**This syllabus is subject to change as conditions dictate**

**COURSE DESCRIPTION:** DLC 116 is a writing course that prepares you for Writing Seminar 101. The course focuses on principles of grammar, usage, sentence structure, paragraph development and essay writing which includes proper use of citations.

**COURSE OBJECTIVES:** To show mastery of course objectives students must be able to do the following:

1. Demonstrate the ability to write a well developed paragraph
2. Demonstrate the ability to write a well developed essay
3. Demonstrate the ability to include proper use of citations
4. Demonstrate understanding of the mechanics and grammar of writing

**TEXT:** *Writing Academic English* by Alice Oshima and Ann Hogue, 5th Edition. Pearson Longman, Publisher.

You will be doing exercises in this text, so make sure that you get a clean copy of the text. Do not get a book that already has the exercises written in it or I will not accept your homework assignments. Please bring this book with you to the first class.

**REQUIRED MATERIALS:** notebook with writing paper, writing utensil

**SUGGESTED TEXT:** Bring your Pocket Style Manual by Hacker & Sommers from LAR 101

**GRADING SYSTEM:** A point system is used to determine a percentage grade for each student. Points are earned by performance on Homework assignments, in-class writings, out-of-class writings and a final portfolio.

**GRADING:**

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Points toward Grade</th>
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<tbody>
<tr>
<td>Homework (4 @ 25 points)</td>
<td>100</td>
</tr>
<tr>
<td>In-class Writing Exercises (5 @ 10 points)</td>
<td>50</td>
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</tbody>
</table>
Out of Class Writing Exercises | 100
---|---
1. Writing Inventory | 10
2. Reflective Response | 10
3. Paragraph #1 | 10
4. Paragraph #2 | 10
5. Summary of an article | 10
6. Essay #1 with citations | 25
7. Essay #2 with citations | 25

Final Portfolio: 50
1. Freewrite
2. Body Paragraph
3. Essay

Total 300

Grades:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Points</th>
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<tbody>
<tr>
<td>A</td>
<td>270-300 points</td>
</tr>
<tr>
<td>B</td>
<td>240-269 points</td>
</tr>
<tr>
<td>C</td>
<td>210-239 points</td>
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<tr>
<td>D</td>
<td>180-209 points</td>
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<tr>
<td>F</td>
<td>below 180</td>
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ACADEMIC INTEGRITY POLICY: The Doane College Academic Integrity Policy will be adhered to in this class. All written assignments and observations will represent your own work. Any use of other's ideas and words without proper citation of sources is plagiarism and will result in a loss of points for that assignment. The following are how and when you need to cite sources:

- Their ideas, their words—in-text citation should include author(s), year, page #
- Their ideas, your words—in-text citation should include author(s) and year.
- Your ideas, your words—no citation required

Academic dishonesty can have very serious consequences. Plagiarism isn't worth the risk! There are two types: intentional and unintentional. Intentional plagiarism will get you into serious trouble. Unintentional will get you a tutoring session with me!

ATTENDANCE: Because the course is participatory in nature and not primarily lecture-based, attendance is required. Missing class discussions and activities will directly affect your understanding and your ability to apply learned skills. Only one absence is allowed. If you miss a second class you will need to meet with the instructor to determine what course of action is necessary to pass the course.
CLASS SCHEDULE:

WEEK 1: Writing a Paragraph
- Orientation to the course
  - Syllabus
  - Academic Support Center
  - Blackboard
- Chapter One—Paragraph Structure
  - Analyzing the Model
  - Parts of a Paragraph
  - The Writing Process
- Chapter 9—Types of Sentences
  - Simple/compound/complex
- Writing Paragraph #1
  - Complete Chapter 1 Writer's Self-Check (p. 322)

Homework: Writing Inventory/Reflective Writing—Both assignments are posted on Blackboard. Bring completed Self-Editing Worksheet 1 with you to class.

WEEK 2: Writing a Paragraph
- Writer's workshop—peer editing
- Chapter 2- Unity and Coherence
  - Analyzing the Model
  - Unity
  - Coherence
- Chapter 10—Parallelism and Sentence Problems
  - Fragments/choppy sentences/run-on sentences/comma splices
- Writing Paragraph #2
  - Complete Chapter 2 Writer's Self-Check (p. 324)

Homework: Bring completed Chapter 2 Writer's Self-Check with you to class. Complete the handout with exercises on sentence problems.

WEEK 3: Writing a Paragraph
- Writer's Workshop—peer editing
- Chapter 3—Supporting Details: Facts, Quotations, and Statistics
  - Analyzing the Model
  - What is plagiarism
  - Using and Citing Sources
  - Paraphrasing
• Summarizing
  • Chapter 10—Parallelism and Sentence Problems
    • Parallelism
  • Summary of an article (article is on p. 280 of the text)
    • Complete Chapter 3 Writer’s Self-Check (326)

Homework: Bring completed Chapter 3 Writer’s Self-Check with you to class. Complete the handout with exercises on parallelism.

WEEK 4: Writing an Essay

• Chapter 4—From Paragraph to Essay
  • Introductions/Thesis Statement
  • Conclusions
  • Body Paragraphs
  • Essay Organization

Homework: Bring completed Chapter 4 Writer’s Self-Check with you to class. Complete grammar handout.

WEEK 5: Writing an Essay

• Chapter 4—From Paragraph to Essay
  • APA Format for an essay
  • Adding Citations
  • Works Cited Page
• Writer’s Workshop—Citations/Works Cited Page

Homework: Complete Essay #1 with citations and Works Cited Page. Complete grammar handout.

WEEK 6: Writing an Essay

• Writer’s Workshop
  • Essay #2
• Grammar Workshop
  • Troublesome issues for writers

Homework: TBA

WEEK 7: Writing an Essay

• Peer Review of Essay #2
• How to prepare the final portfolio

Homework: Revise papers for final portfolio

WEEK 8: Writing Workshop—Students will meet individually with the instructor to review their final portfolios, fill out a self-evaluation of writing assessment, and discuss their portfolio assessment.