

Autumn Term
 August 16-October 16, 2010

UNDERGRADUATE COURSES

MONDAY EVENING

ACC 232 Intermediate Accounting II (3) - Sasges

Required for ACC major. *Pre-Requisite: ACC 231.*

SOC 324 Race & Nationality (3) - Garrison

Fulfills one cognate requirement for Org Comm OR Crim Justice majors. Fulfills Doane Plan Psychology/Sociology OR International/Multicultural OR one Life-Long Learning requirement.

CMS 112 Small Group Communication (3) - Davis

Required for HRE & Org Comm majors. Fulfills one cognate requirement for Public Admin major. Fulfills Doane Plan Oral Comm requirement.

TUESDAY EVENING

HRE 428 Prof Ethics & Issues(3) - Charron

Required for Human Relations major.

NRS 410 Critical Issues in Prof Nursing (3) - Hadenfeldt

Required for RN-BSN major.

GEO 103 Physical Geology (4) - Carpenter

Fulfills Doane Plan Lab Science requirement.

PSI 308 Public Finance (3) - Blair

Required for Public Admin major. May be used to fulfill one Doane Plan Life-Long Learning requirement.

WEDNESDAY EVENING

MTH 107 Problem Solving (3) - Blair

Fulfills Doane Plan Quantitative Methods requirement.

CMS 330 Public Relations (3) - Place-Schaffert

Required for Org Comm major. May be used to fulfill one Doane Plan Life-Long Learning requirement.

THURSDAY EVENING

BUS 215/NRS 215/SSI 217 Applied Statistics (3) - Carter

Required for every major.

BUS 331 Personnel Law (3) - Goding

Fulfills emphasis requirement for HR Mgmt, Mgmt & Gen Bus emphases for Business major. Fulfills one cognate requirement for Public Admin major. Fulfills one Doane Plan Life-Long Learning requirement for all other majors.

SATURDAY MORNING

HRE 321 Clinical Treatment Issues (3) - Welch

Course meets Drug/Alcohol certification requirement. Fulfills Doane Plan elective or Life-Long Learning requirement.

NEW STUDENT ORIENTATION

Any student who has not attended orientation needs to select one of the dates below.

[8/12 from 5:00-5:45 pm OR 8/19 from 5:15-6:00 pm.](#)

ALTERNATIVE SCHEDULE (ONLINE)

CMS 336 Applied Org Comm (3) - Larson

Required for Org Comm major. [This course will meet one time on Monday, 8/23 from 5:30-6:00pm. Attendance is Required.](#)

GRD 252 Hist of Graphic Design (3) - C. Hadfield

Fulfills one Doane Plan Aesthetic requirement. [This course will meet one time on Monday, 8/23 from 5:30-6:00pm. Attendance is Required.](#)

CSA 101 Intro to Word Processing (1) - R. Hadfield

Competency required for all majors. [This course will meet one time on Wednesday, 8/25 from 5:30-6:00pm. Attendance is Required.](#)

CSA 109 Info Retrieval Skills (1) - R. Hadfield

Required for Business majors. Required for Liberal Arts majors. [This course will meet one time on Wednesday, 8/25 from 5:30-6:00pm. Attendance is Required.](#)

CSA 271 Intro to Power Point (1) - R. Hadfield

Prepares students to use electronic communication resources for presentations. [This course will meet one time on Wednesday, 8/25 from 5:30-6:00pm. Attendance is Required.](#)

CSA 271 Adv Word Processing (2) - R. Hadfield

This course continues the development of skills for using word processing including techniques for using Word as a desk top publisher, using mail merge and creating business cards, post cards, invitations and personalized stationary. *Prerequisite: CSA 101 Word Processing or permission of instructor.* [This course will meet one time on Wednesday, 8/25 from 5:30-6:00pm. Attendance is Required.](#)

SENIOR SEMINARS

Meeting times arranged by the assigned instructor.

Enrollment limited to Seniors who will complete in December 2010 or March 2011

BUS 492W Senior Seminar in Management

BUS 493W Senior Seminar in HR Management

BUS 495W Senior Seminar in General Business

HRE 496W Senior Seminar in Human Relations

PAD 496 Senior Seminar in Public Administration

MASTER OF ARTS IN MANAGEMENT

WEDNESDAY EVENING

BUS 602 Human Resource Mgmt (3) - Hinrichs

Core Course

ONLINE COURSE

BUS 603 Ethics & Social Responsibility (3) - J. Hadfield

Core Course. [This course will meet one time on Wednesday, 8/18 from 5:30-6:00pm. Attendance is required.](#)

INDEPENDENT STUDY

BUS 785 Leading Edge (0) - Dickerson

[This course will meet one time on Wednesday, 8/4 from 5:00pm-10:00pm. Attendance is required.](#)

MASTER OF ARTS IN COUNSELING

MONDAY EVENING

COU 630 Adv Multicultural Counseling (3) - Allen

Core requirement Level 2.

TUESDAY EVENING

COU 601 Theories I (3) - Belau

Core requirement Level 1.

THURSDAY EVENING

COU 634 Group Processes (3) - Belau

Core Requirement Level 2.

FRIDAY EVENING

COU 626 Human Growth & Development II (3) - Welch

Core requirement Level 2.

SATURDAY MORNING

COU 657 Clinical Treatment Issues (3) - Welch

Elective

2010-2011 CALENDAR – GRAND ISLAND CAMPUS

July 12, 2010.....	Autumn Term descriptive schedule released
July 19, 2010.....	Pre-registration begins for Autumn Term
August 12-14, 2010.....	Formal registration for Autumn Term
August 13, 2010.....	Summer Term grades published to Web Adviser
August 16 – October 16, 2010.....	Autumn Term
August 23, 2010.....	CENSUS DAY - Last day to drop/add Autumn classes
September 6, 2010.....	NO CLASS MEETINGS - Labor Day
September 13, 2010.....	Winter I Term descriptive schedule released
September 20, 2010.....	Pre-registration begins for Winter I Term
October 14-16, 2010.....	Formal registration for Winter I Term
October 18 – December 18, 2010.....	Winter I Term
October 25, 2010.....	CENSUS DAY - Last day to drop/add Winter I classes
October 29, 2010.....	Autumn Term grades published to Web Adviser
November 8, 2010.....	Winter Flex/Winter II Term descriptive schedules released
November 15, 2010.....	Pre-registration begins for Winter Flex/Winter II Terms
November 25-27, 2010.....	NO CLASS MEETINGS - Thanksgiving weekend
December 2, 2010.....	Holiday Open House
December 9-11, 2010.....	Formal registration for Winter Flex AND Winter II Terms
December 20, 2010.....	CENSUS DAY - Last day to drop/add Winter Flex classes

The Doane Office will be **CLOSED** December 23 through January 2

January 2 - January 8, 2011.....	Winter Flex Term
January 7, 2011.....	Winter I Term grades published to Web Adviser
January 10 - March 12, 2011.....	Winter II Term
January 17, 2011.....	CENSUS DAY - Last day to drop/add Winter II classes
February 14, 2011.....	Spring Term descriptive schedule released
February 21, 2011.....	Pre-registration begins for Spring Term
March 10-12, 2011.....	Formal registration for Spring Term
March 14 - May 14, 2011.....	Spring Term
March 21, 2011.....	CENSUS DAY - Last day to drop/add Spring Term classes
March 25, 2011.....	Winter Flex/Winter II Term grades published to Web Adviser
April 11, 2011.....	Summer & Summer Flex Term descriptive schedules released
April 18, 2011.....	Pre-registration begins for Summer & Summer Flex Terms
May 15, 2011.....	GRADUATION DAY
May 19-21, 2011.....	Formal registration for Summer & Summer Flex Terms
May 23 – July 23, 2011.....	Summer Term
May 30, 2011.....	NO CLASS MEETINGS - Memorial Day
May 27, 2011.....	Spring Term grades published to Web Adviser
May 31, 2011.....	CENSUS DAY - Last day to drop/add Summer & Summer Flex classes
July 4, 2011.....	NO CLASS MEETINGS – Independence Day
July 11, 2011.....	Autumn Term descriptive schedule released
July 18, 2011.....	Pre-registration begins for Autumn Term
July 24 – July 30, 2011.....	Summer Flex Term
August 12, 2011.....	Summer & Summer Flex Term grades published to Web Adviser

Autumn Term 2011-12.....	August 15 – October 15, 2011
Winter I Term 2011-12.....	October 17 – December 17, 2011



Grand Island Campus Schedule of Classes Autumn Term August 16-October 16, 2010

HOW DO I PRE-REGISTER?

There are four ways to pre-register for courses.

1. **EMAIL**-You may email your pre-registration to christen.winton@doane.edu. Please include the course number and title to ensure pre-registration in the correct course.
2. **PHONE**-You may phone in your pre-registration by calling 308-398-0800 or toll free 877-443-6263.
3. **ON CAMPUS**-You may stop by the Grand Island campus located in College Park at 3180 W US Hwy 34. Office hours are Mon-Thurs 10-6 & Fri 9-5.
4. **NEED HELP?**-Your advisor is happy to meet with you to select courses. Call 308-398-0800 or toll free 877-443-6263 to set up an appointment.

WHAT IS FORMAL REGISTRATION?

The difference between pre-registration and formal registration is the commitment of money. You are not required to pay for your class or sign a promise to pay note until formal registration. You **must** come to the Doane-Grand Island campus to formally register for all courses on one of these days. Dates and times for formal registration are:

Thursday, August 12th	10:00am-6:00pm
Friday, August 13th	9:00am-5:00pm
Saturday, August 14th	9:00am-12:00pm

WHERE DO I GET MY BOOKS?

You may purchase textbooks at the Doane-Grand Island campus or order them online. If you would like to reserve textbooks to be picked up at formal registration, please contact the office. PLEASE NOTE: If ordering online, please consider that you are responsible to have the correct textbook on the *first night of class*.

CAN I ADD OR DROP COURSES?

Yes. **CENSUS DAY-THE LAST DAY TO DROP OR ADD** courses for the Autumn Term is **August 23rd**. Except for emergency situations, if you drop your enrollment in any course, including seminars, online courses and courses on an alternative schedule **after census day**, you will forfeit tuition. This policy applies to any class regardless of the start day of the class. You must contact your advisor to drop a class after formal registration.

HOW CAN I GET FINANCIAL AID?

If you have questions about Fin Aid, ask Christen or Jennifer. There is a one-page document that can help you through the entire process. The most important step is to be sure you are fully admitted during your first term at Doane. To be fully admitted, a student must *complete an application *pay a \$20 application fee *assure that the Grand Island campus has received high school and all college transcripts.

****IF YOU PLAN TO COMPLETE YOUR DEGREE BETWEEN NOW AND THE END OF SUMMER 2011 TERM, YOU MUST COMPLETE A GRADUATION APPLICATION AT FORMAL REGISTRATION****