DLC 116 COURSE SYLLABUS

INSTRUCTOR: Terese Klasek Francis
OFFICE: GPS Academic Support Center (Room 205)
OFFICE HOURS: By appointment or after class
PHONE: TBA
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COURSE DESCRIPTION: DLC 116 is a writing course that prepares you for Writing Seminar 101. The course focuses on principles of grammar, usage, sentence structure, paragraph development and essay writing. This course is cross-referenced with ELS 116

COURSE OBJECTIVES: To show mastery of course objectives students must be able to do the following:

1. Write sentences that demonstrate correct usage of parts of speech, punctuation and capitalization.
2. Demonstrate the ability to write a well developed paragraph
3. Demonstrate the ability to write a well developed essay
4. Demonstrate understanding of the mechanics and grammar of writing

TEXT: *Longman Academic Writing 4: Essays* by Alice Oshima and Ann Hogue, 5th Edition, Pearson Education. You will be doing exercises in this text, so make sure that you get a clean copy of the text. Do not get a book that already has the exercises filled in or I will not accept your assignments. Please bring this book with you to the first class.

REQUIRED MATERIALS: notebook with writing paper, writing utensil

GRADING SYSTEM: A point system is used to determine a percentage grade for each student. Points are earned by performance on Homework assignments, in-class writings, out-of-class writings and a final portfolio.

GRADING:

Grades will be calculated on the following point scale:

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Points</th>
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<tbody>
<tr>
<td>Homework assignments (6 @ 25 points)</td>
<td>125</td>
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<tr>
<td>6 freewrites (in-class writings—6 @ 10 points)</td>
<td>60</td>
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<tr>
<td>2 body paragraphs (2 @ 20 points)</td>
<td>40</td>
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<tr>
<td>2 Essays (2 @ 25 points)</td>
<td>50</td>
</tr>
<tr>
<td>Final portfolio</td>
<td>50</td>
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A 315-350 points
B 280-314 points
C 245-279 points
D 210-244 points
F below 210
**ACADEMIC INTEGRITY POLICY:** The Doane College Academic Integrity Policy will be adhered to in this class. All written assignments and observations will represent your own work. Any use of other’s ideas and words without proper citation of sources is plagiarism and will result in a loss of points for that assignment.

**ATTENDANCE:** Because the course is participatory in nature and not primarily lecture-based, attendance is required. Most of the work will be done in class during writing workshops. Students will work one-on-one with the instructor, so missing class will mean missing valuable input from the instructor. Missing class discussions and activities will directly affect your understanding and your ability to apply learned skills. **Only one absence is allowed. If you miss a second class you will need to drop the course.**

**CLASS SCHEDULE:**

**WEEK 1:** Writing a Paragraph  
Appendix A: The Writing Process—Prewriting/Planning/Drafting  
Chapter 1—Paragraph Structure  
Chapter 9—Types of Sentences—Simple/Compound/Complex  

Homework: Sentences/Paragraph #1

**WEEK 2:** Writing a Paragraph  
Appendix A: The Writing Process—Editing/Final Revision  
Writer’s workshop—peer editing  
Chapter 2- Unity and Coherence  
Chapter 10- Sentence Problems—Comma Splice/Run-ons/Choppy/Fragments  

Homework: Sentence Corrections/Paragraph #2

**WEEK 3:** Writing a Paragraph  
Writer’s Workshop—peer editing  
Chapter 3—Supporting Details: Facts, Quotations, and Statistics  
Chapter 10-Parallel Construction in sentences  

Homework: Revisions of Paragraph #1 and #2

**WEEK 4:** Writing an Essay  
Chapter 4—From Paragraph to Essay  
--Introductions/Thesis Statements
Homework: Introduction Paragraph for Essay #1

WEEK 5: Writing an Essay

Chapter 4—From Paragraph to Essay

--Conclusions

Homework: Concluding Paragraph for Essay #1

WEEK 6: Writing an Essay

Chapter 4—From Paragraph to Essay

--Revision of Essay #1

--Adding citations

--Works cited page

Homework: Essay #2

WEEK 7: Writing Workshop

--Revise Essay #2

Homework: Revise papers for final portfolio

WEEK 8: Final Portfolio—Meet individually with instructor

**This syllabus may be revised based on the skills and needs of each class.**