LAR 101: Inquiry Seminar: Learning the Art of Inquiry (3 credit hours)  
The Doane Experience: Student Success Seminar

Instructor: Jennifer Worthington  
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Class Meeting Day: Monday

Please read the complete syllabus and notice that there is an assignment due before the first night of class.

Course Description:
Liberal Arts Seminar (LAR) 101: Inquiry Seminar: Learning the Art of Inquiry  
The Doane Experience: Student Success Seminar
   This course is designed to introduce students to academic success at Doane College. Students will be introduced to college-level writing, discussion, critical thinking, and reading. With a focus on student success, students will learn research skills, to work collaboratively, understand the importance of lifelong learning, and gain appreciation for multiple perspectives. Students will begin to engage in ongoing reflection about their educational experience.

Learning Outcomes:
The Doane Experience: Student Success Seminar:  
This course addresses the learning outcomes related to creating a solid academic foundation for students while preparing for a successful and enjoyable learning experience. Specifically, you will work to:
   o Understand the importance of a liberal arts education  
   o Engage in discovery of personal strengths & needs  
   o Know how to navigate and use resources available; and  
   o Create a sense of community.

Undergraduate Core:  
This course intentionally addresses the learning outcomes common to all Liberal Arts Seminar 101 courses. These outcomes are directly related to the essential student learning outcomes of developing crucial intellectual skills and the habits of an intellectual life including using information wisely and communicating effectively. Specifically, you will work to:
   o Engage in discovery;  
   o Gather & evaluate facts and assumptions;  
   o Support conclusions with relevant evidence; and  
   o Practice effective communication.

Required Text
Hacker, D. & Sommers, N. (2014). A pocket style manual, 7th Ed., [Spiral Bound BUNDLE]. Bedford/St. Martin’s. ISBN: 9781319044756. (This includes LaunchPad Solo for Readers & Writers (online) and is available at Doane’s bookstore. It is the same price as the book alone.)
OR

Hacker, D. & Sommers, N. (2014). *A pocket style manual, 7th Ed.*, [Spiral Bound]. Bedford/St. Martin’s. ISBN: 9781457642326. (This does not include online access but can be purchased wherever textbooks are sold. Additionally, students will need to purchase LaunchPad Solo for Readers & Writers via Macmillan’s website or Doane’s bookstore at approximately $30.)

There is a $145.00 fee added to this class. The fee includes the cost of the assessments for the course and the computer application that student’s use throughout their time at Doane College.

**Faculty-supplied Materials**
- Keirsey Temperament Sorter II
- Learning Styles Inventory

**Initial Assignment**
Students must complete the initial assignment (listed later in this syllabus) **BEFORE THE FIRST NIGHT OF CLASS!** The instructor will also send you a welcome email prior to the start of class. Student photos will be taking during the first class.

**Topics**

**Orientation to Doane**
- Student Photos Taken
- Campus Orientation
- Doane History
- Doane Learning Outcomes
- Undergraduate Core/Degree Requirements/Worksheets
- Resources

**Information Retrieval & Research**
- Library Resources
- Introduction to Academic Research & Writing
- Ethical use of information and plagiarism

**Assessing your Strengths & Styles**
- Learning Styles inventory & Review
- Keirsey Temperament

**Managing it All**
- Study Skills—note taking, test taking, effective reading
- Class Participation
- Stress Management
- Time Management
Career Planning & Portfolios
- Career Assessment
- Resume Building
- Why & How to build a portfolio

Making Connections
- Critical Thinking
- Effective Communication
- Speaking with confidence
- Review of Writing
- Reflective Writing

Course Wrap-up & Going Forward
- Evaluation
- Exploration of LAR sequence
Initial Assignment **DUE BY THE START TIME OF FIRST CLASS MEETING:**

A. Activate your Doane e-mail account here: [http://www.doane.edu/myaccount](http://www.doane.edu/myaccount)
   
   Your user name should be firstname.lastname
   
   Your password should be DcXXXXXX (X=your six-digit date of birth)
   
   Example: jane.doe
   
   Dc010388

B. Using the attached Getting Started document, navigate the Doane website and send an e-mail to your instructor at Jennifer.worthington@doane.edu. In the subject line type “Initial Assignment.” In the body, include the following:
   
   - What classes are held on Tuesday nights at the Grand Island campus in the 16WIN2 term?
   - Textbook information for one of the Tuesday night classes
   - The day that payment is due for the current term
   - The next holiday listed on the current academic calendar

### Methods for Assessment

- The ability of students to engage, interact, communicate, and effectively work with faculty and each other (creating a sense of community) will be assessed through attendance and faculty observation.
- Understanding of a liberal arts education will be assessed through evaluation of the Cronon paper and class discussion.
- Effective use of resources will be assessed through initial assignment and participating in active learning.
- Discovery of personal strengths and needs will be assessed through evaluation of personal narrative, temperament paper, and Cronon paper in addition to class discussion.

### Policies/Grading

- **Attendance** – This class is experiential, participative, and collaborative. We are in this together. The absence of any one person will be felt by all so please plan to attend all class sessions. If you need to miss a class, contact me prior to the class.
- **Grading** - Students will earn a final grade of A+, A, B+, B, C+, C, D+, D, or F based on the average of assessments of all assignments
- **Assignments** – The assignments in LAR 101 build on one another and some class sessions are based on the completion of those assignments.
- **Engagement** – All students are expected to participate in class discussions and exercises.
- **Academic Integrity** - Respect others and always cite the source of any ideas or words which are not your own. This is a strict policy but, more importantly, it is the right thing to do.

Please refer to the catalog (online) for all other policies.
Getting Started

Username and Password
Your Doane Username should be your firstname.lastname.
Your Doane Password should be DcXXXXXX (where X = your SIX-digit date of birth)
For example: jane.student
Dc010188
Use your Doane Username and Password for all Doane services including e-mail, WebAdvisor, Blackboard, and offsite access premium library offerings.

If you need to change your password, go to www.doane.edu/myaccount.

Doane e-mail
Go to http://gmail.doane.edu to directly access your Doane e-mail.
All assignments submitted electronically must come from your Doane account. All official Doane communication will be sent to your Doane e-mail account. This includes Financial Aid updates and canceled class notifications.

Your e-mail address should be firstname.lastname@doane.edu. For example, jane.student@doane.edu.

Current Students:
http://doane.edu/gps and click on student resources.
Provides quick access to frequently used programs such as Gmail, Blackboard, and WebAdvisor. This page also provides useful links for students such as Library and Writing Assistance.

WebAdvisor / Registration
You may view the schedule of classes, register for classes, check your financial aid, or pay your bill via WebAdvisor. To directly access WebAdvisor, go to www.doane.edu/wa. For more information on registering for classes, go to www.doane.edu/epsregistration.

Academic Calendar
The calendar lists all important dates including schedule release, registration, and Census Day.
http://www.doane.edu/about-doane/offices/registrar/calendar/9391
A PDF version is available by clicking on the academic year (2013-2014) at the top of the page.

Schedule / Syllabi
You may also access the Schedule of Classes at
http://www.doane.edu/course-information-schedules
After clicking through to the appropriate campus or program, you will also have access to syllabi.

Books
You may purchase books at the bookstore on campus or online at: http://bookstore.doane.edu/doane.
(This requires a separate account which is created the first time you order books.)

Help
If you have any issues with your Doane Username or Doane electronic services, please contact IT in Lincoln at (402) 466-4774, or the IT Helpdesk in Crete at (402) 826-8411.

You may also access the Helpdesk here:
http://www.doane.edu/about-doane/offices/its/help-and-support