

# SYLLABUS

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**CLASS:** BUSINESS LAW I, (Course 341), Lincoln Campus

**INSTRUCTOR:** Edward “Ed” Hoffman  
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**TEXT:** BUSINESS LAW, Sixth Edition (Prentice Hall), Henry R. Cheeseman

This is an introductory business law course, which is designed to expand the student’s core knowledge base concerning basic legal principles. This course is intentionally designed to be taken by non-lawyers, but it is certainly an excellent choice for those desiring additional knowledge in this area. We will focus on vocabulary and a review of basic legal concepts as applied to everyday life and in particular business settings.

Your grade will be based on attendance and participation in class activities, as well as satisfactory completion of exams. Active class participation is vital to the overall learning process **and** your successful completion of the course. Extra credit will be given to students that bring in articles, which discuss timely legal issues.

While attendance only carries a 20% weight for the final grade, it is important that students remember that we are only meeting eight times during the term. For that reason, the following applies to attendance:

**ATTENDANCE:**

Perfect Attendance:	A
One Excused Absence**:	A
Two Excused Absences:	B
Three Absences:	C
Four Absences:	D
Five or more Absences:	F

*\*\* Students may have one excused absence without it affecting the attendance grade if the student emails in the absence prior to class time.*

Classes will be held on the following dates for the term:

<b>DATE</b>	<b>ASSIGNMENT</b>
May 29	Chapters 1, 2, 3 (Legal Overview) Chapter 4 (Constitutional Law)
June 5	Chapters 5, 6, 7 (Torts)
June 12	Chapters 9, 10, 11, 12 (Contracts), <b>(Exam Ch. 1-7)</b>
June 19	Chapters 13, 14, 15, 16 (Contracts)
June 26	Chapters 18, 19, 20, 21 (Negotiable Instruments) <b>(Exam Ch. 9-16)</b>
July 3	<b>Class will not be held</b>
July 10	Chapters 22, 23, 24, 25
July 17	<b>Catch up and Review/Projects Due FINAL EXAM</b>

Each of the three exams will be comprised of a mix of True/False, Multiple Choice, and Short Answer Essay. You will be responsible for anything assigned for class reading **and** class discussions. Each student may choose to do an optional project, which can be used to raise an exam grade by a full letter grade. Said optional project will be due no later than July 8, 2008. Potential project topics will be discussed with students and **all** project topics must be approved prior to the student beginning work.