

Doane College
 BUS 604 Course Syllabus
 Winter Term II, 2000

Course: Advanced Organizational Behavior
 Time: Tuesday, 6:00 – 10:30 PM
 Text: Organizational Behavior, Fred Luthans
 Instructor: Carol Farnham
 Phone: Office - 402.794.4089, Home - 402.794.4780
 Email: cfarnham@f-c.com
 Office Hours: By appointment.

Course Description: This course covers the foundation for the study and application of organizational behavior. The perspective, historical background, methodology and theoretical framework for human behavior in organizations is studied. Attention is given to the micro perspective (perception, personality and attitudes, motivation and learning), the dynamics (group dynamics, conflict, stress, power and politics, and leadership) and organizational culture. Applications for performance improvement, organizational change and development are stressed.

Attendance: Due to the limited number of class meetings, regular attendance is extremely important. Students who miss all or part of a class are responsible for obtaining all material and information covered during their absence.

Participation A portion of each class-time will be used to discuss case studies. Participation in these discussions as well as general class discussion will be part of the course grade.

Paper: Specifications for the paper are attached.

Case Studies: Students will submit six, written analysis of case studies during the course of the term. The analysis will normally not exceed two, typed-written pages. There will also be in-class discussion of cases studies.

Measurement: Measurement will consist of participation, the paper and case studies. Each will contribute to the final grade as follows:

Participation	10%
Paper	30%
Case Studies	60%

Grade Scale:
 A = 100 - 90
 B = 89.9 - 80
 C = 79.9 - 70
 D = 69.9 - 60
 F = 59.9 - 0

Class Schedule (subject to change):

Week 1	Introductions, Course Overview, Chapters 1, 2, 3
Week 2	Chapters 4-5
Week 3	Chapters 6,7 & 8
Week 4	Chapters 9-10
Week 5	Chapters 11-12
Week 6	Chapters 13-14
Week 7	Chapters 15-16
Week 8	Chapters 17-18

Paper Description
Due: March 1, 2000

Using examples from your own work experience or a case study, describe an event, identify the organizational behavior(s) involved, and the outcome. Provide supporting arguments or information from secondary resources such as academic research or other studies. If you can not draw on your own work experience, create a case study by interviewing someone in the workforce. Because seemingly simple events can involve complex behaviors, choose the event carefully so it can be fully described within the scope of this paper. Examples will be given in class.

The format of the paper should follow a modified MLA document style. The paper should consist of an introduction, body and summary. It should be no less than five pages and no greater than 10, excluding the works cited and title pages. There should be at least one explanatory note and three works cited. Use a font size of 12.

Seventy-five percent of the paper's grade will be based on content which includes, but is not limited to:

- Quality of information and references.
- Clearly expressed thoughts and fluidity of thought process.
- Clear evidence of introduction, body and summary.
- Spelling and grammar.

The remainder of the grade will be based on:

- Following the modified MLA format.
- Meeting the minimum/maximum page requirement.
- Inclusion of one explanatory note and three cited works.

A summary of the modified MLA documentation style and a brief example follows:

- All pages must be double-spaced.
- One inch top, bottom, left and right margins.
- First word of each paragraph indented 0.5" from left margin.
- Page numbers are in the top right corner of every page and are preceded by your last name.
- The paper's title, your name, and course information should be placed on a title page.
- Center the title on the beginning of the first page.
- In the body of the paper, place author references in parentheses with page numbers where the information is located within in the reference.
- Explanatory notes may be placed as footnotes or endnotes. They should be double-spaced and each note's reference number should be superscripted and indented 0.5" from left margin.
- The works cited begin on a new page with the title centered. Begin the first line at the left margin. Subsequent lines are indented 0.5" from left margin. The works should be listed alphabetically.