

ISM 409

Project Management

Instructor: Steven Millet
Summer Term 2008
May 26th – July 26th

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Time: Monday Evenings, 6:00 – 10:30 PM

An introduction to the basic concepts of project management. Students become familiar with generally accepted project management knowledge and practice, learn all aspects of the processes of project management, and develop an understanding of the relationship of project management to other management disciplines. **Prerequisite: Business 242** (3 Credits)

Course Objectives: At the end of this course, the student should

- Understand what the field of Project Management involves, along with an understanding of why it is important.
- Be familiar with the role a Project Manager plays in the Project Management process, and the tasks required for the successful completion of a project.
- Have a general understanding of the skill set involved in the successful completion of a project (i.e. Diagrams, Critical Path, Cost Benefit Analysis, Methodology Selection, Team Building, Resource Management, Risk Management, Project Evaluation, and Project Closeout).
- Understand the importance of Team Management issues including role assignments, team management structure and conflict resolution.
- Be familiar with the application of Microsoft Project as a tool in the Project Management process.

Required Course Text

Project Management: Achieving Competitive Advantage, By Jeffrey K. Pinto, Pearson Prentice Hall, 2007.

Note: First class meeting will be on Monday June 2nd - Monday May 26th is Memorial Day.

The following Grading Scale will be used:

100 – 97	A+
96 – 94	A
93 – 90	A-
89 – 87	B+
86 – 84	B
83 – 80	B-
79 – 77	C+
76 – 74	C
73 – 70	C-
69 – 67	D+
66 – 64	D
63 – 60	D-
Below 60	F

Classroom Procedure:

The first 2 hours of class will always be devoted to lecture. The remaining class time will usually be reserved for students to work on course assignments. Students are encouraged to make optimum use of this time, as your instructor will be readily available to answer any questions you might have. The only exceptions to this schedule may be on exam or quiz nights. Only students with excused absences will be allowed to take make-up exams. Make-ups should be taken no later than one week after the exam date. Students will complete a class Project Profile Report, to be presented in short oral report during class time. More information about the project will be provided later on in the term.

The Doane Academic Integrity Policy will be adhered to in this class. All assignments and exams/quizzes will represent your own work. Any use of others' ideas and words without proper citation of sources is plagiarism and could result in the loss of all points for that particular assignment or exam.