



Student Leadership

Student Services

Doane believes that student life outside the classroom is an important part of the college education and that cocurricular activities have a significant impact on student development. Therefore, the college provides and promotes programs for students, which creates a sense of community, and enhances personal development.

Student Leadership Office

The office primarily responsible for Doane student services is the Student Leadership Office. Professional staff offer programs and assistance in counseling, residence life, orientation, leadership development, student activities, student government, health and wellness services, spiritual guidance, as well as community service and volunteerism.

New Student Enrollment Days and Orientation

Enrollment Days for new students is held during the summer. The students work with faculty and

student orientation leaders to adjust to college life, make academic plans and decisions and develop goals and activities for the college years which are consistent with the students' objectives.

Orientation, which occurs right before classes begin in the fall, is a four-day program which assists student in making a successful transition to college.

International Student Advising

The Office of International Programs coordinates international student academic advising and SEVIS reporting for those students who hold an F-1 visa.

Upon arrival to campus international students must check in with the in the International Programs Office and attend the orientation program coordinated by the Office of Residence Life.

The Offices of Residence Life, Student Leadership, Multicultural Affairs and International Programs coordinate information and ser-

vices for international students. Throughout the year cultural programs and workshops are offered to encourage integration within Doane's multicultural Community.

Counseling

Doane provides free counseling and referral for students who are experiencing personal, academic or career concerns. These concerns can range from drug and alcohol problems, depression or test anxiety to problems in decision-making. Our Counselors are trained professionals and their assistance is confidential.

Health Services

The college has an on-campus Health and Wellness Center which employs a registered nurse. Care and treatment for general illness are available at the Health Center. Local physicians also provide medical services for Doane students, and Crete has a new, well-equipped medical center. Student fees do not include fees for physicians' services or hospitalization. Insurance claims are processed through Health Services. All injuries are reported to Health Services, and students should notify the Health and Wellness Center of any illness.

Food Service

A professional food service organization offers nutritious and varied menus for a meal plan that includes 10-21 meals per week. Meals are served in the upstairs dining room in the Perry Campus Center, the Grab 'n' Go Station, Common Grounds Coffeehouse, and in the Tiger Inn Snack Bar.

The Zenon C.R. Hansen Leadership Program

The Zenon C.R. Hansen Leadership Program is designed to help develop the leadership skills of Doane students, and local and regional high school students through education and civic partnerships. The program was launched in 1994 with a fully funded grant from the W.K. Kellogg Foundation. The Zenon C.R. Hansen Foundation endowed the leadership program in 1997.

This collaborative effort involves not only students and faculty, but also alumni and community leaders serving as role models. The unique aspect of the Hansen Leadership Program (HLP) is that the majority of its initiatives are open to all current Doane students. Anyone can participate in HLP.

Hansen Leadership Program initiatives include:

Hansen Speakers Assembly:

Through a generous grant awarded by The Zenon C.R. Hansen Foundation, Doane College is able to invite internationally and regionally recognized professional and community leaders to speak on campus each year. Guests of the Hansen Speakers Assembly visit various classes, dine with students, and present a special lecture which is open to the public free of charge.

Alternative Spring Break: Doane students have an opportunity to travel out of state each year to assist one of a variety of non-profit organizations. An Alternative Spring Break committee, consisting of students and a staff adviser, selects the organization it wishes to serve.

Leadershops/Retreats: Throughout the academic year, students may attend various presentations and discussions led by college and community leaders, as well as by other students. All workshops (leadershops) and retreats are specially designed to achieve specific outcomes. Such outcomes include: developing an awareness of leadership styles, attributes and a personal definition of leadership; acquiring and practicing self-development, interpersonal and group/community skills; working effectively with others; and coaching, mentoring and developing leadership skills in others.

Faculty-in-Residence Programs: Faculty-in-Residence programs are designed to foster a stronger relationship between academic inquiry, professional development and the cocurricular experience of Doane students. Each month, a member of the college's faculty leads an informal discussion on a topic of his or her choosing with students in the main lounge of a residence hall on campus.

Masters Series: Co-sponsored with the Alumni Office, the Masters Series invites alumni back to campus who have "mastered" their chosen field to share their "post-Doane" experiences with current students. The event allows students to listen and ask questions of alumni on how Doane helped prepare them for their careers. The Masters Series also gives students a chance to interact with alumni holding jobs similar to what they may want to do after graduating from Doane.

Relay for Life: Relay for Life is an opportunity for people to contribute their time, effort and donations toward the fight against cancer. Students and other members of the Doane and Crete communities walk through the night to show their support of those who suffer from this disease.

Challenge Course: An outdoor Challenge, or "Ropes," course is available to members of the Doane community, as well as to organizations and businesses locally and regionally. The course was created for individuals and organizations to foster team building exercises, to recognize leadership talents, and to encourage the development and use of innovative problem-solving strategies. Doane students may apply to become facilitators on the course.

Hansen Leadership Hall: This residence hall opened in the fall of 2000 and provides students the opportunity to expand their involvement in community service and leadership development. Students must meet and maintain set criteria in order to reside in this hall.

For more information about The Zenon C.R. Hansen Leadership Program, contact the Student Leadership Office.

Community Living

Residence Life

Doane is a residential college and believes that learning to live with others and participating in the self-governance of a residence hall community are essential elements of the college experience. Therefore, all unmarried full-time students under the age of 22 are required to live and board on campus, both during the regular academic year and summer school. Requests for exceptions to this policy (e.g., students living at home with their parents) should be made to the Director of Residence Life.

Doane's residence halls provide a variety of accommodations, including apartment-style living as well as more traditional residences. The halls are staffed with professionals and returning students who have received training in counseling, crisis intervention, and programming. The staff is available to help students with problems and to provide leadership in community development.

*For a complete description of Residence Life, refer to the **Student Handbook**.*

Judicial Affairs

Doane College has rules which reflect the values to which the college is committed and which are designed to protect the rights of community members, ensure order in the community, and encourage student responsibility. College rules include (but are not limited to): 1) Consumption and/or possession of alcoholic beverages on campus are limited to persons of legal age in their private rooms; 2) Doane students are expected to respect the rights of all

persons and property; 3) Violations of the law on or off campus are prohibited; and 4) Honesty is expected in all academic endeavors. College policies and procedures are described in detail in the Student Handbook.

Disciplinary Probation or Suspension

Students placed on disciplinary probation may lose all their Doane College aid, and may lose federal entitlement aid. Students suspended from Doane College will lose their Doane scholarships and grants. Doane scholarships and grants will be removed from the beginning of the semester of judicial sanction. Loss of federal aid will follow federal policy.

Religion

Doane College affirms its historical connection with the United Church of Christ, and joins in fellowship and service with other UCC colleges in the United States. Students are encouraged to realize their spiritual growth through participation in campus religious organizations, through involvement with Doane faculty and staff, and through worship in any of the area churches.

Worship services and spiritual programs are offered on campus weekly by the campus chaplain. The chaplain also provides counseling to students.

Fellowship of Christian Athletes and Campus Crusade for Christ, as well as a variety of other spiritual organizations, meet weekly, conduct regular campus-wide activities, participate in regional conferences, and host speakers.

Motor Vehicles

Students may operate and maintain motor vehicles on campus. All vehicles must be registered at the Student Leadership Office, and campus vehicle regulations must be obeyed.

Cocurricular Activities

Student Government

Student involvement in college governance is encouraged. Student Congress, Hall Councils, Student Activities Council, Greek Council make decisions which affect many aspects of student life at Doane, while providing excellent opportunities for leadership experience and service.

Students also serve with faculty members on college committees which govern judicial, curricular, and other institutional matters.

The Student Leadership Office has information about ways in which students may become involved in campus governance.

Athletics

Doane students are encouraged to participate in athletic activities at a level commensurate with their skills and interests. Intercollegiate sports for women include basketball, cross country, golf, soccer, softball, tennis, track and field, and volleyball. Intercollegiate sports for men include baseball, basketball, cross country, football, golf, soccer, tennis, and track and field.

Doane also provides an intramural athletic program which offers competition, exercise, and fun at a non-varsity level. Intramural sports

for men and women include football, volleyball, basketball, and softball. The Doane Athletic Department also oversees the cheer and dance squads on campus.

Intercollegiate athletes are required to carry their own accident and health insurance. Proof of insurance must be provided to the college before athletes are allowed to participate.

Arts

All Doane students may participate in music, art, and theatre activities on campus. Theatre provides experience in all aspects of theatre production, from set painting to performing on stage. There are also vocal and instrumental music organizations which give students opportunities to develop skills, perform, and travel. The Doane Art League offers the study of art in museums in Nebraska and the region.

Publications

Students interested in writing should consider becoming involved with the Doane Owl, the oldest college newspaper in Nebraska; the Doane Tiger Yearbook; and Xanadu, the college's literary magazine.

Student Organizations

Opportunities for participation in Doane's student organizations are limited only by the time a student wants to give to cocurricular activities. The student organizations at Doane reflect varied interests and offer the opportunity to develop new skills, discuss new ideas, and serve the campus community.

Doane has four local sororities and five local fraternities. These groups do not have chapter houses, but do provide social and philanthropic activities for members. Greek rush is held during spring semester.

Student Organizations at Doane College

American Association of University Women (AAUW)	Fellowship of Christian Athletes
Alternative spring break	Greek Fraternities and Sororities
Amnesty International	Hansen Leadership Program Student Steering Committee
Athletic Training Club	Health & Medical Occupational Club
Campus Crusade for Christ	Helping Hands
C-Pals (BB/BS program)	Human Resource Club
Club Internationale	Intramurals
Collegiate Chorale	Jazz Unlimited
Doane Accounting Club	KDNE 91.9 FM (college radio station)
Doane Ambassadors	Music Educators National Conference
Doane Art League	National Science Teacher Association
Doane Band (SWE & Concert)	Navigators
Doane Catholic Newman Club	Phi Beta Lambda
Doane Choir	P.R.I.D.E.
Doane Computer Club	Psychology/Sociology Club
Doane Democrats	Residence Hall Council
Doane Forensics Team	Roots and Shoots
Doane French Club	Sertoma
Doane German Club	Student Activities Council (SAC)
Doane Owl	Student Congress
Doane Players (theatre)	Student Education Association (SEA)
Doane Republicans	Students for Change
Doane Tiger Yearbook	Tiger Dance Squad
Doublewide	Tiger Spirit Squad
	Xanadu



Technology Available for Students

Doane College has a sophisticated network connecting every building on campus with fiber optic cable. Every classroom has Internet access and each residence hall room has two Internet/network connections available. All of the buildings and rooms have access to high speed Internet connection. Students may connect their computers to the network in the residence halls and other academic areas. Wireless network access is available in all Residence Halls and campus buildings.

Bringing a Computer to Campus

Students who have computers are encouraged to bring them to campus. Doane College provides a license for Symantec Antivirus for every student computer connected to Doane's network. This is provided at no charge to the student; all student computers are required to run Doane's corporate license if they are connected to the campus network. When students arrive on campus with their computers, it will be installed for them.

Student computers must meet minimum hardware and software standards prior to connecting to the campus network and to the internet. Below are the criteria that must be met.

Minimum Hardware Requirements

Windows Operating Systems – Minimum

Processor: Pentium 1 GHz or higher
RAM: 512 MB or higher
Hard Disk: at least 300 MB of free space
Ethernet 10/100 (for room access)
Optional: Wireless 802.11 b/g

Macintosh Operating Systems – Minimum

Processor: G3 or higher
RAM: 512 MB or higher
Hard Disk: at least 300 MB of free space
Ethernet 10/100 (for room access)
Optional: Wireless 802.11 b/g

Minimum Software Requirements

Windows XP with current patches or Macintosh OS X with current patches. We do not support Windows 95, 98, ME NT Server, Server 2000 or 2003 on student computers. Windows users must install and run at least one spyware removal tool, and one antivirus program. The college-licensed version of Symantec Anti-virus Corporate Edition is available for no cost.

Computer Software and Other Products

Doane College students may purchase Microsoft Office Professional for \$65 in the bookstore. If students would like to order software or other products, Doane has an agreement with <http://www.govconnection.com/doane> to provide students with academic pricing on all computer software or hardware. A student's Doane College e-mail account will allow access to the academic purchasing web sites.

E-mail, Web Pages, and Other Network Applications

All students at Doane College are assigned a personal network account that allows them access to their Doane e-mail account, a personal folder for storing documents on a server, online course materials, access to computers in lab areas, and access to electronic databases and reference materials. The college does not charge a fee for network accounts or use of network resources. A student's network account remains active until graduation or withdrawal from Doane. During spring enrollment, students can receive their e-mail accounts, or it will be sent through campus mail during the first week of classes. Doane College students receive a lifetime e-mail account.

Computers Provided by Doane College

More than 340 computers are available for students to use in labs, classrooms, and offices on campus. All computers are connected to the Internet and laser printers.

Most of the computers that are available to students are Pentium 4 class computers running Windows XP Pro operating systems. About 25 percent are Macintosh iMac or eMac computers using operating systems OS X.

Computers in the residence hall labs are open 24 hours, seven days a week. Each of the large residence halls has three Pentium 4 computers and one G4 Macintosh. All four computers are connected to laser printers and the Internet. The smaller residence hall (Colonial) has a Pentium 4 and a Macintosh G4 computer connected to a laser printer and to the Internet.

More than 30 Pentium-class laptops are available for students to check out overnight. The laptops are Internet-ready and students may access the Internet from their residence hall rooms.

Using Technology in the Classroom

Students will use technology in a variety of ways. More than 300 courses have an online component that is used to enhance the traditional classroom setting. Professors use Blackboard and course web sites to post syllabi and ideas for class projects, and to deliver online quizzes and discussions.

The Office of Technology provides laptop computers and multimedia projection units for students to use for their in-class presentations. In addition to this equipment, students may also check out a digital camera or digital video camera to prepare their presentations.

More than half of Doane's classrooms are equipped with a computer connected to the Internet, as well as multimedia presentation equipment. In these classrooms, the Internet and computer are used as teaching aids on a regular basis.

The Office of Technology requests input from the students on a regular basis and strives to meet their technological needs.

FERPA

The Family Educational Rights and Privacy Acts of 1974 (commonly referred to as "FERPA" or the "Buckley Amendment") is designed to protect the confidentiality of students educational records and to give students

access to their records to assure accuracy. FERPA outlines four rights with respect to students Education Records. They are:

1. **ACCESS TO EDUCATION RECORDS:** students have the right to inspect and review their Education Records within 45 days of the day the College receives a written request for access, anytime after their matriculation.
2. **REQUEST FOR AMENDMENT OF EDUCATION RECORDS:** students have the right to request amendment of Education Records if they believe the records are inaccurate, misleading or in violation of their privacy rights.
3. **DISCLOSURE OF EDUCATION RECORDS:** this right protects confidentiality of student records and requires the student's signature to release academic records, such as transcripts. Some exceptions exist such as school officials who've been determined to have a legitimate educational interest, or information determined to be directory information. Examples of directory information include: name, addresses, email, telephone numbers, major and/or minor fields of study, degree sought, expected date of completion of degree requirements and graduation, degrees conferred, awards and honors (e.g. Dean's list), full or part time enrollment status, dates of attendance, or photograph.

4. **COMPLIANCE:** students have the right to submit complaints concerning the College's compliance with the requirement of FERPA to the Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Ave., S.W., Washington, DC 202024605, email address: ferpa@ed.gov,

For more information on FERPA, or to view the entire FERPA policy, please visit the Registrar's web page or office.

Access/Services For Students With Disabilities

The Rehabilitation Act of 1973 (section 504) and the Americans with Disabilities Act (ADA) provide that "no otherwise qualified disabled individual in the United States . . . shall, solely on the basis of disability, be denied access to, or the benefits of, or be subjected to discrimination under any program or activity provided by any institution receiving federal financial assistance." This regulation requires that Doane programs be accessible to the disabled, but it does not require that every building or part of a building on campus be accessible. Some of the architectural barriers on this campus cannot be removed in the immediate future. Thus, it may be necessary to reschedule classes to accessible buildings or take other steps to open some of the programs to students with mobility impairments.

1. Students interested in services related to a disability should notify the college of any spe-

cial circumstances that would affect their ability to compete equally in the college environment. To assist the college in providing services, documentation of such disabilities must be provided by qualified professionals upon request.

2. While students are encouraged to self-identify at the earliest possible time, they can access services at any time by initiating the process described above.
3. To initiate this process, students are encouraged to contact any of the following offices before arriving on campus, so their needs can be anticipated, reviewed and accommodated: Admissions, Student Leadership, Academic Support Center, or Academic Affairs.

Alcohol and Drug Policy

Because of the serious problems related to the use of alcoholic beverages and controlled substances, and because this practice can lead to a loss of effectiveness in human life and does not contribute to the teaching-learning process, Doane College reaffirms its position of concern for the use of alcoholic beverages and/or controlled substances in this environment. Therefore, Doane College urges its community to exercise mature judgment and social responsibility when making decisions regarding the use of alcoholic beverages.

The college further denounces and prohibits the sale, possession, distribution or use of illegal drugs by students, faculty or staff. Doane is

committed to helping individuals who are suffering from a chemical dependency or drug abuse problem. The college urges the members of this academic community to become actively engaged in drug and alcohol education, and prevention and treatment programs as appropriate.

Athletic Department Drug Policy

The use of anabolic steroids, cocaine, amphetamines or any other controlled substance (as defined by federal or state law) by any member of any intercollegiate athletic team of Doane College is strictly prohibited. The only exceptions are physician-prescribed medications for the individual student athlete.

Unauthorized use of such drugs constitutes an abuse of the privilege of practicing and participating in intercollegiate competition. Such unauthorized use may result in dismissal from intercollegiate athletic teams and may lead to further sanctions.

Title IX Policy Statement

It is the policy of Doane College not to discriminate on the basis of gender in its educational programs, activities or employment policies as required by Title IX of the 1972 Education Amendments.

Inquiries regarding compliance with Title IX may be directed to the Director of Human Resources, Doane College, Crete, NE 68333 or to the Director of the Office for Civil Rights, Department of Education, Washington, D.C. 20202.