Accounting I - Johnson**  
Required for Accounting majors. Prerequisite: ACC 104

**ART 256-1 Illustration – Krieger**  
Required for Graphic Design majors. Prerequisites: ART 107 and ART 207

**BIO 346-1 Natural History of Nebraska - Kren**  
Fulfills one Doane Plan Liberal Learning requirement. Topics include natural history of Nebraska; the Sandhills, the Platte, the Oglallalla aquifer, Sandhill Cranes migration, life of the prairie.

**BUS 453-1 Marketing Comm Campaigns – Tunnison**  
Required for Business majors with emphasis in Marketing. Class will meet on Thursday, January 14th. Following that meeting, the teachers and students will meet approximately every other week.

**CSA 108-1 Desk-Top Publishing - C. Hadfield**  
Required for Organizational Communication majors. This course is open to non-majors as well. Students must have a basic working knowledge of computers to include functions like copy and paste, drag and drop with the mouse, save to the desktop, choosing from multiple items in a list, opening documents within an application i.e. file/open, working with multiple open documents, and understanding of terms like pull down menu, window and tab.

**ENG 237-1 W-Introduction to Fiction - Sharp**  
Fulfills Doane Plan Literature requirement. Fulfills Undergraduate Core requirement for In Search of Meaning and Values.

**GRD 258-1 Intro to Computer Graphics - C. Hadfield**  
Required for Graphic Design majors. This course has no prerequisites and is open to non-majors as well. Students must have a basic working knowledge of computers to include functions like copy and paste, drag and drop with the mouse, save to the desktop, choosing from multiple items in a list, opening documents within an application i.e. file/open, working with multiple open documents, and understanding of terms like pull down menu, window and tab.

**HIS 304-1 Military History – Orsag**  
Fulfills Doane Plan International/Multicultural requirement. If not used to fulfill that requirement, may be used to fulfill one Doane Plan Liberal Learning requirement. Fulfills Undergraduate Core requirement for FAK in Global & Cultural Contexts.

**HRE 417-1 Multicultural Counseling – Kastens**  
Required for Human Relations majors.

**HRE 496-1 W-Senior Seminar in HRE – Kastens**  
Required for Human Relations majors. Enrollment is limited to students who will complete degree requirements by August 2016. Class meets every other week. 4:00 – 6:00pm. First class meeting is January 14th.

**ISM 102-1 Software Development II – Millet**  
Required for ISM majors.

**NRS 325-1 Nursing in a Global Community-Kiechel-White**  
Required for RN to BSN majors.

**PLS 205-1 The American Legal System – Hayes**  
Required for Paralegal Studies majors. Fulfills one Cognate requirement for Public Administration majors.

**SPA 101-1 Elementary Spanish I – Francis**  
Fulfills Doane Plan International/Multicultural requirement. If not used to fulfill that requirement, will fulfill one requirement in the Liberal Learning category of the Doane Plan. Fulfills Undergraduate Core requirement for FAK in Global and Cultural Contexts.

**SOC 336-1 W-Social Psychology - Kilnoski**  
Required for Human Relations majors. Fulfills one requirement for Comm and PA majors. Fulfills one DP Cont Issues requirement OR one DP Liberal Learning.

**Senior Seminars**

You will be contacted the second week of the term to arrange meeting times for the following Senior Seminars.

**ENROLLMENT IS LIMITED TO SENIORS WHO WILL COMPLETE**

**DEGREE REQUIREMENTS BY AUGUST 2016**

<table>
<thead>
<tr>
<th>Course</th>
<th>Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>CMS 496-1 W-Senior Seminar in Org Communication</td>
<td></td>
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<tr>
<td>CRJ 496-1 W-Senior Seminar in Criminal Justice</td>
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<tr>
<td>GRD 496-1 Senior Seminar in Graphic Design</td>
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<tr>
<td>ISM 496-1 W-Senior Seminar in Info Systems Management</td>
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</tr>
<tr>
<td>PLS 496-1 W-Senior Seminar in Paralegal Studies</td>
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</tbody>
</table>

**NOTE:** See schedule for meeting times for Accounting, Management, HR Management, General Business, Public Administration, Marketing Communication Campaigns, and Human Relations Senior Seminars.
<table>
<thead>
<tr>
<th>DAY</th>
<th>COURSE</th>
<th>MAJOR REQUIREMENTS/CO-REQUISITES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>LAR 101-3 Inquiry Seminar: Learning the Art of Inquiry</td>
<td>Required for entering students. This course is NOT open to students who entered before August 2014.</td>
</tr>
<tr>
<td></td>
<td>PSY 259-2 Lifespan Development - Allman</td>
<td>Fulfills cognate requirement for Human Relations majors. Fulfills Undergraduate Core requirement for Community and Identity.</td>
</tr>
<tr>
<td>TUESDAY MORNING</td>
<td>ART 214-2 Beginning Painting – Farneth</td>
<td>Fulfills one Doane Plan Aesthetic requirement. This class will meet at Lax Art Center, 2601 N. 48th Street.</td>
</tr>
<tr>
<td></td>
<td>CMS 321-2 W-Intercultural Communication - Voorhees</td>
<td>Communication majors must complete Either CMS 321 OR CMS 348. Fulfills Doane Plan International/Multicultural requirement. If not used to fulfill that requirement, may be used to fulfill one course requirement for Doane Plan Liberal Learning. Fulfills Undergraduate Core requirement for FAK in Global and Cultural Contexts.</td>
</tr>
<tr>
<td></td>
<td>BUS 415-2 W-Leadership in Organizations – Savage</td>
<td>Fulfills one requirement for Business majors with Management, HR Management, or General Business emphasis. Fulfills one Doane Plan Liberal Learning requirement for majors other than Business.</td>
</tr>
<tr>
<td></td>
<td>CMS 342-2 W-Leadership Communication - Savage</td>
<td>Required for Organizational Communication majors. Fulfills one requirement for Business majors with Management, HR Management, or General Business emphasis. Fulfills one Doane Plan Liberal Learning requirement for majors other than Communication.</td>
</tr>
<tr>
<td>SATURDAY MORNING</td>
<td>ACC 415-2 Tax Accounting II – Johnson</td>
<td>Students who wish to sit for the CPA exam should complete this course.</td>
</tr>
<tr>
<td></td>
<td>BUS 242-2 Management – Hill</td>
<td>Required for Accounting, Business, Public Administration, and ISM majors. Fulfills one requirement for Communication majors.</td>
</tr>
<tr>
<td></td>
<td>HRE 496-2 W-Senio Seminar in HRE – Kastens</td>
<td>Required for Human Relations majors. Enrollment is limited to students who will complete degree requirements by August 2016. Class meets every other week, 9:00 – 11:00am. First class meeting is January 16th.</td>
</tr>
<tr>
<td></td>
<td>LAR 202-2 Integrative Seminar: Democracy and Diversity</td>
<td>Undergraduate Core requirement - This course is NOT open to students who entered before August 2014. In this course students will apply and integrate knowledge and experiences to examine complex questions related to democracy and diversity from multiple perspectives.</td>
</tr>
<tr>
<td></td>
<td>MTH 107-2 Problem Solving - Hertzler</td>
<td>Fulfills Doane Plan Math requirement for everyone EXCEPT Accounting and Business majors. Fulfills Undergraduate Core requirement for FAK in Mathematical Reasoning. Prerequisite: Math Competency</td>
</tr>
<tr>
<td></td>
<td>PRE 323-2 W-Religion in American Life – Tasey</td>
<td>Fulfills Doane Plan Philosophy/Religion requirement. If not used to fulfill that requirement, fulfills one Doane Plan Liberal Learning requirement.</td>
</tr>
<tr>
<td>ON-LINE COURSES</td>
<td>AST 103-1 Introductory Astronomy - Ehrman</td>
<td>Class meets one time - Monday, January 11th 5:00-6:00pm. Fulfills Doane Plan non-lab science requirement. Fulfills Undergraduate Core requirement for FAK in Scientific Perspective.</td>
</tr>
<tr>
<td></td>
<td>BUS 205-1 W-Business Writing – JS Engebretson</td>
<td>Instructor will contact students the first week of the term. Fulfills Undergraduate Core requirement for everyone except Business majors.</td>
</tr>
<tr>
<td></td>
<td>BUS 365-1 W-Ethics in a Business Environment– Hadfield</td>
<td>Instructor will contact students first week of the term. Fulfills Undergraduate Core requirement for everyone except Business majors.</td>
</tr>
<tr>
<td></td>
<td>BUS 410-1 Regulatory Compliance – Kostner</td>
<td>Instructor will contact students first week of the term. Fulfills Undergraduate Core requirement for everyone except Business majors.</td>
</tr>
<tr>
<td></td>
<td>BUS 418-1 Human Resource Strategy – Kostner</td>
<td>Instructor will contact students first week of the term. Fulfills Undergraduate Core requirement for everyone except Business majors.</td>
</tr>
<tr>
<td></td>
<td>MUS 125-1 Intro to Presentation Software (1) – R. Hadfield</td>
<td>Meets one time - Tuesday, January 14th, 5:00-6:00pm. It is important for you to attend this short meeting anytime between 5:00 - 6:00 to pick up your packet. If it is impossible for you to attend this meeting, please contact the teacher prior to the meeting to make other arrangements. Fulfills Undergraduate Core requirement for FAK in Human Creativity.</td>
</tr>
<tr>
<td></td>
<td>FAR 103-1 Intro to Fine Arts: Music – Farr</td>
<td>Instructor will contact students the first week of the term. Fulfills Undergraduate Core requirement for FAK in Human Creativity.</td>
</tr>
<tr>
<td></td>
<td>HIS 206-1 History of US after 1877 – T. King</td>
<td>Class meets one time - Monday, January 18th, 5:30-6:30pm. Fulfills Doane Plan History requirement. Fulfills Undergraduate Core requirement for FAK in Human Creativity.</td>
</tr>
<tr>
<td></td>
<td>HIS 321-1 American Race Relations - King</td>
<td>Class meets one time - Monday, January 18th, 5:30-6:30pm. Fulfills Doane Plan Multicultural/Integrative requirement. Fulfills Undergraduate Core requirement for FAK in Global &amp; Cultural Contexts.</td>
</tr>
<tr>
<td></td>
<td>HIS 428-1 Professional Ethics &amp; Issues – Larson</td>
<td>Instructor will contact students first week of the term. Fulfills Undergraduate Core requirement for FAK in Global &amp; Cultural Contexts.</td>
</tr>
<tr>
<td></td>
<td>MUS 125-1 History of Rock &amp; Roll – Nielsen</td>
<td>Instructor will contact students the first week of the term. Fulfills Doane Plan Aesthetic requirement. Fulfills Undergraduate Core requirement for FAK in Human Creativity.</td>
</tr>
<tr>
<td></td>
<td>PED 104-2 Lifetime Physical Fitness (1) - Higgins</td>
<td>Teacher will contact students the first week of the term. Fulfills Doane Plan Physical Fitness requirement. Fulfills Undergraduate Core requirement for FAK in Human Creativity.</td>
</tr>
<tr>
<td></td>
<td>PLS 307-1 Family Law – Hoffman</td>
<td>Class meets one time - Wednesday, January 18th, 5:00-6:00pm. Fulfills Undergraduate Core requirement for FAK in Human Creativity.</td>
</tr>
</tbody>
</table>

**Notes:**
- **MONDAY MORNING**
  - BUS 212-2 Human Resource Management - Larson
  - LAR 101-3 Inquiry Seminar: Learning the Art of Inquiry
  - PSY 259-2 Lifespan Development - Allman

- **TUESDAY MORNING**
  - ART 214-2 Beginning Painting – Farneth

- **WEDNESDAY MORNING**
  - CMS 321-2 W-Intercultural Communication - Voorhees
  - BUS 415-2 W-Leadership in Organizations – Savage
  - CMS 342-2 W-Leadership Communication - Savage

- **SATURDAY MORNING**
  - ACC 415-2 Tax Accounting II – Johnson
  - BUS 242-2 Management – Hill
  - HRE 496-2 W-Senio Seminar in HRE – Kastens
  - LAR 202-2 Integrative Seminar: Democracy and Diversity
  - MTH 107-2 Problem Solving - Hertzler
  - PRE 323-2 W-Religion in American Life – Tasey

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  - AST 103-1 Introductory Astronomy - Ehrman
  - BUS 205-1 W-Business Writing – JS Engebretson
  - BUS 365-1 W-Ethics in a Business Environment– Hadfield
  - BUS 410-1 Regulatory Compliance – Kostner
  - BUS 418-1 Human Resource Strategy – Kostner
  - CSA 101-2 Intro to Word Processing (1) – R. Hadfield
  - CSA 109-2 Information Retrieval Skills (1) – R. Hadfield
  - CSA 201-1 Advanced Word Processing (2) – R. Hadfield
  - CSA 101-1 Intro to Presentation Software (1) – R Hadfield
  - CSA 109-2 Information Retrieval Skills (1) – R. Hadfield
  - CSA 201-1 Advanced Word Processing (2) – R. Hadfield
  - CSA 201-1 Advanced Word Processing (2) – R. Hadfield
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  - MUS 125-1 History of Rock & Roll – Nielsen
  - PED 104-2 Lifetime Physical Fitness (1) - Higgins
  - PLS 307-1 Family Law – Hoffman

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**PREREQUISITES:**
- Math competency
- CSA 101 Word Processing or permission of instructor