

## MONDAY EVENING

### **ART 107 Two-Dimensional Design - Krieger**

Fulfills one Doane Plan Fine Arts requirement. Required for Graphic Design majors.

### **ART 221 Ceramics – Dercole**

Fulfills one Doane Plan Fine Arts requirement. This is a beginning course in ceramics. All work is done in studio, with emphasis given to methods of making pottery – slab, coil, and wheel-thrown. This class will meet at Lux Art Center, 2601 N. 48<sup>th</sup> Street.

### **ART 234 Intro to Digital Photography – Keller**

Fulfills one Aesthetic (Fine Arts) requirement. This course is an introduction to the fundamentals of digital photography, including camera operation; the basic functions of image editing software; and basic principles of photographic aesthetics and composition. Students must provide their own digital camera. The camera required for the course is a Digital Single Lens Reflex (SLR) Camera or an advanced, adjustable Digital Camera (must be able to adjust shutter speeds, apertures and ISO).

### **BIO 371 Natural History of Nebraska (3) - Staff**

Fulfills one Doane Plan Liberal Learning requirement. Topics include natural history of Nebraska; the Sandhills, the Platte, the Ogallala aquifer, Sandhill Cranes migration, life of the prairie.

### **BUS 212 Human Resource Management - Larson**

Required for Business majors. Fulfills a requirement for Public Administration or Communication majors.

### **BUS 315 Organizational Behavior - Hill**

Fulfills one Business major requirement for Management, HR Mgt, and General Business emphases. Fulfills one Public Admin Cognate requirement.

### **BUS 331 Personnel Law - Roberts**

Required for Paralegal Studies majors. Fulfills one Business major emphasis requirement for Management, Human Resource Management, and General Business emphases. Fulfills one Public Admin Cognate requirement.

### **CMS 210 Public Speaking – Mattran**

Required for Communication majors. Fulfills one requirement for Liberal Arts Studies majors. Fulfills Doane Plan Oral Communication requirement.

### **CRJ 215 Police & Society – Duden**

Required for Criminal Justice majors.

### **CSA 109 Info Retrieval Skills (1) 9/27, 10/4, 10/11**

Required for Business, ISM, Paralegal, and Liberal Arts Studies majors. All students must complete CSA 101 plus one additional credit in computer science coursework.

### **DLC 090 Computational Skills – Grothen**

Class meets Monday and Thursday. All students must pass the math competency test OR pass DLC 090 with a “C-“ or better before enrolling for any math course numbered above 100.

### **GRD 416 Graphic Design IV – (class begins 2<sup>nd</sup> week of term)**

First class meeting August 23<sup>rd</sup>. Required for Graphic Design majors. Prerequisite: GRD 415.

### **HIS 205 History of US before 1877 - Duncan**

Fulfills Doane Plan History requirement.

### **HRE 232 Case Planning & Management – Speck**

Required for Nebraska Drug/Alcohol counselor certification.

### **IDS 104 Reorient to Higher Ed (1) 8/16, 8/23, 8/30, 9/13, 9/20**

Doane Plan requirement.

### **IDS 471 Critical Thinking - Dickerson**

Fulfills one Doane Plan Liberal Learning requirement.

### **ISM 101 Software Development I - Millet**

Required for ISM majors.

### **PED 101 Activity Course: Golf (1) 8/16, 8/23, 8/30, 9/13**

All students are required to complete 1 credit in PED 101.

First class meeting, 6:00pm at the driving range of Mahoney Golf Course, 7900 Adams. Students must provide their own golf clubs.

### **PSY 234W Introduction to Counseling Theories – Kilnoski**

Required for Human Relations majors.

## TUESDAY EVENING

### **ACC 331 Advanced Accounting I – Johnson**

Required for Accounting majors. Prerequisite: ACC 232

### **ART 207 Drawing - Krieger**

Fulfills one Doane Plan Fine Arts requirement.

Required for Graphic Design majors.

### **BIO 101 Introduction to Biology (4) – Staff**

Fulfills Doane Plan lab science requirement.

### **BUS 205W Business Writing – JS Engebretson**

Required for Accounting, Business, and Communication majors.

Fulfills one elective for the ISM major. This class will meet four (4) times: Aug. 17, Aug. 31, Sept. 14, and Sept. 28. In the week following each class meeting, instruction will be conducted on-line and students will work independently on projects.

### **BUS 250 The Legal Environment of Business – Poppert (formerly BUS 341 Business Law I)**

Required for Business, Accounting, and Paralegal Studies majors.

### **BUS 371 Principles of Risk Management – Kostner**

Fulfills one emphasis requirement for Business majors with emphasis in Management or General Business. This course is an introduction to the principles of risk management and addresses the major techniques for managing risk within the business organization, the benefits of a proper risk management plan and the steps used in the risk management process. It identifies pure and speculative risk, diversifiable/nondiversifiable risk and enterprise risk management.

### **CMS 112 Small Group Communication - Kastens**

Required for Human Relations and Communication majors.

Fulfills Doane Plan Oral Communication requirement.

### **CSA 108 Desk Top Publishing (class begins 2<sup>nd</sup> week of term)**

First class meeting August 24<sup>th</sup>. Required for Communication majors.

### **ECO 203 Macroeconomics & Literacy - Carter**

Required for Accounting and Business majors. ISM and Liberal Studies majors must complete EITHER ECO 203 or ECO 204. Fulfills one Doane Plan Contemporary Issues requirement. Prerequisite: Math competency

### **ENG 237W Introduction to Fiction - Sharp**

Fulfills Doane Plan Literature requirement.

### **GRD 316 Graphic Design II – (class begins 2<sup>nd</sup> week of term)**

First class meeting August 24<sup>th</sup>. Required for Graphic Design majors.

Prerequisite: Beginning Web Design

### **HIS 105 History of Civilization II – B. Hayes**

Fulfills Doane Plan History requirement

### **IDS 206W Introduction to Research - Dodson**

Required for everyone except Paralegal Studies majors.

### **ISM 315 Systems Analysis & Design - Millet**

Required for ISM majors. Prerequisite: ISM 102

### **PLS 425 Ethics and the Paralegal Profession – Hoffman**

Required for Paralegal Studies majors. Prerequisite: Senior standing.

### **PRE 111W Ethics – Tasey**

Fulfills Doane Plan Philosophy/Religion requirement.

**Evening Classes Meet  
6:00 - 10:30pm**

**Morning Classes Meet  
8:00am - 12:30pm**

## WEDNESDAY EVENING

### **ART 201 Painting – Zazueta**

Fulfills one Fine Arts requirement.

This class will meet at Lux Art Center, 2601 N. 48<sup>th</sup> Street.

### **ART 235 Color Theory & Application - Krieger**

Required for Graphic Design majors. Fulfills one Doane Plan Fine Arts requirement.

### **BUS 101 Understand the Environment of Business-Hill**

This course fulfills one Contemporary Issues requirement in the Doane Plan.

The course is NOT required for Business majors.

### **BUS 215/NRS 215 Applied Statistics - Carter**

Required for all majors except Graphic Design and Paralegal Studies.

Prerequisite: Math competency

### **BUS 415W Leadership in Organizations – Kreimer**

Fulfills one requirement for Business majors with Management, HR Management, or General Business emphasis. Fulfills one Doane Plan Liberal Learning requirement for majors other than Business.

### **CHM 101 Introduction to Chemistry (4) – Staff**

Fulfills Doane Plan lab science requirement.

### **CMS 301 Global Network Communication – Millet**

Required for Information Systems Management majors.

Prerequisite: CSA 109 or competence

### **CMS 316 Business and Prof Communication – Larson**

Required for Business, Public Admin, ISM, and Communication majors.

Fulfills Doane Plan Oral Communication requirement.

### **CMS 342W Leadership Communication - Kreimer**

Required for Organizational Communication majors. Fulfills one requirement for Business majors with Management, HR Management, or General Business emphasis. Fulfills one Doane Plan Liberal Learning requirement for majors other than Communication.

### **GRD 258 Intro to Computer Graphics – C. Hadfield**

Required for Graphic Design majors.

### **IDS 206W Introduction to Research - Dodson**

Required for everyone except Paralegal Studies majors.

### **MTH 107 Problem Solving - Hertzler**

Fulfills Doane Plan Math requirement for everyone EXCEPT Accounting and Business majors. Prerequisite: Math Competency

### **PED 101 Activity Course SHARPS (1) 9/15, 9/22, 9/29**

All students must complete 1 credit in a PE activity course.

### **PED 104 Lifetime Physical Fitness (1) 8/18, 8/25, 9/1**

Doane Plan requirement.

### **PLS 205/CRJ 205 The American Legal System – Hayes**

Required for Paralegal Studies and Criminal Justice majors. Fulfills one Cognate requirement for Public Administration majors.

### **PLS 330/ CRJ 330 Criminal Law – Hoffman**

Required for Paralegal Studies and Criminal Justice majors.

### **PRE 323W Religion in American Life – Tasey**

Fulfills Doane Plan Philosophy/Religion requirement. If not used to fulfill that requirement, fulfills one Doane Plan Liberal Learning requirement.

### **PSI 101 American Politics – Traudt**

Required for Public Administration and Liberal Arts Studies majors. Fulfills one Doane Plan Contemporary Issues requirement.

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#### **Annual FERPA Notification**

Students' rights under the Family Educational Rights and Privacy Act (FERPA) include 1) access to education records; 2) request for amendment of education records; 3) disclosure of education records, including directory information, and; 4) compliance. For more information on FERPA, and to see Doane's FERPA Policy, please visit the Registrar's web page on the Doane website at [http://www.doane.edu/About\\_Doane/Offices/Registrar](http://www.doane.edu/About_Doane/Offices/Registrar). Questions and concerns can be sent to the Registrar, Denise Ellis, at 402-826-8251 or [registraroffice@doane.edu](mailto:registraroffice@doane.edu).

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## THURSDAY EVENING

### **ACC 103 Financial Accounting - Tremont**

Required for Accounting and Business majors.

### **ACC 496 Senior Seminar in Accounting – Johnson**

Required for Accounting majors. ONLY SENIORS WHO WILL GRADUATE IN DECEMBER 2010 OR MAY 2011 MAY ENROLL.

### **ART 256 Illustration – Krieger**

Required for Graphic Design majors. Prerequisite: ART 207

### **ART 271 Introduction to Jewelry Arts – Starkle**

This is a beginning course in the art of jewelry making and will fulfill one Doane Plan Fine Arts requirement. This class will meet at Lux Art Center, 2601 N. 48<sup>th</sup> Street.

### **ART 471 Digital Drawing/Graphic Creation-C. Hadfield**

Fulfills one Doane Plan Liberal Learning requirement. This course requires intermediate knowledge of Photoshop.

Prerequisite: GRD 315 Graphic Design I or permission.

### **BIO 309 Your Body, Health, Choices (3) – Staff**

Required for RN to BSN. Fulfills one Doane Plan Liberal Learning requirement.

### **BUS 226 Finance - Budde**

Required for Business and Accounting majors.

Prerequisite: Math Competency

### **BUS 324 Promotions Management – Tunnison**

Required for Graphic Design majors and the Marketing emphasis of the Business major. **This course replaces BUS 323 Advertising.**

### **CMS 321W Intercultural Communication - Dickerson**

Required for Communication majors. Fulfills Doane Plan International/Multicultural requirement. If not used to fulfill that requirement, may be used to fulfill one course requirement for Doane Plan Liberal Learning.

### **CMS 330W Public Relations - Mattran**

Required for Organizational Communication majors. Fulfills one Doane Plan Liberal Learning requirement for everyone EXCEPT Communication majors.

### **CRJ 340 Criminal Investigation – Duden**

Required for Criminal Justice majors.

### **ENG 101W Writing Seminar – Sharp**

Doane Plan requirement.

### **FAR 471 Arts in Times of War & Protest –Voorhees**

Fulfills one Doane Plan Fine Arts requirement. If not used to fulfill that requirement, will fulfill one Doane Plan Liberal Learning requirement.

### **IDS 371 Career/Life Development – Rocker**

In this course, students will learn about the life-long nature of the career planning cycle. This cycle includes self-exploration, career exploration, job search strategies with an emphasis on networking, and on-going career development strategies. Students will create a Personal Career Mission Statement and a Career Transition Action Plan. This class has application to students looking for a new career, a promotion within their existing company, and for students who want to learn skills to prepare for future career transitions. Fulfills one Doane Plan Liberal Learning requirement.

### **ISM 253 Info Technology Architecture – A. Engebretson**

Required for ISM majors. Prerequisite: ISM 102

### **PSI 323 State and Local Politics – J. Hayes**

Required for Public Administration majors. Fulfills one Doane Plan Contemporary Issues requirement. If not used to fulfill that requirement, may be used to fulfill one Doane Plan Liberal Learning requirement.

### **SOC 109 Introduction to Sociology – Millet**

Required for Criminal Justice majors. Fulfills Doane Plan Psychology/Sociology requirement.

### **SOC 324 Race and Nationality – Allen**

Required for Criminal Justice majors. Fulfills Doane Plan International/Multicultural requirement. If not used to fulfill that requirement, may be used to fulfill one Liberal Learning requirement.

### **SPA 101 Elementary Spanish I – Francis**

Fulfills Doane Plan International/Multicultural requirement. If not used to fulfill that requirement, will fulfill one requirement in the Liberal Learning category of the Doane Plan.

**Unless otherwise indicated,  
all courses have a course value  
of 3 semester credits.**

## MONDAY MORNING

### **BUS 365 Ethics in a Business Environment - Dickerson**

This course replaces BUS 497 Business & Professional Ethics.  
Required for Accounting, Business, and Communication majors. Fulfills one Liberal Learning requirement for everyone except Business majors.

### **PED 101 Activity Course: Golf (1) 8/16, 8/23, 8/30, 9/13**

All students are required to complete 1 credit in PED 101.  
First class meeting, 9:00am at the driving range of Mahoney Golf Course, 7900 Adams. Students must provide their own golf clubs.

### **PSY 365W Psychology of Personality – Allman**

Required for Human Relations majors. Fulfills Doane Plan Psychology/Sociology requirement. If not used to fulfill that requirement, will fulfill one Doane Plan Liberal Learning requirement for everyone.

## TUESDAY MORNING

### **PRE 111W Ethics - Tasey**

Fulfills Doane Plan Philosophy/Religion requirement.

### **PSI 101 American Politics – Traudt**

Required for Public Administration and Liberal Arts Studies majors.  
Fulfills one Doane Plan Contemporary Issues requirement.

## WEDNESDAY MORNING

### **ART 221 Ceramics – Stark**

Fulfills one Doane Plan Fine Arts requirement. This is a beginning course in ceramics. All work is done in studio, with emphasis given to methods of making pottery – slab, coil, and wheel-thrown. This class will meet at Lux Art Center, 2601 N. 48<sup>th</sup> Street.

### **HIS 205 History of US before 1877 - Duncan**

Fulfills Doane Plan History requirement.

### **PSY 234W Introduction to Counseling Theories – Kilnoski**

Required for Human Relations majors.

## THURSDAY MORNING

### **BUS 415W Leadership in Organizations – Kreimer**

Fulfills one requirement for Business majors with Management, HR Management, or General Business emphasis. Fulfills one Doane Plan Liberal Learning requirement for majors other than Business.

### **CMS 342W Leadership Communication - Kreimer**

Required for Organizational Communication majors. Fulfills one requirement for Business majors with Management, HR Management, or General Business emphasis. Fulfills one Doane Plan Liberal Learning requirement for majors other than Communication.

## FRIDAY MORNING

### **BUS 226 Finance - Budde**

Required for Business and Accounting majors.  
Prerequisite: Math Competency.

### **GEG 112 Physical Geography – Jakubowski**

Fulfills Doane Plan non-lab science requirement.

### **HIS 471 – The Harlem Renaissance – Voorhees**

Through the study of literature, music, philosophy, religion and politics students will learn how post-Civil War former slaves and freemen became a force within the United States population. Fulfills one Liberal Learning requirement for everyone.

## Senior Seminars

Senior Seminar meeting times arranged by the assigned instructor.

### **ENROLLMENT LIMITED TO SENIORS WHO WILL COMPLETE DEGREE REQUIREMENTS IN DECEMBER 2010 OR MAY 2011**

BUS 453 Marketing Communications Campaigns  
(Replaces BUS 494 Senior Seminar in Marketing)  
BUS 492W Senior Seminar in Management  
BUS 493W Senior Seminar in HR Management  
BUS 495W Senior Seminar in General Business  
CMS 496W Senior Seminar in Org Communication  
CRJ 496W Senior Seminar in Criminal Justice  
GRD 496 Senior Seminar in Graphic Design  
HRE 496W Senior Seminar in Human Relations  
ISM 496W Senior Seminar in Info Systems Mgt  
PAD 496W Senior Seminar in Public Administration  
PLS 496W Senior Seminar in Paralegal Studies

## SATURDAY MORNING

### **ACC 103 Financial Accounting - Johnson**

Required for Accounting and Business majors.

### **BUS 215/NRS 215 Applied Statistics - Carter**

Required for all majors except Graphic Design and Paralegal Studies.  
Prerequisite: Math competency.

### **DLC 090 Computational Skills – Hertzler**

All students must pass the math competency test OR pass DLC 090 with a “C-“ or better before enrolling for any math course numbered above 100.

### **ENG 237W Introduction to Fiction - Sharp**

Fulfills Doane Plan Literature requirement.

### **MTH 108 Modeling/Application - Grothen**

Fulfills Doane Plan math requirement. Prerequisite: Math competency (MTH 108 is a prerequisite for MTH 115 Finite Math.)

### **PED 104 Lifetime Physical Fitness (1) 8/21, 8/28, 9/11**

Doane Plan requirement.

### **PED 271 Physical Health Training (2) - Holmes**

This course meets the Doane Plan requirement for a physical activity course. It will meet 8-10:30am for eight sessions. This course is NOT designed for athletes, but for students who want to begin a daily exercise regimen. All workouts can be modulated according to the students’ fitness levels.

## Arranged Courses

### **AST 103 Introductory Astronomy (On-Line course)**

Fulfills one Doane Plan science requirement. This is NOT a lab science.  
Class meets one time: Monday, August 16th, 5:00-5:30pm.

### **BUS 251 Marketing (On-Line course)**

Required for Accounting and Business majors.  
Fulfills one requirement for Org Communication majors  
Class meets one time: Wednesday, August 18<sup>th</sup>, 5:30-6:00pm.

### **CMS 336 Applied Org Communication (On-Line course)**

Required for Organizational Communication majors. Class meets one time: Monday, August 16th, 5:30-6pm.

### **CSA 101 Intro to Word Processing (1) (On-Line course)**

Competency required for all majors.  
Class meets one time: Thursday, Aug. 19<sup>th</sup>, 5-5:30pm.

### **CSA 109 Information Retrieval Skills (1) (On-Line course)**

Required for Business majors. Required for Liberal Arts majors.  
Class meets one time: Friday, Aug. 20<sup>th</sup> 5:30-6:00pm.

### **CSA 271 Advanced Word Processing (2) (On-Line course)**

This course continues the development of advanced skills in Microsoft Word 2007. It begins where we left off in CSA 101 Word-processing and contains Word’s advanced skills and features including: Mail merges, Table of Contents, Building an Index, Table of Figures, Building and using forms, Macros, & Web pages! Prerequisite: CSA 101 & BASIC WORD 07 KNOWLEDGE Class meets one time: Thursday, Aug. 19<sup>th</sup>, 5:30 – 6:00pm.

### **CSA 271 Introduction to Power Point (1) (On-Line course)**

Prepares students to use electronic communication resources for presentations.  
Class meets one time: Friday, Aug. 20<sup>th</sup> 5-5:30pm.

### **GEG 112 Physical Geography (3) (On-Line course)**

Fulfills Doane Plan NON-Lab science requirement. This is not a lab science.  
Class meets one time: Monday, Aug. 16<sup>th</sup> 5:00-5:30pm.

### **GEO 103 Physical Geology (4) (On-Line course)**

Fulfills Doane Plan Lab Science requirement.  
Class meets one time: Monday, Aug. 16<sup>th</sup> 5:30-6:00pm.

### **GRD 252 History of Graphic Design (On-Line course)**

Required for Graphic Design majors. Fulfills one Doane Plan Fine Arts Requirement. Class meets one time: Wed, Aug. 18<sup>th</sup> 5:30-6:00pm.

### **HIS 206 History of US after 1877**

Fulfills Doane Plan History requirement.  
Class meets one time: Monday, August 16th, 5:30-6pm.

### **PSY 259 Human Growth & Develop (On-Line course)**

Fulfills cognate requirement for Human Relations majors.  
Class meets one time, Tuesday, August 17th, 5:30-6:00pm.