Syllabus
Professional Ethics and Issues
HRE 428
3 CREDITS

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Course Description: The study of ethical counseling practices, behaviors and decision-making. Includes legal considerations, rights of clients, and counselor roles and values.

Required Text:

There will be a variety of handouts available throughout the class sessions.

Course Format: A variety of learning activities will be utilized during this course to provide students with the ability to acquire needed skills in the area of ethics and the helping professions.

Please note:
I reserve the right to make adjustments to evaluation techniques.

***Please Note:
-- Papers and/or projects that are submitted late will be reduced a full letter grade.

Course Objectives:
--Develop understanding of current ethical issues that may arise for professionals in the helping professions.
--Develop self-awareness with personal biases, attitudes, and values as they pertain to the helping professional.
--Develop research skills to enhance understanding of current events in the helping professions.
--Learn ethical decision models that can assist in the helping professions.
--Become acquainted with informed consent processes.
--Review Nebraska ethics laws as pertaining to helping professions

Attendance Policy: You are expected to attend every class session. Class attendance is an important part of your learning experience. Unexcused attendance will result in a lowering of the final grade of full letter grade. Unexcused absences that exceed two sessions with result in a “F” or “I” grade. Excused absences will require makeup work at the instructor’s discretion. Any more than two excused absences will result in consultation with the department chairperson.

Teaching Methods: Lecture, discussion, groups, handouts, assigned readings, exams, individual presentations, videos and other methods will be used.

Academic Honesty: Students are expected to observe ethical principles at all times. Academic dishonesty includes, but is not limited to:
Fraud—copying, misrepresentation, fictionalized account, and unauthorized collaborations.
Plagiarism—word for word, lifting and quilting, and quoting without a source. Cheating, defined as any act of fraud or plagiarism discussed above, will result in severe penalties. The first time a student is caught cheating, a score of zero will be issued for that assignment or test.
If a second offense occurs in the same course, the student will be dropped from the course with a failing grade.

The Doane College Academic Integrity Policy will be adhered to in this class. All projects and tests will represent your own work. Any use of others’ ideas and words without proper citation of sources is plagiarism and will result in penalties to be determined by the instructor and/or the dean of undergraduate studies.

**Evaluation Process:**

Grades will be calculated based upon the percent of points earned out of the total possible points. The following percentages will apply.

- A+=100-98
- B+=89-87
- C+=79-77
- D=69-60
- A =97-94
- B = 86-84
- C = 76-74
- F<60
- A- =93-90
- B- = 83-80
- C- =73-70

**Literature Review Paper:**

- **50 points**
  This literature review paper will focus upon a topic relating to ethics in human relations, and will be valued at a maximum possible.

Scoring guidelines will include: clarity of relevance to ethics, the quality of references integrated in the presentation, and the conclusions/findings of the paper relevant to the topic.

The paper is expected to be within an 8-10 page paper range that will be due the last night of class. APA guidelines should be followed in the paper organization format. A minimum of five references (journal articles preferred) will be required. The professor must approve the topic selected by Week 3.

**Presentations**

- **(2) 25 points each**

The student will present two presentations to the class based upon chapters in the textbook. Topical chapters will be chosen the first night of class. Presentations will include discussion with the class, please leave time for discussion and present a few questions to the class to encourage discussion.

**Literature Review Paper: 50 points**

TOTAL POINTS POSSIBLE: 100 points
Weekly Reading Assignments:

   Week 1: Read chapter 1 /self-assessment in textbook page 25

   Week 2: Read chapters 2 & 3
   Presentations:

   Week 3: Read chapters 4 & 5
   Presentations:

   Week 4: Read chapters 6 & 7
   Presentations:

   Week 5: Read chapters 8 & 9
   Presentations:

   Week 6: Read chapters 10 & 11
   Presentations:

   Week 7: Read chapters 12 & 13
   Presentations: