

## **MONDAY EVENING**

### **ACC 104 Managerial Accounting - Tremont**

Required for Accounting majors. Pre-requisite: ACC 103

### **ART 107 Two-Dimensional Design - Krieger**

Fulfills one Doane Plan Fine Arts requirement. Required for Graphic Design majors.

### **ART 234 Intro to Digital Photography – Keller**

Fulfills one Aesthetic (Fine Arts) requirement. This course is an introduction to the fundamentals of digital photography, including camera operation; the basic functions of image editing software; and basic principles of photographic aesthetics and composition. Students must provide their own digital camera. The camera required for the course is a Digital Single Lens Reflex (SLR) Camera or an advanced, adjustable Digital Camera (must be able to adjust shutter speeds, apertures and ISO).

### **BIO 371 Natural History of Nebraska (3) - Staff**

Fulfills one Doane Plan Liberal Learning requirement. Topics include natural history of Nebraska; the Sandhills, the Platte, the Ogallala aquifer, Sandhill Cranes migration, life of the prairie.

### **BUS 212 Human Resource Management - Larson**

Required for Business majors. Fulfills an elective requirement for ISM and a Cognate requirement for Public Admin, or Communication majors.

### **BUS 242 Management - Hill**

Required for Accounting, Business, Public Admin, and ISM majors. Fulfills one requirement for Org Communication majors

### **CMS 210 Public Speaking – Mattran**

Required for Communication majors. Fulfills one requirement for Liberal Arts Studies majors. Fulfills Doane Plan Oral Communication requirement.

### **DLC 090 Computational Skills – Grothen**

Class meets Monday and Thursday. All students must pass the math competency test OR pass DLC 090 with a “C-“ or better before enrolling for any math course numbered above 100.

### **GRD 316 Graphic Design II – C. Hadfield**

Required for Graphic Design majors. Pre-requisite: Beginning Web Design or permission. This is an advanced course in web design.

### **HRE 232 Case Planning & Management – Speck**

Required for Nebraska Drug/Alcohol counselor certification.

### **IDS 104 Reorient to Higher Ed (1) – 8/18, 8/25, 9/8, 9/15, 9/22**

Doane Plan requirement.

### **ISM 101 Software Development I - Millet**

Required for ISM majors.

### **PRE 323W Religion in American Life – Tasey**

Fulfills Doane Plan Philosophy/Religion requirement. If not used to fulfill that requirement, fulfills one Doane Plan Liberal Learning requirement.

### **PSY 365W Psychology of Personality – Kilnoski**

Required for Human Relations majors. Fulfills Doane Plan Psychology/Sociology requirement. If not used to fulfill that requirement, will fulfill one Doane Plan Liberal Learning requirement for everyone.

### **SOC 288 Deviance – Allen**

Required for Criminal Justice majors

## **TUESDAY EVENING**

### **ACC 103 Financial Accounting - Tremont**

Required for Accounting and Business majors.

### **ACC 331 Advanced Accounting I – Johnson**

Required for Accounting majors. Pre-requisite: ACC 232

### **ART 207 Drawing - Krieger**

Fulfills one Doane Plan Fine Arts requirement.

Required for Graphic Design majors.

### **ART 221 Ceramics – LaBar**

Fulfills one Doane Plan Fine Arts requirement. This is a beginning course in ceramics. All work is done in studio, with emphasis given to methods of making pottery – slab, coil, and wheel-thrown. This class will meet at Lux Art Center, 2602 N. 48<sup>th</sup> Street.

### **ART 271 Introduction to Jewelry Arts – Starkle**

This is a beginning course in the art of jewelry making and will fulfill one Doane Plan Fine Arts requirement. The class will meet at Lux Art Center, 2602 N. 48<sup>th</sup> Street.

### **BIO 101 Introduction to Biology (4) – Staff**

Fulfills Doane Plan lab science requirement.

### **BUS 205W Business Writing – JS Engebretson**

Required for Accounting, Business, and Org Communication majors.

Fulfills one elective for the ISM major. This class will meet four (4) times: August 19, Sept. 2, 16, and 30. In the week following each class meeting, instruction will be conducted on-line and students will work independently on projects.

### **BUS 341 Business Law I – Hoffman**

Required for Business, Accounting, and ParaLegal Studies majors.

### **CMS 112 Small Group Communication - Kastens**

Required for Human Relations & Communication majors. Fulfills Doane Plan Oral Communication requirement.

### **ENG 237W Introduction to Fiction - Sharp**

Fulfills Doane Plan Literature requirement.

### **GRD 228 Typography – C. Hadfield**

Required for Graphic Design majors.

### **HIS 106 History of Civilization II – B. Hayes**

Fulfills Doane Plan History requirement

### **HRE 232 Case Planning & Management – Speck**

Required for Nebraska Drug/Alcohol counselor certification.

### **IDS 206W Introduction to Research - Dodson**

Required for everyone except ParaLegal Studies majors.

### **PRE 111W Ethics – Johnston**

Fulfills Doane Plan Philosophy/Religion requirement.

### **SOC 109 Introduction to Sociology – Millet**

Required for Criminal Justice majors. Fulfills Doane Plan Psychology/Sociology requirement

### **SPA 102 Elementary Spanish II – Francis**

This course is a continuation of SPA 101. Two semesters of foreign language may be used to fulfill requirements in the Liberal Learning category of the Doane Plan Prerequisite: SPA 101.

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#### **Annual FERPA Notification**

Students' rights under the Family Educational Rights and Privacy Act (FERPA) include 1) access to education records; 2) request for amendment of education records; 3) disclosure of education records, including directory information, and; 4) compliance. For more information on FERPA, and to see Doane's FERPA Policy, please visit the Registrar's web page on the Doane website at [http://www.doane.edu/About\\_Doane/Offices/Registrar](http://www.doane.edu/About_Doane/Offices/Registrar). Questions and concerns can be sent to the Registrar, Denise Ellis, at 402-826-8251 or [registraroffice@doane.edu](mailto:registraroffice@doane.edu).

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**Evening Classes Meet  
6:00 - 10:30pm**

**Saturday Morning Classes Meet  
8:00am - 12:30pm**

## **WEDNESDAY EVENING**

### **ACC 103 Financial Accounting - Case**

Required for Accounting and Business majors.

### **ART 201 Painting – Guerrero**

Fulfills one Fine Arts requirement.

This class meets at Lux Art Center, 2601 N. 48<sup>th</sup> Street.

### **ART 235 Color Theory & App - Krieger**

Required for Graphic Design majors. Fulfills one Doane Plan Fine Arts requirement.

### **BIO 101 Introduction to Biology (4) – Staff**

Fulfills Doane Plan lab science requirement.

### **CMM 320 Public Relations - Mattran**

Required for Organizational Communication majors. Fulfills one Doane Plan Liberal Learning requirement for everyone EXCEPT Communication majors.

### **CMS 323 Training and Development – Fina**

Required for Communication majors. Fulfills one requirement for the Human Resource Management emphasis of the Business major. Fulfills one Doane Plan Liberal Learning requirement for everyone except Communication majors.

### **CMS 342W/BUS 415W Leadership - Kreimer**

Required for Organizational Communication majors. Fulfills one emphasis requirement for Business majors with Management, HR Management, or General Business emphasis. Fulfills one Doane Plan Liberal Learning requirement for all other majors.

### **GEO 101 Environmental Geology (4) – Ehrman**

Fulfills Doane Plan Lab Science requirement. Lab meets on Saturday.

### **GRD 241 Graphic Design & Layout – C. Hadfield**

Required for Graphic Design majors.

### **ISM 315 Systems Analysis & Design - Millet**

Required for Information Systems Management majors.

Prerequisite: ISM 102

### **MTH 107 Problem Solving - Hertzler**

Fulfills Doane Plan Math requirement for everyone EXCEPT Accounting and Business majors. Pre-requisite: Math Competency

### **PED 101 Activity Course SHARPS (1) 9/24, 10/1, 10/8**

All students must complete 1 credit in a PE activity course.

### **PED 104 Lifetime Physical Fitness (1) 8/20, 8/27, 9/3**

Doane Plan requirement.

### **PHI 114 Informal Logic – Franklin**

Required for ParaLegal Studies majors.

### **PSI 323 State and Local Politics – J. Hayes**

Required for Public Administration majors. Fulfills one Doane Plan Contemporary Issues requirement. If not used to fulfill that requirement, may be used to fulfill one Doane Plan Liberal Learning requirement.

### **PSY 234W Introduction to Counseling Theories – Outson**

Required for Human Relations majors.

### **PSY 259 Human Growth and Development – Kastens**

Fulfills one requirement for Human Relations majors and pre-nursing students.

## **THURSDAY EVENING**

### **ART 308 Advanced Drawing – Krieger**

Required for Graphic Design majors. Prerequisite: ART 207

### **ART 309 Drawing Studio - Krieger**

Required for Graphic Design majors. Prerequisite: ART 308

### **ACC 496 Senior Seminar in Accounting – Johnson**

Required for Accounting majors. ONLY SENIORS WHO WILL GRADUATE IN DECEMBER, 2008 OR MAY, 2009 MAY ENROLL.

### **ART 211 Printmaking - Anderson**

Fulfills one Doane Plan Fine Arts requirement. This is a beginning course in Printmaking. This class will meet at Lux Art Center, 2602 N. 48<sup>th</sup> Street.

### **BIO 219 Pathophysiology – M. Johnson**

Required for nursing students. Prerequisite: BIO 216.

### **BIO 471 Current Issues in Science – Staff**

Fulfills one Doane Plan Liberal Learning requirement.

### **BUS 215 Applied Statistics - Carter**

Required for all majors except Graphic Design and ParaLegal Studies.

PREREQUISITE: Math competency

### **BUS 226 Finance - Budde**

Required for Business and Accounting majors.

PREREQUISITE: Math Competency

### **BUS 354 Operations Management – Watters**

Required for ISM majors. Fulfills one emphasis requirement for Business majors with emphasis in Management or General Business.

### **CMS 316 Business and Prof Communication – Larson**

Required for Business, Public Admin, ISM, and Communication majors.

Fulfills Doane Plan Oral Communication requirement.

### **ENG 101W Writing Seminar – Sharp**

Doane Plan requirement

### **FAR 281W Introduction to Fine Arts - Voorhees**

Fulfills one Doane Plan Fine Arts requirement.

### **GRD 271 Intro to Digital Imaging – C. Hadfield**

This course introduces the most widely used image editing software in the world – Adobe Photo Shop. For Graphic Design majors, this course is a pre-requisite for GRD 315 Graphic Design I. Students who have completed Intro to Photoshop may NOT enroll for this course.

### **HRE 471 Grief & Grief Counseling – Allen**

Fulfills one Doane Plan Liberal Learning requirement for everyone EXCEPT Human Relations majors.

### **ISM 215 Info Systems Theory - Millet**

Required for Information Systems Management majors.

### **ISM 371 Adv Topics in Info Tech Arch – A. Engebretson**

Serves as an elective for ISM majors. Based on topics covered in Info Technology Architecture, this course takes a look at how computers work by examining topics in digital logic, computer organization, computer architecture, and operating systems. Students will gain a better understanding of how hardware components work to execute software instructions by building a small, working CPU to process a limited instruction set on a circuit board using electronic components. Then students will use simulation tools to better understand the inner workings of today's modern operating systems.

Prerequisite: ISM 253 Info Tech Architecture.

### **PLS 205 The American Legal System – Hayes**

Required for Para Legal Studies and Criminal Justice majors. Fulfills one Cognate requirement for Public Administration majors.

### **PLS 330 Criminal Law – Hoffman**

Required for ParaLegal Studies and Criminal Justice majors.

### **SPA 101 Elementary Spanish I – Francis**

Fulfills Doane Plan International/Multicultural requirement. If not used to fulfill that requirement, will fulfill one requirement in the Liberal Learning category of the Doane Plan.

**Unless otherwise indicated,  
all courses have a course value  
of 3 semester credits.**

## MONDAY MORNING

### **CMS 112 Small Group Communication – Allman**

Fulfills DP Communication requirement. Required for HRE and Comm majors. Fulfills one cognate requirement for Public Admin majors.

## TUESDAY MORNING

### **CMS 220 Interpersonal Communication – Kastens**

Required for Human Relations, ISM, Criminal Justice, and Communication majors. Fulfills Doane Plan Oral Communication requirement.

### **HIS 205 History of US before 1877 - Duncan**

Fulfills Doane Plan History requirement.

## WEDNESDAY MORNING

### **CMS 316 Business & Prof Communication - Larson**

Required for Business, Public Admin, ISM, and Communication majors. Fulfills Doane Plan oral communication requirement.

### **ENG 101W Writing Seminar – Tasey**

Doane Plan requirement

## THURSDAY MORNING

### **ART 221 Ceramics – Peterson**

Fulfills one Doane Plan Fine Arts requirement. This is a beginning course in ceramics. All work is done in studio, with emphasis given to methods of making pottery – slab, coil, and wheel-thrown. This class will meet at Lux Art Center, 2602 N. 48<sup>th</sup> Street.

### **CMS 342W/BUS 415W Leadership - Kreimer**

Required for Organizational Communication majors. Fulfills one emphasis requirement for Business majors with Management, HR Management, or General Business emphasis. Fulfills one Doane Plan Liberal Learning requirement for all other majors.

### **PRE 111W Ethics – Johnston**

Fulfills Doane Plan Philosophy/Religion requirement.

## FRIDAY MORNING

### **BUS 226 Finance - Budde**

Required for Business and Accounting majors.

PREREQUISITE: Math Competency

### **MUS 335 World Music – Voorhees**

Fulfills one Doane Plan Fine Arts requirement. If not used to fulfill that requirement, may be used to fulfill one Liberal Learning requirement.

## SATURDAY MORNING

### **BUS 215 Applied Statistics - Carter**

Required for all majors except Graphic Design and ParaLegal Studies.

PREREQUISITE: Math competency

### **ENG 237W Introduction to Fiction - Sharp**

Fulfills Doane Plan Literature requirement.

### **HIS 205 History of US before 1877 - Duncan**

Fulfills Doane Plan History requirement.

### **MTH 108 Modeling/Application - Grothen**

Fulfills Doane Plan math requirement. Pre-requisite: Math competency (MTH 108 is a prerequisite for MTH 115 Finite Math.)

### **MTH 115 Finite Math - Hertzler**

Required for Accounting and Business majors.

PREREQUISITE: MTH 105 College Algebra or MTH 108 Modeling.

### **PED 271 Physical Health Training (2) - Holmes**

This course meets the Doane Plan requirement for a physical activity course. It will meet 8-10:30am for eight sessions. Class will NOT meet Saturday, September 6th. This course is NOT designed for athletes, but for students who want to begin a daily exercise regimen. All workouts can be modulated according to the students' fitness level.

## Arranged Courses

### **AST 103 Introductory Astronomy (On-Line course)**

Fulfills one Doane Plan science requirement. This is NOT a lab science. This class will be conducted on the World Wide Web. To enroll for the course, you must have an e-mail address and access to the Internet. Your computer must have Microsoft Word.

Class meets one time, Wednesday, August 20th, 5:30-6:00pm

### **BUS 454W Entrepreneurship (On-Line course)**

Fulfills one emphasis requirement for Business majors with emphasis in Management or General Business. Class meets Wed, Aug 20th, 5:30-6pm.

### **CSA 101 Intro to Word Processing (1) (On-Line course)**

Competency required for all majors.

### **CSA 109 Information Retrieval Skills (1) (On-Line course)**

Required for Business majors. Required for Liberal Arts majors.

### **CSA 271 Advanced Word Processing (2) (On-Line course)**

This course continues the development of skills for using word processing including techniques for using Word as a desk top publisher, using mail merge, and creating business cards, post cards, invitations, and personalized stationery. *Prerequisite: CSA 101 Word Processing or permission of instructor*

### **CSA 271 Introduction to Power Point (1) (On-Line course)**

Prepares students to use electronic communication resources for presentations.

### **GRD 252 History of Graphic Design (On-Line course)**

Required for Graphic Design majors. Class meets Thursday, August 21st, 5:30-6pm.

### **IDS 206W Introduction to Research (On-Line course)**

Required for everyone except ParaLegal Studies majors. This class will be conducted on the World Wide Web. To enroll for the course, you must have an e-mail address and access to the Internet. Your computer must have Microsoft Word. Class meets one time, Wednesday, August 20th, 5:30-6:00pm.

## Work-Shop

### **EDU 280W Higher Ed for Adult Learners (portfolio) (2)**

This course teaches students the process for award of credit for work/life experience and professional training. Meets Friday, August 22nd, 6-9pm.

## One-Week Seminars

First class meeting for seminars, Tuesday, August 19: 5:30-6:00pm.

Then classes meet October 12 – 18:

Sunday, October 12: 1:00 – 7:00pm

Monday-Friday, October 13-17: 6:00-10:30pm

Saturday, October 18: 9:00am – 5:00pm

### **CMS 348 Gender Communication – Burney**

Fulfills one requirement for Organizational Communication majors. Fulfills one Doane Plan Liberal Learning requirement for everyone EXCEPT Org Comm majors.

### **EDU 338W Children, Youth, Family - Christiansen**

Fulfills one Doane Plan Contemporary Issues requirement.

### **HIS 371 The Outlaw As Hero – Rebecca Duncan**

Fulfills one Doane Plan Liberal Learning requirement

## Senior Seminars

Senior Seminar meeting times arranged by the assigned instructor.

### **ENROLLMENT LIMITED TO SENIORS WHO WILL GRADUATE IN DECEMBER 2008 OR MAY 2009**

BUS 492W Senior Seminar in Management

BUS 493W Senior Seminar in HR Management

BUS 494W Senior Seminar in Marketing

BUS 495W Senior Seminar in General Business

CMS 496W Senior Seminar in Org Communication

GRD 496 Senior Seminar in Graphic Design

HRE 496W Senior Seminar in Human Relations

ISM 496W Senior Seminar in Info Systems Mgt

PAD 496W Senior Seminar in Public Administration

PLS 496W Senior Seminar in Para Legal Studies