

The Academic Program

Successful completion of the Doane Plan, an academic major, the general requirements, and the additional degree requirements qualifies students to receive a baccalaureate degree from Doane College. The bachelor of arts degree is the central degree at Doane College, but a student may opt for the bachelor of science degree if the following criteria are met: 1) a major in biology, chemistry, computer science, environmental studies, information systems, mathematics, natural science teaching, physical science, or physics; or 2) a total of four courses (a minimum of 12 credits) chosen from astronomy, biology, chemistry, geology, information science and technology (not including any information science and technology courses below Information Science and Technology 140), mathematics (excluding Mathematics 090), physical science, or physics, in addition to the three courses required in the Natural Science and Mathematical Reasoning categories of the Doane Plan.

The Doane Plan

The college learning experience at Doane imparts an established body of knowledge in selected areas of study and teaches various processes of acquiring knowledge and ways of thinking and doing. This dual emphasis is important because content without process can become an amassing of facts without meaning, just as process without content can turn into an aimless pursuit of trivia.

The development of attitudes and values is an inevitable outcome of learning. Perhaps the most important development is in how the student perceives, understands, and values learning. Doane affirms that the continuing quest for knowledge is a liberating force in human existence. The college encourages students to develop their capacities for ongoing personal growth and adaptability through individual and group learning that is broadly based in the liberal arts and involves students directly in the applications of theory to practice. The Doane experience is meant to cultivate a genuine regard for education and a commitment to learning.

Through the completion of the Doane Plan, Doane students demonstrate the following:

1. An understanding of the origins, development, values, and distinctive qualities of our collective heritage

2. An understanding of the nature and effects of economic, political, psychological, and social forces
3. An understanding of the values, traditions, behaviors, and philosophical foundations of diverse national and international cultures
4. An understanding of the basic phenomena of the natural world, methodologies governing the sciences, and the relationship of both to the world community
5. An understanding of the fundamental processes of mathematics and the ability to use mathematical modeling in solving practical problems
6. The ability to read, write, speak, listen, and interpret meanings effectively
7. The ability to understand, appreciate, and engage in creative expression
8. An understanding of health and lifetime fitness
9. An understanding of constructive leadership and ethical decision making
10. The ability to appreciate and explore new areas of learning.

Doane Plan Categories of Study

Heritage Studies

All civilizations have been formed by their own values and traditions. Having grown up in Western cultures, or under their influence, we have had our thought shaped in good part, though not exclusively, by Western values and traditions. To understand ourselves and our world and to act effectively to make our lives better, we need to understand our Western and non-Western heritage in terms of its origins, development, values, and distinctive qualities.

Each student must successfully complete at least one course from each of the following areas:

1. History 105, 106, 205, 206
2. English 205, 206, 237
3. Philosophy-Religion 110, 111, 120, 121, 231

Contemporary Issues

Interactions among social, political, economic, and psychological forces exert a powerful influence on our lives. In order to be responsible and effective citizens, we need to understand the nature of these forces and how they affect us.

Each student must successfully complete two courses from different areas in Group 1 and one course from Group 2.

Group 1	Group 2
Political Science 101	Psychology 117
Economics 203, 204	Sociology 109
Education 211	

Cultural Perspectives

Awareness of the world's diverse peoples and traditions is a necessity for intelligent participation in everyday life. The aim of Cultural Perspectives is to provide students with the opportunity to study and gain knowledge and awareness of diverse values, art forms, social behaviors, and philosophical foundations in international and national arenas.

Each student must successfully complete one course during the junior or senior year, chosen from one of the following groups:

1. One semester of a foreign language, or the equivalent of one semester's study abroad. (*This requirement may be completed before the junior year.*)
2. Anthropology/Sociology 308; Business 346, 357; Speech Communication 321; Economics 347; English 329; Geography 301; History/International Studies 314, 317, 318, 349; International Studies 310, 311, 315; Philosophy 305, Religious Studies 328; Sociology 324.
3. In case of scheduling conflicts which prevent enrollment in any of the courses listed above, students with permission from the Vice President for Academic Affairs may meet this requirement by successfully completing a college-sponsored international study tour. **NOTE:** *International students studying full-time at Doane College are considered to have met this requirement at matriculation.*

Natural Science

Science has an increasing impact on our lives. We make important personal and public decisions in which knowledge of science-related principles is critical. It is vital to individual and community well-being that we possess an understanding of the principles and methodologies governing the sciences and their relationship to important issues.

Each student must successfully complete two of the courses from those listed, one of which must be a laboratory science course.

Laboratory Science Courses

Biology 101, 206, 208, 252

Chemistry 125, 126

Geology 103, 104

Physical Science 105

Physics 107, 108, 201, 202

Science Course (lab optional)

Astronomy 103 (lab optional)

Geology 107 (lab optional)

Mathematical Reasoning

Mathematical reasoning involves logical thinking, discovering relationships, making connections to other disciplines, and using higher order thinking skills to develop solutions within a framework of mathematical structures.

Each student must successfully complete one of the following courses:

Mathematics 105, 115, 125, 235

Communication

Language is a basic means of gaining knowledge about ourselves and our world. Communication skills are fundamental to the use of our knowledge. Our abilities to interpret meaning accurately (as readers and listeners) and to convey meaning effectively (as writers and speakers) are essential for understanding and influencing the world.

Each student must successfully complete each of the areas listed:

1. **English Composition:** English 101 (or 201) usually taken as a freshman
 - a. Students fulfill the requirement by successfully completing English 101; or
 - b. Students may complete the requirement by passing an examination and purchasing the credit for English 101; or
 - c. Students may wish to complete the requirement at a higher level by passing a qualifying examination and enrolling in English 201.
2. **Speech Communication:**

Students may complete the requirement by successfully completing Speech Communication 105, 112, or 220.
3. **Writing in the Disciplines:**

Competence as a writer does not come simply from the completion of one course. Practice, in many different contexts, is needed to develop these skills. To gain that practice, each

student must demonstrate writing competence by completing at least 15 credits of writing-intensive courses (designated with a “W”). At least six of the “W” credits must be above the 100 level. Three applied writing credits (*Doane Owl*, *Xanadu*) can substitute for one three-credit “W” course.

NOTE: *Students who successfully test out of English 101 at Doane receive credit toward fulfillment of the “W” requirement.*

The requirement for the number of “W” credits to be earned at Doane for transfer students or students who study abroad is as follows:

Transfer Credits	“W” Credits Required
1-30	12
31-60	9
61-99	6

For pre-professional students who are on campus for two or three years and then complete their Doane degree elsewhere, the number of “W” credits required at Doane is as follows:

Doane Credits	“W” Credits Required
1-30	6
31-60	9
61-99	12

Aesthetic Perspective

All societies have given form to the beautiful by artistic means. The study of and experience in forms of artistic expression can lead to an understanding and appreciation of this important aspect of all human life.

Each student must successfully complete at least five credits in this category, chosen from the following courses:

Activity 106, 173

Art 107, 110, 204, 205, 207, 221, 222, 224, 235, 245, 252, 254

Fine Arts 103, 104

Mass Communication 206, 242

Music 111, 112, 190, 191, 192, 195, 196, 211, 226

Theatre 101, 103, 108, 109

Health and Well-Being

A well-rounded education includes an understanding of what health is and how to maintain it. Maintaining lifelong health should also include an involvement in constructive physical activity.

Each student must successfully complete each of the following courses:

Physical Education 101 - Physical Activity

Physical Education 104 - Theory of Lifetime Physical Fitness

The Community and Leadership

A distinctive feature of the Doane College campus in Crete is pursuit of learning in a residential community. This context for learning is a new experience for most students. The Community and Leadership course is required for freshmen and is designed to explore the relationship of learning in the classroom to learning gained by living in the community.

The course focuses attention on aspects of the community which are important but not entirely academic. It consists primarily of two types of activity, each of which is designed to help students participate in and understand what it is to be part of a community: a series of public event programs and a limited community service project. Students who do not successfully complete this course as a freshman must re-enroll in successive terms until a passing grade is earned.

Students are not required to complete the Community and Leadership course if they transfer at least 30 credits to Doane or have been a full-time student for two terms at a previous institution.

Liberal Learning

At Doane, the liberally educated person continues to explore new areas. Education does not suddenly narrow to one field after two years of college, nor after four. Therefore, as part of the Doane Plan, students must successfully complete nine credits of courses at an advanced level (300 or 400) in at least two different disciplines outside their primary major. Directed studies and selected topics courses at the 300/400 level may be used, provided they do not fulfill another part of the Doane Plan. One or two semesters of a single foreign language at any level can be applied. Students whose primary language is not English may substitute English 201 for the one semester of foreign language or English 201 and a literature course in any language for the two semesters of foreign language, provided neither is used to fulfill another part of the Doane Plan. A course which is cross-referenced and carries a prefix of the student's primary major

and a prefix of another discipline is not considered to be a course outside the student's major. Such a course may not be used to fulfill a liberal learning requirement. Internships do not fulfill the Liberal Learning requirement. Students completing interdisciplinary majors are considered to have met the liberal learning requirement through completion of the major.

General Requirements

The level of teaching and learning at Doane requires that students have certain basic skills. All students must demonstrate competencies in each of the following areas during their first year at Doane by one of the methods listed below. (Individual academic majors may require particular competencies.)

1. **Library Skills:** Demonstration of competence occurs through successful completion of a learning packet in library skills.
2. **Basic Mathematical Skills:** All students must demonstrate adequate basic computational skills before enrolling in any mathematics course numbered 100 or above. This requirement may be met in any of four ways:
 - a. By attaining an ACT math score of 19 or higher
 - b. By attaining an SAT math score of 500 or higher
 - c. By passing Doane's Computational Skills Test
 - d. By completing Doane Learning Center (DLC) 090/Doane Student Support Services (DSS) 090 with a grade of C- or higher
3. **Basic Writing Skills:** All students must demonstrate adequate basic skills before enrolling in English 101. This requirement may be met in any of three ways:
 - a. By attaining an ACT English subscore of 19 or above
 - b. By completing Doane Learning Center (DLC) 116/Doane Student Support Services (DSS) 117 with a C- or higher
 - c. By completing English 100 with a C- or higher (for international students whose primary language is not English)

Additional Requirements

1. Completion of a minimum of 132 credits, with a cumulative grade point average of 2.00 or above.

NOTE: Students who take DLC 090 or DSS 090 are required to complete a minimum of 135 credits.

2. Completion of an academic major in which the grade point average is 2.00 or above.
3. Completion of an optional minor or additional major(s) or minor(s) also requires a grade point average in that major or minor of 2.00 or above.
4. Completion of three interterms with a minimum of nine interterm credits. All full-time degree-seeking students must complete an interterm during their first year. Six of the nine credits must be earned in courses with an interterm prefix (ITM). All students residing on campus during the interterm (except those involved in cocurricular activities who have completed their interterm requirement) must be enrolled in an approved course. **NOTE:** *For specific requirements, see transfer students, pre-professional students, or interterm.*

Stipulations

1. The following credit maximums apply toward graduation:
 - a. A total of 48 credits in the major discipline with these exceptions: 52 credits are permitted for the music major with public school music emphasis; 54 credits are permitted for the art major with public school art emphasis; 55 credits are permitted for the art major who pursues the Professional or Graphic Arts emphasis. **NOTE:** *The 48-credit limit does not apply to the interdisciplinary majors.*
 - b. Four physical education activity/theory of physical fitness credits.
 - c. Six activity credits.
 - d. Nine DLC and/or DSS credits.
2. Students who have been full-time students at Doane for at least two terms (excluding interterms and summer sessions) and are in good academic standing may earn career internship credit by work experience. Before they enroll for internship credit, however, students are required to successfully complete Cooperative Education 205. A maximum of 15 combined credits earned in the following may be included as credits toward graduation:
Accounting 421, Business 421, Mass Communication 421, Cooperative Education 351, Economics 421, English 421, German 421, Information Science and Technology 421, International Studies 421, Interterm 421, Physical Education 421, Political Science 421, Psychology 421, and Sociology 421.

Internship credits earned during the interterm are included in the 15 combined credits that can be applied to graduation requirements.

3. The last 30 credits immediately preceding graduation will normally be in residence.
4. Requirements for a major or minor must be met by following a catalog in effect during the student's year of entry or a subsequent term of enrollment at Doane College.
5. Requirements for the Doane Plan must be met by completing the requirements for each category of the Doane Plan in the student's catalog of entry. Any course added to a Doane Plan category may be used as an additional option for that category regardless of the catalog of entry.
6. Each student is responsible for making certain all degree requirements are met. Faculty advisers, student advising guides, and the degree audits generated by the Registrar's Office help students monitor their progress toward graduation.
7. Graduation requirements are reviewed on a case-by-case basis for students who return to Doane after an extended absence.
8. All other academic policies and regulations as stated in this catalog must be followed.

Majors and Minors

Requirements for the majors are specified in the “Programs and Courses of Instruction” chapter. Major requirements must be met by following the catalog in effect during the student’s year of entry or subsequent terms of enrollment at Doane College.

Discipline-Specific Majors:

Accounting	Information Systems – Honors
Art	Mass Communication
Biology	Mathematics
Honors Biology	Music
Business Administration	Philosophy
Business Principles	Physical Education
Chemistry	Physical Science
Computer Science	Physics
Computer Science – Honors	Political Science
Economics	Psychology
Elementary Education	Public Administration
English	Religious Studies
English as a Second Language	Sociology
English/Language Arts	Spanish
French	Special Education
German	Speech Communication
History	Theatre
Information Systems	

Interdisciplinary Majors:

Organizational Communication	Natural Science (Teaching)
Environmental Studies	Social Science (Teaching)
International Studies	

Minors:

A minor is not required for graduation. Students who choose to complete one or more minors must declare their choice(s) at the Registrar's Office. Once declared, students must meet the requirements specified in the catalog in effect during their year of entry or subsequent terms of enrollment at Doane College.

Accounting	Mass Communication
Art	Mathematics
Biology	Music
Business Administration	Organizational Communication
Chemistry	Philosophy
Computer Studies	Physics
Economics	Political Science
English	Psychology
French	Religious Studies
German	Sociology
History	Spanish

Multiple Majors, Minors, Emphases

A student who chooses to complete more than one major, minor, or emphasis or any combination, may fulfill the requirements of each by using common courses, unless otherwise specified.

Declaration of a Major

In the fall semester of the sophomore year, students are asked to officially declare their major by filing the Declaration of Major form with the Registrar's Office. (Students who sign the Four-year Guarantee may be required to declare their major earlier than the sophomore year.) Students may also declare a secondary major, minor(s), emphasis or endorsement. Students are encouraged to select an adviser in their area of study by obtaining permission of the new adviser and completing a change of adviser form. Transfer students entering at the junior or senior level declare their major during their first term at Doane. Once a student officially declares a major, minor, or emphasis, he/she must report any additions, deletions, or changes to the Registrar's Office and fill out a Change of Major form.

Student-Generated Major

The student-generated major enables a Doane student to design an interdisciplinary alternative to established majors. A petition co-signed by the student's faculty adviser stating the objectives and listing specific courses to be included in the proposed major must be submitted to the chair of the Academic Affairs Committee. The pe-

tition is then reviewed by this committee and, if approved, constitutes the approved course of study to be followed by the student.

Student-generated majors are governed by the following stipulations:

1. A proposal for a student-generated major must be presented to the Academic Affairs Committee chairperson no later than the third day after classes begin in the fall of the student's junior year. This deadline must be met except in unusual extenuating circumstances.
2. Students are required to include in their proposal:
 - a. A statement of rationale for the student-generated major showing why this major is necessary rather than, or in addition to, a traditional major, and how the student-generated major will be useful in career planning.
 - b. An assessment plan which includes at least two sources of data (e.g., portfolio, evidence from internships, etc.) to demonstrate how the student will meet the objectives.
 - c. A list of courses completed to date, and those yet to be completed, for the student-generated major.
 - d. A plan showing how the student-generated major can be completed in four years and, if it cannot be completed in that time, an expected completion date.
3. After approval of the student-generated major by the Academic Affairs Committee, the student submits a copy of the major to the Assessment Committee.
4. The student submits a final report to the Assessment Committee prior to the last month of the student's final semester. The report must include a summary of the data gathered to measure the objectives.
5. Requests for changes in a student-generated major at any point after its initial acceptance by the Academic Affairs Committee must be submitted to that committee for approval.

Supplemental Course Offerings

In addition to regular catalog courses offered in a particular term, the following options are also available:

Selected Topics courses (271, 371, 471) offer students an opportunity to investigate topics not covered in any other course and provide a procedure for faculty to pilot new courses. A selected topics course is not offered as an independent study but as a supplement to regular catalog courses and is listed on the schedule of classes with an assigned time and room. The faculty in the discipline must submit a

proposal to the Academic Dean for approval to offer a selected topics course. Once it is approved, they must inform the Registrar of the course title and description so that this information may be included in registration packets. Selected topics courses may be offered for 1-3 credits. (For courses which include a laboratory component, one additional credit may be added.) Generally a maximum of six credits of selected topics courses may be counted in the student's major. Selected topics are repeatable for credit, provided the topic is different. Once a particular selected topics course has been offered during two consecutive years, it must be approved by the faculty as a regular catalog course before it can be offered again.

Directed Studies (290, 390, 490) offer an opportunity for supervised, independent study of a particular topic based on the interest of the student and the availability and approval of the faculty. Any discipline may choose to offer a directed study. Such courses are generally restricted to sophomores, juniors, and seniors. Directed studies may be offered for 1-3 credits. (For courses which include a laboratory component, one additional credit may be added.) Students must complete a directed study application form, secure the necessary signatures and submit the form to the Registrar's Office. Directed studies are repeatable for credit, provided the topic is different.

Honors Courses (298, 398, 498) provide opportunities for enrichment and are offered to students who have demonstrated outstanding academic performance in a particular discipline. These opportunities may take several forms: reading projects, teaching and tutorial assistance in courses, or research and writing. Honors courses may be offered for 1-3 credits. (For courses which include a laboratory component, one additional credit may be added.) Students must complete an honors course application form, secure the necessary signatures and submit the form to the Registrar's Office.

A tutorial course is a course listed and described in the college catalog and taught during a term in which the course is not scheduled to be offered. A special tutorial form, available in the Registrar's Office, must be filled out and permission from the Academic Dean granted before such a course may be taught.