DOANE 1872 COLLEGE

Lincoln Campus

UNDERGRADUATE SCHEDULE
Summer Term
May 26 – July 26, 2014

All registration for classes is now conducted on-line!

When you register on-line for your classes, your registration will be complete, and you will be responsible for the tuition due. **Be sure to continue to meet with your Advisor to help you select courses and plan your way to graduation! Once you have made your course selections, you can go online to register for those courses. Students who are new to Doane for the Summer Term CANNOT register via WebAdvisor and will sign a promissory note with their advisor.**

VERY IMPORTANT: PRIOR to registering, select **Review My Holds** on WebAdvisor, to make sure you can enroll. If you have a hold, contact the appropriate office to resolve it.

Registration begins **Monday, April 28th.** To REGISTER for classes, go to WebAdvisor and log in. Click on **Register for Sections** and then **Search and Register for sections.** Once complete, click on **My class schedule** to check for accuracy.

More information regarding on line registration can be found at: http://www.doane.edu/GPSregistration. You can scroll down to a Web Tutorial and a step-by-step handout for registration.

If you encounter problems with online registration, please visit www.doane.edu/register-me. Complete the web form to send your registration request directly to your advisor.

If all of this seems too confusing, we will provide in-person training/assistance on campus. Call Kelsee at 402.466.4774 for an appointment.

SPECIAL NOTE FOR STUDENTS WHO EXPECT TO COMPLETE DEGREE REQUIREMENTS BY December 2014: Early registration is available beginning Thursday, April 24th. Web Advisor registration IS available for you based on your anticipated graduation date.

You can order your books from the Doane Bookstore on line beginning May 9th.

The bookstore will package the books you order and have them ready for you to pick up at your convenience. **ORDER** your books at **http://bookstore.doane.edu/doane**

- On the right hand side, find Lincoln, GI, or Omaha campus textbooks "Click Here"
- Select term and classes from list. Add books to cart for each class. When finished click "Continue to Checkout"
- Once in My Cart click "Checkout"

CENSUS DAY- Tuesday, June 3, 2014
THE LAST DAY TO DROP OR ADD courses for the Summer Term

Except for certain emergency situations, if you drop your enrollment in any course, including seminars, on-line courses, and courses on an alternative schedule **after census day**, you will forfeit tuition. Once the term begins, it is not possible to drop a class on-line. You must contact your advisor to drop a class after the first meeting.

IMPORTANT – PLEASE READ

Some on-line classes have a one-time meeting during the first week of the term. Check the schedule to find out if an online course you have chosen has a required one-time meeting.

Doane College continues its historic policy of nondiscrimination on the basis of race, color, religion, sex, genetic information, national origin, disability, age, marital status, sexual orientation or any other protected class recognized by state or federal law in admission or access to, or treatment, or employment in its programs and activities.

EVENING CLASSES MEETING ONCE A WEEK

Monday Evening

ART 234-1 Intro to Digital Photography – Keller
Fulfills one Aesthetic requirement. This is an introduction to the fundamentals of digital photography. Students must provide their own camera. Check the syllabus for required camera and other supplies.

ART 210-1 Metal Craft: Jewelry – Starkel
Beginning course in the art of jewelry making - Fulfills one Doane Plan Aesthetic requirement. Class meets at Lux Art Center, 2601 N. 48th Street.

CMS 105-1 Fundamentals of Communication - Mattran
Fulfills Oral Communication requirement. Required for Paralegal Studies majors.

CMS 301-1 Global Network Communication – Millet
Required for ISM majors

CMS 321-1 W-Intercultural Communication - Cooper
Communication majors must complete Either CMS 321 OR CMS 348. Fulfills Doane Plan International/Multicultural requirement. If not used to fulfill that requirement, may be used to fulfill one course requirement for Doane Plan Liberal Learning.

CRJ 410-1 Cont Issues in Criminal Justice- Duden
Required for Criminal Justice majors.

ENG 237-1 W-Intro to Fiction – Tasey
Fulfills Doane Plan Literature requirement

GEO 107-1 Intro to Meteorology – Jakubowski
Fulfills one Doane Plan Science requirement. This is NOT a lab science.

GRD 415-1 Graphic Design III – C. Hadfield
Required for Graphic Design majors. Prerequisite: GRD 315

HRE 315-1 Group Counseling – Kastens
Required for Human Relations majors. Prerequisite: CMS 112

HRE 318-1Medical/Psychosocial Aspects – Speck
Required for Nebraska Drug/Alcohol certification

MTH 115-1 Finite Math - Hertzler
Required for Accounting majors. Fulfills Doane Plan Math requirement - Prerequisite: MTH 108

NRS 420-1 Legal/Ethical Issues in Nursing Practice - Ware
Required for RN to BSN majors.

PED 101-1 Activity Course: Golf (1) – June 2, 9, 16, 23
All students are required to complete 1 credit in PED 101. First class meeting, 6:00pm at the driving range of Mahoney Golf Course, 7900 Adams. Students must provide their own golf clubs. Class meets 6:00 – 7:30pm

PLS 345-1 Real Property – Hoffman
Required for Paralegal Studies majors. This class meets 6:00-10:00, Monday, June 2nd. After the first class meeting, the class will be conducted primarily on-line. Additional class meetings will be scheduled if the teacher determines they are needed. These meetings will be mandatory if set by the teacher.

SOC 336-1 W-Social Psychology - Kilnoski
Required for Human Relations majors. Fulfills one requirement for Communication and Public Administration majors. Fulfills one DP Contemporary Issues requirement OR one DP Liberal Learning requirement.

ALTERNATIVE SCHEDULE

HRE 421 / CMS 296 / Internships/Practicum for all majors

You may register for an internship or practicum in any term. Initiate this process by contacting your advisor during pre-registration. Students are encouraged to have their internship or practicum site arranged prior to the beginning of the term, if possible. If you need help locating an internship or practicum opportunity, contact Susan Rocker in the Career Development Office.

All students enrolled for internship or practicum for the Summer term are required to attend a one-time mandatory meeting.
Wednesday, May 28th 5:30 - 6:00

Watch Doane email for information about setting up your internship/practicum, or contact Susan Rocker in the career development office.- Susan.rocker@doane.edu or 402-466-47

Tuesday Evening

ACC 104-1 Managerial Accounting – Sluka
Required for Business and Accounting majors. Prerequisite: ACC 103

ACC 415-1 Tax Accounting II – Johnson
Recommended for students who wish to sit for the CPA exam. Prerequisites: ACC 232 and ACC 315

ANT 308-1 W-Cultural Anthropology – B. Hayes
Fulfills Doane Plan International/Multicultural requirement

CSA 101-1 Intro to Word Processing (1) – R. Hadfield
Competency required for all majors. Class meets: 5/27, 6/3, 6/10

CSA 109-1 Info Retrieval Skills (1) – R. Hadfield
Required for Business, ISM, Paralegal and Liberal Arts Studies majors. All students must complete CSA 101 plus one more credit in computer science. Class meets 7/8, 7/15, 7/22

ECO 204-1 Microeconomics and Business – Carter
Required for Accounting and Business majors. ISM and Liberal Studies majors must complete EITHER ECO 203 or ECO 204.

GEO 103-1 Physical Geology (4) – Ehrman
Fulfills Doane Plan Lab Science requirement.
This class meets 6:00-10:30, Tuesday, May 27th. After the first class meeting, the class will be conducted primarily on-line.

GRD 241-1 Graphic Design & Layout - Hadfield
Required for Graphic Design majors.

HRE 417-1 Multicultural Counseling – Kastens
Required for Human Relations majors. Prerequisite: PSY 234

IDS 104-1 Reorient to Higher Ed (1) 5/27, 6/3 , 6/10, 6/17, 6/24
Required for entering students.

MTH 107-1 Problem Solving - Hertzler
Fulfills Doane Plan Math requirement for everyone EXCEPT Accounting and Business majors. Prerequisite: Math Competency

PED 101-2 (Activity Course) Bowling (1) – Meets 8 weeks
All students are required to complete 1 credit in PED 101. Class will meet at Hollywood Bowl, 920 North 48th. At 6:30pm.

SOC 288-1 Deviance – Millet
Required for Criminal Justice majors.

SOC 324-1 Race & Nationality – Allen
Fulfills Doane Plan International/Multicultural requirement. If not used to fulfill that requirement, will fulfill one Liberal Learning requirement for everyone.

Evening Classes Meet
6:00 – 10:30pm

Morning Classes Meet
8:00am – 12:30pm

Unless otherwise indicated, all classes have a course value of 3 credits.

EVENING CLASSES MEETING ONCE A WEEK

Wednesday Evening

ART 201-1 Painting – Feezell
Fulfills one Aesthetic requirement. Meets at Lux Art Center, 2601 N. 48th

ART 371-1 Adv. Techniques in Digital Photo - Keller
Check syllabus for required camera . **Prerequisite: ART 234**

BUS 205-1 W-Business Writing – JS Engebretson
Required for Accounting, Business, and Org Communication majors. Fulfills one elective for ISM major. Meets May 28, June 11, July 2, July 9, July 16.

BUS 215-1/NRS 215-1 Applied Statistics - Grothen
Required for all majors except Graphic Design and Paralegal Studies.

BUS 242-1 Management – Hill
Required for Accounting, Business, Public Administration, and ISM majors. Fulfills one requirement for Communication majors.

BUS 250-1 The Legal Environment of Business – Hoffman
Required for Business and Accounting majors.

CMS 220-1 Interpersonal Communication – Heathcock
Fulfills Doane Plan Oral Communication requirement. Required for Org Comm, Human Relations, ISM, Liberal Arts Studies, Criminal Justice. Fulfills one COGNATE requirement for Public Administration majors.

CMS 316-1 Business & Prof Communication – Larson
Required for Cmm, ISM, Business, & Public Admin majors. Fulfills Doane Plan Oral Communication requirement OR Liberal Learning requirement.

CRJ 312-1 Juvenile Justice – Duden
Required for Criminal Justice majors.

ENG 101-1 W-Writing Seminar – Sharp
Doane Plan requirement.

GRD 115-1 Intro to Digital Imaging – C. Hadfield
Required for Graphic Design majors. This course is a prerequisite for Graphic Design I and is an introduction to Photoshop. The course is open to non-majors.

NRS 320-1 Community Health – Kiechel White
Required for RN to BSN majors

PLS 354-1 Torts – Hayes
Required for Paralegal Studies majors

PSY 365-1 W-Psychology of Personality – Kilnoski
Required for Human Relations majors. Fulfills Doane Plan Psychology/Sociology requirement **OR** Liberal Learning requirement

SOC 109-1 Introduction to Sociology - Millet
Fulfills Doane Plan Psychology/Sociology requirement

EVENING CLASSES MEETING TWICE A WEEK

Mon AND Wed: May 28 – June 23

ART 235-1 Color Theory & Application – Krieger
Required for Graphic Design majors. Fulfills one Doane Plan Aesthetic Perspective requirement.

Mon AND Thurs: May 29 – July 17

DLC 090-1 Computational Skills - Grothen
All students must pass the math competency test or pass DLC 090 with a C- or better before enrolling for any math course numbered above 100.

Tues AND Thurs: May 27 – June 19

ART 207-1 Drawing – Krieger
Required for Graphic Design majors. Fulfills one Doane Plan Aesthetic Perspective requirement.

CMS 351-1 Persuasion– Burney
Required for Org Communication majors. Fulfills one Doane Plan Liberal Learning requirement for everyone EXCEPT Communication majors.

SPA 101-1 Elementary Spanish I – Francis
Fulfills Doane Plan International/Multicultural OR Liberal Learning requirement.

Tues AND Thurs: June 24 – July 22

SPA 102-1 Elementary Spanish II – Francis
Fulfills Doane Plan International/Multicultural OR Liberal Learning requirement.

Thursday Evening

ACC 335-1 Managerial Cost Accounting – Johnson
Required for Accounting majors. Class will not meet June 19th or June 26th.

BUS 212-1 Human Resource Management - Larson
Required for Business majors. Fulfills a requirement for Public Administration or Communication majors.

BUS 324-1 Promotions Management – Tunnison
Required for Graphic Design majors and Marketing emphasis Business major.

CRJ 205-1 The American Legal System – Hayes
Required for Criminal Justice majors. Fulfills one Cognate requirement for Public Administration majors.

EDU 338-1 Children, Youth, Family-Garrison
Fulfills one Doane Plan Contemporary Issues requirement.

GRD 320-1 Digital Draw/Graphic Creation - C. Hadfield
For Graphic Design majors this course substitutes for ART 308. Fulfills one Doane Plan Liberal Learning requirement. Prerequisite: GRD 315

ISM 101-1 Software Development I – Millet
Required for Information Systems Management majors.

PED 101-3 (Activity course) SHARPS (1) – **Higgins**
Meets 7/10, 7/17, 7/24 - Students must complete 1 credit in PE activity course.

PED 104-1 Theory of Lifetime Fitness (1) – Higgins
Meets 5/29, 6/5, 6/12 - Doane Plan requirement.

PLS 205-1 The American Legal System – Hayes
Required for Paralegal majors. Fulfills one requirement for PA majors.

PRE 323-1 W-Religion in American Life – Tasey
Fulfills Doane Plan Philosophy/Religion **OR** Liberal Learning requirement.

PSI 101-1 American Politics – Fina
Required for Public Administration majors. Fulfills one Doane Plan Contemporary Issues requirement.

MORNING CLASSES MEETING ONCE A WEEK

Monday Morning

BUS 212-2 Human Resource Management – Larson
Required for Business majors. Fulfills a requirement for PA or Comm majors.

PED 101-4 Activity Course: Golf (1) – June 2, 9, 16, 23
First class meeting, **9:00am** at the driving range of Mahoney Golf Course, Students must provide their own golf clubs. Class meets 9:00 – 10:30am

Tuesday Morning

PSI 101-2 American Politics – Fina
Required for Public Administration majors. Fulfills one Doane Plan Contemporary Issues requirement.

Wednesday Morning

HRE 315-2 Group Counseling – Kastens
Required for Human Relations majors. Prerequisite: CMS 112

PRE 111-2 W-Ethics – Tasey
Fulfills Doane Plan Philosophy/Religion requirement.

Saturday Morning

ACC 435-2 Government/Not-for-Profit Acc-Johnson
(Class will not meet June 21 or June 28.)
Recommended for accounting majors who wish to sit for the CPA exam.

BUS 215-1/NRS 215-1 Applied Statistics – Carter
Required for all majors except Graphic Design and Paralegal Studies.

HIS 205-2 History of US before 1877 - Duncan
Fulfills Doane Plan history requirement

PED 104-2 Theory of Lifetime Fitness (1) -6/7, 6/14/ 6/21
Doane Plan Requirement

PED 202-2 Physical Health Training (2) – Holmes
Class will meet 9-11:30am for eight sessions.

MORNING CLASS MEETING TWICE A WEEK

Tuesday & Friday, May 27 – July 18, 8:00am – 10:30am

DLC 090-2 Computational Skills – Grothen
All students must pass math competency test or DLC 090 before enrolling for any math course numbered above 100.

ON-LINE COURSES

AST 103-1 Introductory Astronomy – Ehrman
Required one-time meeting Tuesday, May 27[7] 5:00-6:00pm
Fulfills one Doane Plan science requirement. This is NOT a lab science.

AST 103-2 Introductory Astronomy – Wentworth
Required one time meeting, Wednesday, May 28, 5:30-6:00pm
Fulfills one Doane Plan science requirement. This is NOT a lab science.

BIO 101-1 Intro to Biology (4) – Sandridge
Teacher will contact students the first week of the term.
Fulfills Doane Plan LAB science requirement.

BUS 101-1 Understand Environment of Business – Le
Required one time meeting, Tuesday, May 27, 5:00-6:00pm
This course fulfills one Contemporary Issues requirement in the Doane Plan.

BUS 251-1 W-Marketing – J. Hadfield
Teacher will contact students the first week of the term.
Required for Accounting &Business majors.

BUS 361-1 Contemporary Issues in HR Mgt – Kostner
Teacher will contact students the first week of the term.
Fulfills requirement for emphasis in HR Management or Gen Business.

CHM 125-1 General Chemistry (4) – Clevette
Teacher will contact students the first week of the term.
Fulfills Doane Plan LAB science requirement.

CSA 101-2 Intro to Word Processing (1) – R. Hadfield
Required one time meeting, Tuesday, May 27, 5:30-6:00pm
Competency required for all majors.

CSA 104-1 Intro to Presentation Software (1) – R Hadfield
Required one time meeting, Tuesday, May 27, 5:00-5:30pm
Prepares students to use electronic communication resources for presentations.

CSA 109-2 Information Retrieval Skills (1) – R. Hadfield
Required one time meeting, Tuesday, May 27, 5:00-5:30pm
Required for Business majors. Required for Liberal Arts majors.

CSA 201-1 Advanced Word Processing (2) – R. Hadfield
Required one time meeting, Tuesday, May 27, 5:30-6:00pm
Prerequisite: CSA 101 Word Processing or permission of instructor

ENG 101-2 W-Writing Seminar – Davis
Required one time meeting, Tuesday, May 27, 5:00-6:00pm
Doane Plan requirement

FAR 103-1 Intro to Fine Arts: Music – Gilbert
Teacher will contact students the first week of the term.
Fulfills one Doane Plan Aesthetic requirement

GEG 112-1 Physical Geography – Jakubowski
Required one time meeting, Monday, June 2, 5:00-5:30pm
Fulfills one Doane Plan Science requirement.

GEG 301-1 Social & Cultural Geography (3) – King
Required one time meeting, Tuesday, May 27, 5:00-5:30pm
Fulfills Doane Plan International/Multicultural requirement.

GRD 252-1 History of Graphic Design – Staff
Required for Graphic Design majors. Fulfills one DP Aesthetic requirement.

HIS 105-1 History of Civilization I – Orsag
Teacher will contact students the first week of the term.
Fulfills Doane Plan History requirement

HIS 205-1 History of US before 1877 – King
Required one time meeting, Tuesday, May 27, 5:30-6:00pm
Fulfills Doane Plan History requirement.

HIS 206-1 History of US after 1877 – King
Required one time meeting, Tuesday, May 27, 5:30-6:00pm
Fulfills Doane Plan History requirement.

IST 201-1 Instructional Technology – Kutscher
Teacher will contact students the first week of the term.
Required for Education majors.

MUS 125-1 History of Rock & Roll – Nielsen
Teacher will contact students the first week of the term.
Fulfills one Doane Plan Aesthetic requirement.

PSY 117-1 Introduction to Psychology – Homa
Teacher will contact students the first week of the term.
Fulfills one Doane Plan Contemporary Issues requirement.